

**Clarion County Board of Commissioners**  
**Meeting Minutes**  
**May 12<sup>th</sup>, 2020**

**Those attending:** Mindy Frampton, Taylor Kriebel, Tim Cochran, Treasurer McConnell, Amy Glasl, David Schirmer, Kathy Henry, Corry Bish, Randy Bartley (press), Evanne Gareis (press), Ron Wilshire (press)

**Call to Order:** Commissioner Brosius called the meeting to order at 10:03 am.

**Roll Call:** Commissioner Brosius- Present; Commissioner Tharan- Absent; Commissioner Heasley- Present

**Approval of the Agenda:** On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the agenda, the motion passed without opposition.

**Approval of the Minutes dated May 12<sup>th</sup>, 2020:**

On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the minutes from the 5/12/2020 meeting as presented; the motion passed without opposition.

**Correspondence**

- Treasurer's Report

**Announcements**

- Work Session on Tuesday, June 2nd, 2020 at 9AM via phone conference.
- Commissioner/Salary Board meeting on Tuesday, June 9<sup>th</sup> 2020 at 10 AM via phone conference.
- Recycling Day at the county park is going to be June 6<sup>th</sup>, 9am-1pm

**Public Concerns and Comments:** (One person per issue or concern; three-minute limit per person.)

Amy Glasl, Kathy Henry, and Dave Schirmer representing the Clarion-Limestone School District wanted to discuss renewing the contract between Clarion-Limestone and Clarion County to have a Sheriff's Deputy come to the school every day for security. There was discussion about whether the Board of Commissioners were interested in renewing the contract, and if they were interested what the new rate would be hourly for the Sheriff's Deputy. Glasl, Henry, and Schirmer said they've had the agreement for the past six years and the school really enjoyed the program, and the Commissioners said they would need to prepare the numbers for the new rate, and were clear that the Sheriff's Deputy would need to be a part time deputy to keep costs down. They all decided to schedule a meeting together to discuss the contract renewal at a later time.

**Business:**

1. Emergency Declaration – Extend until July 15, 2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the emergency declaration extension, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

2. Resolution #7 of 2020- Fair Housing Resolution

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve Resolution #7 of 2020, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

3. Proclamation – First week of June as Child Welfare Professional Appreciation Week

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve proclaiming the first week of June as Child Welfare Professional Appreciation Week, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

4. Letter of support for Crawford County Planning to apply for POWER grant.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the letter of support, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

5. EADS Group proposal for engineering services for the playground construction related to DCNR grant at the County Park. Cost: \$15,000.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the EADS Group proposal, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

6. MH/DD/EI Contract Renewals – Terms 7/1/2020 – 6/30/2021, county match up to 10%.
  - a. Family Psychological Associates for mental health services to Clarion County residents in blended case management, outpatient, family based, and school based outpatient. Cost: \$50,000.
  - b. Shamrock Solutions for mental health services to Clarion County adults and families including certified peer specialist, family based services, family support, and evaluation. Cost: \$10,000.
  - c. Roads to Recovery for certified peer services and consumer/family satisfaction surveys with county funded individuals that choose. Cost: \$44,490.
  - d. Merakey for therapeutic foster placement to adolescents. Cost: \$10,000.
  - e. Community Support Program for coalition of mental health consumers in Clarion County agreement to provide support to members and community residents with a mental health diagnosis. Cost: \$5,000.
  - f. Clarion Family Therapy for outpatient services through therapists, doctors, along with medication management. Cost: \$10,000
  - g. Community Guidance Center for psychiatric rehabilitation services to those with severe mental illness along with transportation to program. Cost: \$48,000.
  - h. Alliance for Non-Profit Resources to provide positions in mental health for crisis delegates, early intervention coordination, and development disabilities quality assurance/risk management. Cost: DD- \$66,250; EI- \$66,250; Crisis Delegate- \$9,710.
  - i. ARC of Venango and Clarion Counties to offer respite services to families with an adolescent who has a mental health diagnosis, provides respite support staff to individuals with a developmental disabilities diagnosis. Cost: MH-\$3,519; DD- \$7,500
  - j. FamilyLinks for evaluations/screenings to children for EI services and provides supports coordination to consumers with developmental disabilities. Cost: DD - \$500; EI- \$15,000
  - k. SAM, Inc for peer services and blended case management services for mental health and provides supports coordination for developmental disabilities. Cost: MH PEER - \$12,000; MH BCM - \$145,000; DD SC - \$17,000
  - l. Clarion County Taxi for transportation for consumers into the community, programming, and appointments who are not eligible for other transportation services. Cost: \$6,000.
  - m. Sign Language Interpreting Professionals to provide sign language services during meetings and appointments to individuals with hearing loss on DD caseload. Cost: \$5,000.
  - n. Community Voices for IM4Q surveys to individuals on DD caseload as required by Office of Developmental Disabilities (ODP). Cost: \$14,499.00
  - o. Center for Community Resources to provide support coordination for DD and EI, manage the respite/interim house for DD consumer/providers, deliver mental health services through the Drop in Center, base service unit, Supported Housing (Hope Homes), PATH assistance, Forensic LTSR housing, Emergency Housing Apartment, and Crisis Services, and supply the CASSP Coordinator Behavioral Health Court Liaison and Boundary Spanner Intensive Case Manager Position. Cost: MH - \$1,376,189; EI - \$65,000; DD- \$45,000.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve contracts A through O, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

7. Early Intervention Contract Renewals with terms 7/1/2020 – 6/30/2021, county match up to 10%.
  - a. AccessAbilities for therapy services to children of Clarion County ages birth – 3 years old. Cost: \$25,000.
  - b. Joanne Keller for various therapy services to children of Clarion County ages birth – 3 years old. Cost: \$15,000.
  - c. Achevia to provide therapy services to children of Clarion County ages birth – 3 years old. Cost: \$15,000.

