

Clarion County Board of Commissioners
Meeting Minutes
June 9th, 2020

Those attending: Mindy Frampton, Taylor Kriebel, Tim Cochran, Treasurer McConnell, Jillian Stephens, Randy Bartley (press), Evanne Gareis (press), Ron Wilshire (press)

Call to Order: Commissioner Brosius called the meeting to order at 10:06 am.

Roll Call: Commissioner Brosius- Present; Commissioner Tharan- Present; Commissioner Heasley- Present

Approval of the Agenda: On a motion made by Commissioner Tharan and second by Commissioner Heasley to approve the agenda, the motion passed without opposition.

Approval of the Minutes dated May 26th, 2020:

On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the minutes from the 5/26/2020 meeting as presented; the motion passed without opposition.

Correspondence

- Treasurer’s Report
 - Randy Bartley asked Treasurer McConnell if the treasurer’s report was down 6% from last year

Announcements

- Work Session on Tuesday, June 16th, 2020 at 9AM in the Admin conference room.
- Commissioner/Salary/Retirement Board meeting on Tuesday, June 23rd, 2020 at 10 AM in the Admin conference room.
- AICDAC is having a Billboard Contest – You’re challenged to create your best photo collage of 5 pictures showcasing the hidden treasures, your favorite local sites to visit, outdoor activities, etc of Clarion County. Winner will have their picture on their local county billboard. Deadline is June 10th.
- Jaime Latronica from Courts is resigning effective 6/12/2020.
- New hire, District Attorney’s office, Kimberly Baumcratz, effective 6/8/2020
- Reminder that Per Capita Tax Face Value deadline was not extended, only the county real estate taxes were extended.

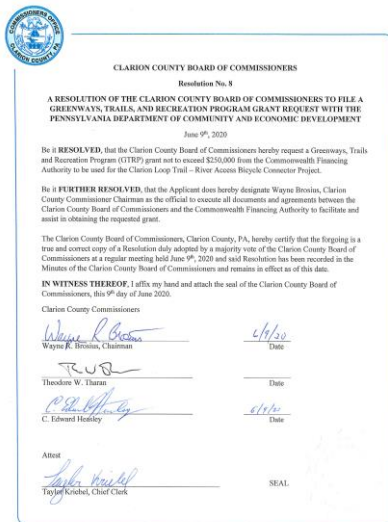
Public Concerns and Comments: (One person per issue or concern; three-minute limit per person.)

Business:

1. Resolution #8 of 2020- Apply for a Greenways, Trails, and Recreation Program Grant from DCED for the Clarion Loop Trail – River Access Bicycle Connector Project

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve Resolution #8 of 2020, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes



2. Resolution #9 of 2020 – Amendment to Resolution No. 22 of 2013 – Determination of Per Capita Tax Exoneration, adding in that proof of income is necessary.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve Resolution #9 of 2020, the motion passed.

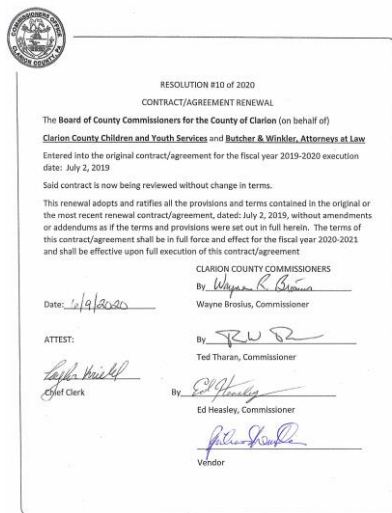
Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes



3. Resolution #10 of 2020 – Renewing contract with Butcher and Winkler for CYS Conflict Counsel for the term of 7/1/2020 – 6/30/2021. Cost: \$150/hour. No change in terms to the contract.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve Resolution #10 of 2020, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes



4. Contract on behalf of Public Safety with MCM for professional services for 911 planning. Terms: 7/1/2020 – 6/30/2021 and 7/1/2021 – 6/30/2022. Cost: \$12,000/term (down from \$17,000/term)

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the contract on behalf of Public Safety, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

5. Contract on behalf of MH with Clarion Vocational Services to provide supported employment in the community. Term: 7/1/2020 – 6/30/2021. Cost: \$54,817, county match up to 10%.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the contract on behalf of MH pending legal review, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

