

Clarion County Board of Commissioners
Meeting Minutes
April 29th, 2020

Those attending: Mindy Frampton, Taylor Kriebel, Tim Cochran, Jillian Stephens, Rose Logue, Treasurer McConnell; Randy Bartley (press), Evanne Gareis (press), Ron Wilshire (press)

Call to Order: Commissioner Brosius called the meeting to order at 10:12 am.

Roll Call: Commissioner Brosius- Present; Commissioner Tharan- Present; Commissioner Heasley- Present

Approval of the Agenda: On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the agenda after adding items #14-#24, the motion passed without opposition.

Approval of the Minutes dated April 14th, 2020:

On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the minutes from the 4/14/2020 meeting as presented; the motion passed without opposition.

Correspondence

- Treasurer's Report

Announcements

- Work Session on Tuesday, May 5th, 2020 at 9AM via phone conference.
- Commissioner/Salary Board meeting on Tuesday, May 12th 2020 at 10 AM via phone conference.
- Northwest PA CareerLink virtual job fair coming up on May 4th, they can register by going to the CareerLink website
- County to receive \$392,000 from the state to go towards the CYS budget
- Commissioner Heasley is highly encouraging voters to apply for a mail in ballot at votespa.com, deadline is May 26th for their safety and the poll workers' safety.

Public Concerns and Comments: (One person per issue or concern; three-minute limit per person.)

Business:

1. Contract with Butler County Community College Campus Police Department Independent Union for the Sheriff's Deputies Union. Term: 1/1/2019 – 12/31/2022.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the Union contract with the Sheriff's Deputies, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

2. Contract on behalf of CYS with Alternate Living Solutions for transitional living services. Term: 3/1/2020 – 6/30/2020. Cost: \$197.95/day, county match 20%.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the contract on behalf of CYS, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

3. Contract on behalf of Public Safety with Tower Service Unlimited for a 195' communications tower and concrete shelter placement at the Leeper communications site. Total Cost: \$313,767.00.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the contract on behalf of Public Safety, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

4. Agreement with Ken Gilbert to mow the property of the Leeper Communications site, \$40/mow.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the mowing agreement with Ken Gilbert, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

5. Agreement with Joe Rainey to mow the County Cemetery in Sligo, \$35/mow.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the mowing agreement with Joe Rainey, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

6. Letter of Support for the Erie to Pittsburgh Trail Association to apply for a DCNR Community Conservation Partnership Program grant.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the letter of support, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

7. Letter of Support for the Clarion Fire Department to apply for a FEMA Assistance to Firefighters grant.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the letter of support, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

8. CYS. New Hire. Alicia Dittman to fill the vacant position of Caseworker 1. Full time, non-exempt, 40 hours/week. Effective Date: 5/4/2020. Salary: \$28,267.20.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the new hire, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

9. CYS. Promotion. Brenda Ciancio to move from Caseworker 1 to Caseworker 2 due to the successful completion of probationary period. Full time, non-exempt, 40 hours/week. Effective Date: 4/14/2020. Salary: \$31,650.23.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the promotion, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

10. Public Safety. Reassignment. Korey Mills to fill the vacant position of Full Time Dispatcher. Full time, non-exempt, 36/48 hours/week. Effective Date: 4/12/2020. Salary: \$13.59/hour.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the reassignment, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

11. Public Safety. New Hire. Tyler Lencer to fill the vacant position of Part Time Dispatcher. Part time, non-exempt, no more than 29 hours/week. Effective Date: 4/20/2020. Salary: \$13.59/hour.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the new hire, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

12. Separation of Employment of Mellissa Crispin (Sheriff's Dept) effective 4/18/2020 and Codey Brooks (911) effective 4/16/2020.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the separations of employment, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

13. Approval of the county expenditures bills:

a. General Fund, dated from April 10 to April 23, 2020	Total: \$363,312.32
b. Human Services, dated from March 27 to April 9, 2020	Total: \$246,967.00
c. 9-1-1 Checking, dated from April 10 to April 23, 2020	Total: \$15,933.87
d. Transportation, dated from April 10 to April 23, 2020	Total: \$287,917.95
e. Misc, dated April 10 to April 23, 2020	Total: \$36,899.14

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the county expenditures bills, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

Other Business: Commissioners Tharan and Heasley added these items to the agenda.