- d. Milestone Pediatrics to provide physical therapy services to children of Clarion County ages birth – 3 years old. Cost: \$25,000.
- e. Next Step Therapy to provide physical therapy services to children of Clarion County ages birth – 3 years old. Cost: \$125,000.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve contracts A – E, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

8. Grant Agreement for the State Food Purchase Program

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the grant agreement, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

9. Contract with Eastern Elevator Service and Sales Company for Elevator Preventative Maintenance for the HS Building, Courthouse, and Admin Building. Cost: Two months of free service at current monthly rate of \$586.42 (total savings \$1,172.84) with guaranteed rate increases not to exceed 4.5% per year. Five year agreement.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the contract with Eastern Elevator Service, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

10. Revised Contract on behalf of Public Safety with Tower Service Unlimited for a 195' communications tower and concrete shelter placement at the Leeper communications site. Total Cost: \$342,297.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the revised contract, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

11. Agreement with Eagle Contracting on behalf of 911 to clean up the Leeper Tower Communications Site, remove topsoil, haul in rock, and compact for crane pad. Cost: \$7,000.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the agreement with Eagle Contracting, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

12. Agreement with Och's Building Supply on behalf of 911 for materials and installation of a 36kw Generac generator for the Leeper Tower Communications Site. CoStar Cost \$15,300

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the agreement with Och's building supply, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

13. Certifications and Assurances for Federal Transportation Funds

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the certifications and assurances for Federal Transportation Funds, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

14. MATP Participation Grant Agreement and Assurance of Compliance for 7/1/2020 – 6/30/2021.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the MATP Participation Grant Agreement and Assurance of Compliance, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

15. Changes to Polling Locations for the June 2, 2020 Primary Election

- a. Piney Township voters will relocate to Sligo Presbyterian Church
- b. Paint Township voters will relocate to Cornerstone of Clarion Church
- c. Elk Township voters will relocate to Pine City Recreation Hall
- d. Clarion Boro 2<sup>nd</sup> Precinct voters will relocate to Grace Lutheran Church

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the polling location changes, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

16. Commissioners' Office. Reassignment. Mindy Frampton to fill the vacant position of Deputy Chief Clerk.

Full time, non-exempt, 35 hours/week. Salary: \$32,000. Effective Date: 6/1/2020.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the reassignment, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

17. Opening of Clarion County Park.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to open the Clarion County Park beginning on Saturday May 30<sup>th</sup>, 2020, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

18. Approval of the county expenditures bills:

a. General Fund, dated from May 8 to May 21, 2020	Total: \$584,376.37
b. Human Services, dated from May 8 to May 21, 2020	Total: \$605,863.11
c. 9-1-1 Checking, dated from May 8 to May 21, 2020	Total: \$17,782.33
d. Transportation, dated from May 8 to May 21, 2020	Total: \$126,902.70
e. Misc, dated May 8 to May 21, 2020	Total: \$37,149.11

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the county expenditures bills, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

19. Transfers from May 8 – May 21, 2020: \$1,100 moved from Misc. Judicial Expense to Contingency Reserve for Booking Fees.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the transfer, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

## Other Business:

### Request by Clarion Area School District to use the Veteran's Memorial Park on June 7<sup>th</sup> for a graduation celebration.

On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve them using the Veteran's Memorial Park pending they follow the guidelines for the green phase as set by the governor, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

Commissioner Heasley reminded everyone to fill out the census because it has a large impact on our communities funding that go towards organizations like schools and 911, and he also reminded everyone that today (May 26<sup>th</sup>) is the last day to request a mail in ballot.

## Department Head Questions or Comments: n/a

## Public Questions and Answer Period

Randy Bartley: "You haven't gotten the guidelines from the governor for the green phase of reopening?"

Commissioner Brosius answered they got some basic and vague guidelines, but no specifics.

Randy Bartley: "What's the timeline for the playground construction now, has that been altered?"

Commissioner Tharan answered there's a four year window for this grant, but you can't order the equipment yet until they are sure they will receive the grant funding.

Randy Bartley: "Since we're moving into the green phase, will the next Commissioners' meeting be in person?"

Commissioner Brosius answered that they will consider it.

Randy Bartley: "Is it safe to say you're still negotiating with Clarion Limestone school?"

Commissioner Brosius answered that at this point, yes they are still negotiating.

Commissioner Tharan added that they don't have all of the information yet

Ron Wilshire: "How much is the current contract a year?"

Commissioner Tharan answered it's \$21/hour right now, but that was based on a part time deputy, there is more to calculate in if they're going to use a full time deputy.

Ron Wilshire: "Is there a ballpark estimate of how much of an increase it will be?"

Commissioner Tharan answered not yet.

Ron Wilshire: "Last week there was a freedom rally at the Veteran's Memorial Park, and the Commissioners took the view that the Veteran's Park is open to the public and anyone can use it, it seems in contrast against the school requesting to use it."

Commissioner Tharan answered that the county was in a different phase of reopening for the freedom rally.

Evanne Gareis: "The engineering services at the playground, what are they engineering?"

Commissioner Tharan answered they're doing all the site work and making sure everything is compliant.

**Adjournment:** On a motion made by Commissioner Heasley and second by Commissioner Tharan to adjourn the meeting at 10:48 a.m., the motion passed without opposition.

Clarion County Board of Commissioners

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Wayne R. Brosius, Chair

ATTEST:

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Theodore W. Tharan

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Taylor Kriebel, Chief Clerk

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C. Edward Heasley