6. Contract on behalf of Human Services with Clarion Area on Aging, Inc for Home Delivered Meals. Term: 7/1/2020 – 6/30/2020. County match: 0%

Costs: Hot/Frozen - \$3.96 - \$4.04
 Special Meals - \$5.69 - \$5.80
 Congregate Meals - \$3.96 - \$4.04
 Shelf Stable Meals - \$11.61 - \$11.84/3 packs

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the contract on behalf of HS, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

7. Multiple contract renewals on behalf of CYS with terms from 7/1/2020 – 6/30/2021.
 - a. Mars Home for Youth Family Services for multi-systemic therapy. Cost: \$65.00/hour not to exceed \$50,000. County Match: 5%.
 - b. Justice Works YouthCare for multiple services.
 - JustCare - \$275,000 max, 20% county match
 - Why Try - \$30,000 max, 5% county match
 - NPP - \$50,000 max, 5%-20% county match
 - FGDM - \$46,500 max, 5% county match

- VIP - \$84,000 max, 20% county match
 - FTM - \$44,000 max, 5% county match
 - Visit Coaching - \$108,000 max, 5% county match
 - STOPP - \$57,000 max, 20% county match
 - Supervised Visits - \$140,000 max, 20% county match
 - Anger Management - \$25,000 max, 20% county match
- c. Child to Family Connections for multiple services
- Family Group Decision Making - \$50,000 max, 5% county match
 - Family Find - \$100,000 max, 5% county match
 - Family Team Meetings - \$44,000 max, 5% county match
- d. Allegheny-Clarion Valley Family Center for intensive in-home parenting. Cost: not to exceed \$5,000, county match 20%
- e. Community Action for transitional housing and related supportive services to eligible Clarion County residents and job training program for IL youth. Cost: \$85,000 max for housing (15% county match), and \$75,000 max for job program (13.46% county match)
- f. Youth Connection for mentoring relationships that provide increased opportunities for the youth to participate in positive social and educational activities and encourage recognition and reinforcement of positive activities, behaviors, and attitudes. Cost: \$15,000, 20% county match
- g. Logue and Urik, PC to act as CYS solicitor. Cost: \$68,000, 0%-40% county match.
- h. Family Psychological for Kids in Common Program/Kid Konnection – visitation with incarcerated parents. Cost: \$33,000, 20% county match
- i. Next Step Pregnancy Solutions and Services for sexual education and preventative programs. Cost: \$38,340, 20% county match
- j. Clarion County’s Promise for multiple services, total cost \$215,930.00
- Nurturing Parenting Program - \$35,000 max, 20% county match
 - Systemic Training for Effective Parenting (STEP) - \$20,000 max, 20% county match
 - Parents as Teachers - \$34,000 max, 5% county match
 - Homemaker Mentor - \$25,000 max, 20% county match
 - Incredible Years - \$15,000 max, 20% county match
 - Triple P - \$10,000 max, 20% county match
 - Ages & Stages Questionnaire (ASQ) - \$5,000 max, 20% county match
 - Family Team Meetings - \$20,000 max, 5% county match
 - Truancy - \$20,000 max, 10%-20% county match
 - Clarion County Family Net - \$31,930, 20% county match

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve contracts A – J pending legal review, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

8. Contract renewal on behalf of HS with Helpmates, Inc for homemaker services for adults. Cost: \$18.36/hour - \$19.88/hour. County Match: 0%.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the contract renewal on behalf of HS pending legal review, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

9. Contract with Xtreme Cleaning Solutions for cleaning services for the HS building three times a week. Price per clean: \$105.00.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the contract with Xtreme Cleaning Solutions pending solicitor review, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

10. PCorp General Liability Insurance Renewal for 6/1/2020 – 5/31/2020. Cost: \$250,003.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve renewing PCorp as the county’s general liability insurance pending legal review, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

11. Recognize the Tax Appeal Board appointment of Sal Mazzocchi as the Chairman of the Tax Appeal Board.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to recognize the appointment of Sal Mazzocchi as Chairman of the Tax Appeal Board, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

12. Hotel Tax. Request for \$4,980 for advertisements to promote Clarion County.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the request for \$4,980 for advertisements to promote Clarion County, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