14. Resolution #6 of 2020 – Extending face value tax deadline to October 31, 2020.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve changing the tax deadlines to this: Discount Rate Deadline remains the same at April 31, 2020, Face Value Period from May 1, 2020 – October 31, 2020, Penalty Period from November 1, 2020 – December 31, 2020, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

15. Kyleigh Craddock requesting to use the Veteran’s Memorial Park to have a “Mask Tree” from May 1, 2020 – May 31, 2020. Masks will be placed on the pine tree in the park and anyone who needs a mask can take one.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the use of the Veteran’s Memorial Park, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

16. Call back of employees from lay off status:

- a. May 4th – Cali Parisi (Commissioners Office), Steve Ketner (Planning), Megan Kerr (Tax Claim), Judy Zerbe (Veterans’ Affairs)
- b. May 11th – Linda Magness (Prison), Shirley June Shirey (Maintenance), Arloue Galan (Assessment), Lisa Bowersox (Assessment)

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the call backs, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

17. Open County buildings to the public beginning May 8th, 2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve opening the county buildings May 8th, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

18. Purchase of two vans for CYS. A used van for \$8,025.26 effective July 1 from Pentz Run and a 2020 front wheel drive voyager from Clarion Dodge for CYS transportation that costs \$23,290.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the purchases, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

19. Lease amendment with Roads to Recovery at the HS building after they moved to the space Justice Works previously used. Amendment: for the months of May, 2020 and June, 2020, Roads to Recovery will pay \$929.00/month. Lease expires June 30, 2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the lease amendment, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

20. MTM is requesting to defer their May payment until July.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve to delay their payment, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

21. Judicial Sale moved from April 13th, 2020 to June 29th, 2020 10am.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the new date of the Judicial Sale, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

22. Sales Agreement with Revize for a new website. First year cost: \$19,300. Second, third, and fourth per year cost: \$3,900.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the sales agreement pending legal review, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

23. Complete the purchase of the McFarland property for the Leeper Communications site. \$18,000.
On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to complete the purchase of the property, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

24. Amendment to the Dominion Contract for new voting machines to now include a second additional scanner. Additional cost: \$17, 392.00.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the amendment to the contract, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

Department Head Questions or Comments: n/a

Public Questions and Answer Period

Randy Bartley: "Does the payment to CYS make the county whole then?"

Treasurer McConnell answered that he believes it would.

Randy Bartley: "Maybe you can clarify something for me, you're opening up the county offices, but as of April 28th, the Supreme Court of Western PA extended their orders to close the courts until June 1, when you closed the buildings you followed courts, what's different this time that you're not following court in reopening?"

Commissioner Tharan answered Judge Seidle-Patton will determine what happens with courts, but the Commissioners have decided that their offices need to be opened back up so the public can have access again to services like veterans' affairs and elections.

Randy Bartley: "Will there still be social distancing restrictions when they are opened?"

Commissioner Tharan answered yes, maintenance built plexi glass barriers to limit exposure between the employees and public.

Randy Bartley: "You mentioned a long list of county employees coming back, what departments are they?"

Tim Cochran answered: Cali Parisi (Commissioners Office), Steve Ketner (Planning), Megan Kerr (Tax Claim), Judy Zerbe (Veterans' Affairs), Linda Magness (Prison), Shirley June Shirey (Maintenance), Arloue Galan (Assessment), Lisa Bowersox (Assessment).

Randy Bartley: "Are there any call backs from the row offices?"

Tim Cochran answered that that would be the Elected Official's decision to call them back.

Randy Bartley: "The Judicial Sale with the truck stop, how does that impact the potential buyer?"

Christy Logue, assistant county solicitor, answered that you would go to the judicial sale, and anyone can bid as long as they have the highest bid they will get the property with a clean slate, no prior liens or mortgages. The back taxes will still be paid through the bid, and if there is anything left over then the remaining balance will go to the previous property owner.

Ron Wilshire: "There's some kind of grant that was funded by the state to look at the environmental condition of the truck stop property, did anything come back from that?"

Commissioner Tharan answered that he doesn't believe the results came back. Christy Logue also noted that all sales are "buyer beware" and no guarantees are made as to the condition of the property.

Randy Bartley: "Can you briefly explain what a Judicial Sale is?"

Christy Logue answered, the Judicial Sale comes after the Tax sale, so the tax upset sale is every year and if you don't pay your taxes for three years, it goes up for sale and someone can purchase it. With the tax sale, there's a risk because it doesn't get rid of any liens on the property, so an example you can buy a property for \$3,000, but it could have a \$30,000 mortgage or lien on it that you would have to pay before you would be given the property. The Judicial sale is different because it's free and clear of any mortgages or liens because they're wiped away.

Evanne Gareis: "Some employees are coming back May 4th and some are coming back May 11th, why the different dates?"

Commissioner Tharan answered that some would need more time to get prepared.

Evanne Gareis: "Ed, can you clarify one of your items, a sales agreement?"

Commissioner Heasley answered they are purchasing a property in Leeper for a 911 tower.

Ron Wilshire: "What does Justice Works do for the county now that they're moved, how heavily involved are they?"

Jillian Stephens, HS Director, answered that Justice Works is still involved and still do visitations and transportations for CYS, but they are involved with providing services to CYS clients.

Adjournment: On a motion made by Commissioner Brosius and second by Commissioner Heasley to adjourn the meeting at 10:58 a.m., the motion passed without opposition.

Clarion County Board of Commissioners

Wayne R. Brosius, Chair

Theodore W. Tharan

ATTEST:

C. Edward Heasley

Taylor Kriebel, Chief Clerk