

Clarion County Board of Commissioners
Meeting Minutes
March 31st, 2020

**(Rescheduled from March 25, 2020)

Those attending: Mindy Frampton, Taylor Kriebel, Tim Cochran, William Logue, Treasurer McConnell; Randy Bartley (press), Evanne Gareis (press), Ron Wilshire (press)

Call to Order: Commissioner Brosius called the meeting to order at 10:05 am.

Roll Call: Commissioner Brosius- Present; Commissioner Tharan- Present; Commissioner Heasley- Present

Approval of the Agenda: On a motion made by Commissioner Tharan and second by Commissioner Heasley to approve the agenda after two changes suggested by Commissioner Tharan (in item #2 word it as “Authorizing Interim Acting Director Rose Logue” and under the date put “Rescheduled from March 25, 2020”), the motion passed without opposition.

Approval of the Minutes dated March 10th, 2020:

On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the minutes from the 3/10/2020 meeting as presented; the motion passed without opposition.

Correspondence

- Treasurer’s Report

Announcements

- Work Session on Tuesday, April 7th, 2020 at 9AM in the conference room
- Commissioner/Salary Board meeting on Tuesday, April 14th, 2020 at 10 AM in the conference room
- Press Release on Updates on COVID-19
- Clarion County is enacting a reduced work force effective close of business March 27, 2020. Each of the Elected Officials have temporarily laid off the following number of positions.
 - Commissioners: 7
 - President Judge: 13
 - Register & Recorder: 1
 - Prothonotary: 2
 - Sheriff: 0
 - Treasurer: 0
 - DA is postponing filling a position, currently short staffed.

Public Concerns and Comments: (One person per issue or concern; three-minute limit per person.)

- Ron Wilshire said he was told the Sheriff had laid off his PT deputies and one FT deputy, Commissioners replied they hadn’t heard that and Ron could check with the Sheriff to confirm.

Business:

1. Tabled from 3/10/2020 Commissioners Meeting - Web Program Enrollment Agreement with CCAP for updating the county website’s platform. Cost: \$6,450 for annual hosting fee, and \$7,500 for Kentico build out one time fee. Migration fee pending.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to remove this item off the agenda so more information can be gathered, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

2. Resolution #3 of 2020 – Authorizing Interim Acting Director Rose Logue to execute all required forms for the purpose of COVID-19 reimbursements from PEMA

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve Resolution #3 of 2020, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

3. Proclamation – Proclaiming March 2020 as Social Work Awareness Month

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the proclamation, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

4. Contract with Sammartino, Stout, and Lo Presti for professional appraisal services. Cost: \$500-\$600 (half will be paid by Clarion Area School District).

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the contract for appraisal services, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

5. Contract with Francis J. Palo for Phase II Brady Tunnel Rehabilitation. Cost: \$545,000 (pass through).

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the contract with Francis J. Palo, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

6. Contract with Bo McCleary for cleaning services at the District Attorney's office. Effective date: 4/1/2020. Cost: \$60/week, \$3,120 annually.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the contract, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

7. Contract with Teamsters Local 538 for the Court Related Union. Term: January 1, 2018 – December 31, 2021.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the union contract with the Teamsters Local 538, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

8. Agreement with Joe Rainey to maintain the East Brady Overlook. \$50/mow.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the agreement with Joe Rainey, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

9. Service Order Agreement with Comcast Business for a fax line at the new District Attorney's Building, 514 Liberty Street, Clarion. Cost: \$99.95 activation and installation fee, \$43.40 monthly service charge

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the Comcast Service Order Agreement, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

10. Lease with Redbank Chevrolet for a 2020 Chevrolet Silverado 2500 for EMA and Public Safety. Four year lease, \$10,768.59 annual payment, with a \$1 buy option at the end of the lease.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the lease, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

11. Memorandum of Understanding with Riverview Intermediate Unit 6 on behalf of Public Safety to support and work cooperatively to implement safety and security emergency management procedures and threat assessment protocols using the Navigate Prepared Software Platforms.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the MOU with RIU 6, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