13. Corrections. Promotion. Erica Peterson to be promoted into the vacant position of Temporary Full Time Corrections Officer. Temporary full time, non-exempt, 36/48 hours/week. Effective Date: 6/3/2020. Salary: \$13.59/hour.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the promotion, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

14. Corrections. Promotion. Carter Shipley has completed 720 hours of training per Union contract, salary to move from \$12.00/hour to \$13.59/hour. Part time, non-exempt, 36/48 hours/week. Effective Date: 5/24/2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the promotion, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

15. Corrections. Promotion. Jeremy Benson has completed 720 hours of training per Union contract, salary to move from \$12.00/hour to \$13.59/hour. Part time, non-exempt, 36/48 hours/week. Effective Date: 5/24/2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the promotion, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

16. Corrections. New Hire. Edward Woodie to fill the vacant position of Part Time Corrections Officer. Part time, non-exempt, no more than 29 hours/week. Effective Date: 6/10/2020. Salary: \$12.00/hour.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the new hire, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

17. Corrections. New Hire. Hailey Shawgo to fill the vacant position of Part Time Corrections Officer. Part time, non-exempt, no more than 29 hours/week. Effective Date: 6/10/2020. Salary \$12.00/hour.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the new hire, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

18. Public Safety. Reassignment. Nicole Peterson to be reassigned from full time to part time Dispatcher. Part time, non-exempt, no more than 29 hours/week. Effective Date: 6/8/2020. Salary: \$13.59/hour.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the reassignment, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

19. Approval of the county expenditures bills:

a. General Fund, dated from May 22 to June 5, 2020	Total: \$1,216,977.28
b. Human Services, dated from May 22 to June 5, 2020	Total: \$196,418.35
c. 9-1-1 Checking, dated from May 22 to June 5, 2020	Total: \$7,348.76
d. Transportation, dated from May 22 to June 5, 2020	Total: \$671.70
e. Misc, dated May 22 to June 5, 2020	Total: \$40,106.12

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the county expenditures bills, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

20. Transfers from May 22 – June 5, 2020: Tax Claim moved \$10,000 from postage to professional services.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the transfer, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

Other Business:

Department Head Questions or Comments: n/a

Public Questions and Answer Period:

Ron Wilshire: "For Resolution #10, what does the conflict counsel do?"

Commissioner Heasley answered that if the normal CYS would have a conflict in representing a child or a case for CYS, then Butcher and Winkler the conflict attorneys would then cover it.

Randy Bartley: "Regarding the ads promoting Clarion County, has the county ever had any ads like this in the past? Are you still targeting Pittsburgh and Ohio?"

Commissioner Tharan answered that the ads are promoting that the county has had ads like these before, however these are for the county reopening after the Corona Virus pandemic.

Commissioner Brosius answered that Pittsburgh is the main advertising target market.

Randy Bartley: “With a lot of the local events your hotel tax normally funds not happening this year, are you going to be sitting on a nice balance?”

Commissioner Tharan answered that even though the County is not spending as much money in Hotel Tax funds, the county will not be receiving nearly as much this year because of the hotels being shut down or limited capacity and limited travel.

Randy Bartley: “Any update on the vehicle auction? Any date?”

Tim Cochran answered that there will be an advertisement and a date set soon.

Evanne Gareis: “For Resolution #8, is the county applying for the grant?”

Commissioner Tharan answered that some of the money in the grant is for the East Brady Tunnel, and the county is just a pass through, along with Crawford County.

Randy Bartley: “Do you have any more information on the rally at the Veteran’s Park?”

Commissioner Brosius answered that the entire rally will no longer be at the Veteran’s Park, instead it will start at Clarion University and then end at the park.

Ron Wilshire: “Do people still need to get approval to use the park?”

Commissioner Tharan answered they’re supposed to go in ahead of time to reserve the park so no one else will use it, and Commissioner Brosius added that if you don’t reserve it you just run the risk that someone else may be using it when you want to.

Adjournment: On a motion made by Commissioner Heasley and second by Commissioner Brosius to adjourn the meeting at 10:31 a.m., the motion passed without opposition.

Clarion County Board of Commissioners

Wayne R. Brosius, Chair

ATTEST:

Theodore W. Tharan

Taylor Kriebel, Chief Clerk

C. Edward Heasley