

Clarion County Board of Commissioners
MEETING MINUTES
September 22nd, 2020

Those Attending: Kristi Amato - Planning, Randy Bartley - Press, Ron Wlshire - Press, Evanne Gareis - Press, Janice Horn

Call to Order: Commissioner Brosius called the meeting to order at 10:02 AM

Roll Call: Commissioner Brosius Present
Commissioner Tharan Present
Commissioner Heasley Present

Approval of the Agenda:

On a motion made by Commissioner Tharan and second by Commissioner Heasley to approve the agenda, the motion passed without opposition.

Approval of the minutes dated August 8th, 2020:

On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve the minutes from the 9/8/2020 meeting as presented; the motion passed without opposition.

Correspondence:

Treasures Report

Announcements

- Work Session on Tuesday, October 6th, 2020 at 9 AM in the Admin conference room.
- Commissioner/Salary Board/Retirement Board meeting on Tuesday, October 13th, 2020 at 10 AM in the Admin conference room
- Treasurer Montana hired Kelly Yoca to fill the vacant position of Deputy Treasurer. Full-Time, Personal Staffer Exempt, 35 hours/week. Salary: \$28,140.32. Effective Date: 9/14/2020.
- District Attorney Welsh hired Kimberly Baumcratz to fill the vacant position of District Attorney Secretary. Full-Time, non-exempt, 37.5 hours/week. Salary: \$12.49/hour. Effective Date: 9/7/2020.

Business:

- 1
 - a. Bid on the repository list for a property in Piney Township (landowners), coal minerals only, 57.5 acres. Bid: \$200.00.
 - b. Bid on the repository list for a property in Limestone Township (landowners), coal minerals only, 164 acres. Bid: \$325.00.On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve the bids, the motion passed.

Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes

- 2 Contract on behalf of CYS with Goodwill Industries of North Central PA for Independent Living Service - Driver Education Training. Cost: \$60/hour. County Match: 13.46%. Term: 10/1/2020 - 6/30/21.

On a motion made by Commissioner Heasley and a second by Commissioner Tharan to approve the contract with Goodwill Industries of North Central PA, the motion passed.

Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes

- 3 Contract on behalf of CYS with Children's Aid Society of Mercer - Independent Living Service. Cost: \$60/hour (as needed). County Match: 13.46%. Term: 10/1/2020 - 6/30/21.

On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve the contact with Children's Aid Society of Mercer, the motion passed.

Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes

- 4 Agreement of behalf of CYS with Community Action for Environmental Review Record for housing units in the Housing for Homeless and Disabled Persons Project.

On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve the agreement with Community Action, the motion passed.

Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes

5 Waive GIS Data fees for LAIRD Recreation and Land Planning Services, LLC for Piney Rail Riders Corridor Map to use in preparation of a basemap to conduct a feasibility study.
On a motion made by Commissioner Heasley and a second by Commissioner Tharan to approve to waive GIS fees, the motion passed.

Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes

6 Hotel Tax - Requesting approval to continue to advertise with PA on Display at the selected Rest Areas and All Welcome Centers in PA.

On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve the request from Hotel Tax, the motion passed.

Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes

7 Hotel Tax - Requesting approval for the printing/updating of 8000 Clarion County Brochures and the printing of 10000 Foxburg Rack Card for distribution for the PA on Display Contract. Estimated cost of printing up to \$5000.

On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve the request from Hotel Tax, the motion passed.

Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes

8 CYS - New Hire. Kelsey Hawk to fill the vacant position of Caseworker I. Full-Time, non-exempt 4. Salary: \$28,267.20/annually. Effective Date: 9/14/2020.

On a motion made by Commissioner Heasley and a second by Commissioner Tharan to approve the new hire, the motion passed.

Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes

9 CYS- New Hire. Kacey Ewing to fill the vacant position of Clerk Typist. Full-Time, non-exempt UMA. Salary: \$21,840/annually. Effective Date: 10-5-2020.

On a motion made by Commissioner Heasley and a second by Commissioner Tharan to approve the new hire, the motion passed.

Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes

10 CYS - Adjust callout rate for the Training Specialist position to a \$300 flat rate for availability plus an additional \$25/callout after 4 callouts up to 8 callouts for 0-3 hours per week. Total of \$200. \$50/callout for after 4 callouts up to 8 callouts for 3-6 hours per week. Effective: 9/21/2020.

On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve the adjustment of call rate for CYS Training Specialist, the motion passed.

Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes

11 CYS - Salary Increase. Barbara Plummer and Judy Myers-Rawson due to receive a pay increase from \$41,481.80 to \$42,527.84 since completion of their Supervisor Training Series. Effective Date: July 23rd, 2020.

On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve the salary increase, the motion passed.

Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes

12 CYS - Salary Increase. Heather Haines due to receive a pay increase from \$40,821.40 to \$41,867.44 since completion of their Supervisor Training Series. Effective Date: July 23rd, 2020.

On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve the salary increase, the motion passed.

Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes

13 MH/DD - Promotion of Wendy Bundy from Waiver Coordinator to Developmental Disability Deputy Administrator. Full-Time, Exempt, 40 hours/week. Salary: \$45,760.00/annually. Effective Date: 9/21/2020.

Commissioner Tharan answered, "It's the government entity that takes care of that grant. "

Commissioner Brosius answered, "It's part of DCED. "

Evanne Gareis asked, "Can you explain what each of the projects are for the grants?"

Kristi Amato answered, "Resolution #14 is for Phase 2 of the Glassworks project. It will be used to widen roads, stormwater, sidewalks and lighting. "

Commissioner Tharan answered, "Resolution #15 is for an Economic Development project that has be ongoing for 20 years. It will be used to give the Fiberboard plant access to Route 66. "

Randy Bartley asked, "What is the agreement for with Community Action?"

Commissioner Brosius answered, "This is for Community Actions homeless and disabled project for housing. It is now required that all housing has a limited scope environmental review every five years. "

Randy Bartley asked, "What is Piney Rail Riders project?"

Commissioner Brosius answered, "They are doing a feasibility study. To provide a motorized trail in their system. This is the first phase of their project. "

Randy Bartley asked, "For item #14, is this in addition to who you already hired?"

Commissioner Brosius answered, "We didn't hire anyone at the last meeting. We only created the positions. "

Randy Bartley asked, "With the latest court ruling, extending the submission of ballots three days past Election day, do you have any idea how this will impact the election process in the County?"

Commissioner Tharan answered, "It depends on how people mail them in or if they hold them. "

Commissioner Brosius answered, "This will delay the results. "

Adjournment:

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to adjourn the meeting at 10:25 am, the motion passed without opposition.

Clarion County Commissioners

Wayne R. Brosius, Chair

ATTEST:

Theodore W. Tharan

Mindy Frampton, Deputy Chief Clerk

C. Edward Heasley