

Salary Board Minutes

September 8th, 2020

Those in Attendance: Randy Bartley, Evanne Gareis, Taylor Kriebel, Ron Wilshire, Mindy Frampton, Karyn Montana, Janice Horn and Chris Ziegler

Call to Order: By Commissioner Brosius at 10:01 am

Roll Call:

Commissioner Brosius – Present Commissioner Tharan – Present
Commissioner Heasley – Present Treasurer McConnell – Present

Approval of the Agenda: September 8th, 2020 Commissioner Heasley made a motion to approve as presented, Treasurer McConnell 2nd, motion passed all in favor.

Approval of the Minutes: August 25th, 2020 Treasurer McConnell made a motion to approve as presented, Commissioner Heasley 2nd, motion passed all in favor.

Business:

1. Assessment. Create the position of Temporary Senior Assessor, Temporary, Part time, non-exempt, Salary: \$19.62/hour. No more than 40 hours per pay period. Effective Date: 8/24/2020
On a motion made by Commissioner Tharan and a second by Commissioner Heasley to create temporary, part time senior assessor, the motion passed.

Roll Call: Commissioner Brosius – Yes Commissioner Tharan- Yes
 Commissioner Heasley – Yes Treasurer McConnell – Yes

2. Human Resources, Create the position of Payroll Coordinator. Full-time, non-exempt, 35 hours/week. Salary range \$27,000 to \$32,000. Effective Date 9/7/2020

On a motion made by Commissioner Heasley and a second by Treasurer McConnell to create the position of Payroll Coordinator, the motion passed.

Roll Call: Commissioner Brosius – Yes Commissioner Tharan- Yes
 Commissioner Heasley – Yes Treasurer McConnell – Yes

3. Central Accounting, Abolish the position of Payroll Coordinator/Fiscal Assistant. Full-time, non-exempt, 35 hours/week. Salary Range: \$27,000 to \$32,000. Effective Date: 9/7/2020

On a motion made by Treasurer McConnell and a second by Commissioner Heasley to abolish the position of payroll coordinator/fiscal assistant, the motion passed.

Roll Call: Commissioner Brosius – Yes Commissioner Tharan – Yes
 Commissioner Heasley – Yes Treasurer McConnell - Yes

4. CYS, Abolish the position of Administrative Assistant, Full-time, non-exempt, 40 hours/week. Salary Range: \$31,200 to \$38,017.17 Effective Date: 8/10/2020

On a motion made by Treasurer McConnell and a second by Commissioner Heasley to abolish the position of Administrative Assistant, the motion passed.

Roll Call: Commissioner Brosius – Yes
Commissioner Heasley – Yes

Commissioner Tharan – Yes
Treasurer McConnell – Yes

5. CYS, Create the position of Administrative Assistant. Full-time, non-exempt, 40 hours/week. Salary Range: \$31,000 to \$43,000. Effective Date: 8/10/2020

On a motion made by Treasurer McConnell and a second by Commissioner Heasley to create the position of Administrative Assistant, the motion passed.

Roll Call: Commissioner Brosius – Yes
Commissioner Heasley – Yes

Commissioner Tharan – Yes
Treasurer McConnell – Yes

6. Treasurer: Create the position of Deputy Treasurer. Full time, Personal Staffer Exempt, 35 hours/week. Salary Range: \$27,000 to \$35,000. Effective 9/14/2020

On a motion made by Treasurer McConnell and a second by Commissioner Heasley to create the position of Administrative Assistant, the motion did not pass.

Roll Call: Commissioner Brosius – No
Commissioner Heasley – No

Commissioner Tharan – No
Treasurer McConnell – Yes

7. Motion made by Treasurer McConnell to create the position of Deputy Treasurer, Full time, personal staffer exempt, 35 hours/week. Salary Range: \$27,000 to \$32,000. The motion dies.
8. Motion made by Commissioner Brosius to create the position of Deputy Treasurer, Full time, personal staffer exempt, 35 hours/week. Salary Range: \$27,000 to \$30,000. The motion passed.

Roll Call: Commissioner Brosius – Yes
Commissioner Heasley – Yes

Commissioner Tharan – Yes
Treasurer McConnell - No

Other Business: None

Question and Answer Period: None

Executive Session: None

Adjournment: A motion was made by Commissioner Heasley and 2nd by Treasurer McConnell to adjourn at 10:25 am, the motion passed.

Clarion County Salary Board

Commissioner Theodore W. Tharan

Commissioner Wayne R. Brosius

Attest:

Commissioner C. Edward Heasley

Mindy Frampton, Deputy Chief Clerk

Treasurer Thomas J. McConnell