12. Letter of Commendation for Eagle Scout Jackson Bell. Jackson passed his Eagle Scout Board of Review on February 27, 2020 through Troup 58 of Leeper. His Eagle Project consisted of the installation of a Flag Disposal Box in the Memorial Park at North Clarion County Schools. On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the letter of commendation for Jackson Bell, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

13. Letter of Support to endorse the 2020 Department of Conservation and Natural Resources grant application for Armstrong Trails for the acquisition of property between the trail and Upper Hillville Road in Madison Township.

On a motion made by Commissioner Tharan and seconded by Commissioner Brosius to approve the letter of support, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

14. Letter of Support for Riverview Intermediate Unit 6's USDA Rural Utility Services Distance Learning and Telemedicine Grant project directed to support distance learning and therapies in special education.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the letter of support for RIU 6, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

15. Agreement of Sale between Clarion County and Mary A. McFarland for a 911 tower and broadband service location in Farmington Township, map #10-052-033-000-00. Cost: \$18,000.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the agreement of sale, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

16. GIS – Waive GIS fees of \$2,500 for updated parcel information for Clarion Borough/HRG (GIS Consultant working with Clarion Borough)

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve to waive the GIS fees for Clarion Borough/HRG, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

17. Public Safety. Joey Skiba to move from Trainee Telecommunicator to Certified Telecommunicator. Effective Date: 3/15/2020. Salary: \$13.59/hour.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the promotion, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

18. Public Safety. Brett Whitting to be repositioned into the vacant position of Operations and Training. Full time, non-exempt, 35 hours/week. Effective Date: 3/16/2020. Salary: \$27,982.50.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the reposition, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

19. Approval of the county expenditures bills:

. General Fund, dated from March 7 to March 27, 2020	Total: \$1,271,132.13
a. Human Services, dated from March 7 to March 27, 2020	Total: \$568,120.83
b. 9-1-1 Checking, dated from March 7 to March 27, 2020	Total: \$23,633.50
c. Transportation, dated from March 7 to March 27, 2020	Total: \$40,772.95
d. Misc, dated March 7 to March 27, 2020	Total: \$93,494.10

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the county expenditures bills, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

20. Transfers from December 31, 2019 totaling \$1,521.44

Corrections: From "Food" to "Inmate Medical" - \$1,521.44

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the transfers, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

21. Transfers from March 11, 2020 totaling \$788.89

Assessment: From "Contingency Reserve" to "Tax Notice Printing" - \$788.89

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the transfers, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

Other Business:

On a motion made by Commissioner Tharan and a second by Commissioner Heasley to close the County Park in Shippenville until further notice, the motion passed without opposition.

Commissioner Tharan thanked the IT Department and Mindy Frampton for setting up the meetings via phone conference for the meetings to continue. He also wanted to thank the Department of Public Safety, first responders, fire companies, and county employees for all they're doing during this time.

Commissioner Brosius thanked the public too for all they're doing to help slow the spread of COVID-19.

Commissioner Heasley was notified under Act 167, storm water plan reviews, the county was notified by the DEP that they no longer accept consistency letters approved by the Conservation District for stormwater projects greater than 5,000 square feet. All stormwater projects, regardless of size, will now go through the county Planning Department to be approved by the county engineer. Commissioner Heasley also thanked the Clarion County Career Center for donating masks and other personal protection equipment to the Department of Public Safety. Commissioner Heasley also let it be known that for the 2020 census, everyone can register and be counted online at my2020census.gov so the census workers and public do not have to interact during this time of social distancing. He also mentioned that the Judicial Sale that was previously scheduled for April 13, 2020 is rescheduled for June 29, 2020.

Commissioner Tharan thanked the Maintenance Department and John Stiglitz (Director of Buildings and Grounds) for their continued efforts to keep the county buildings clean and sanitized, keeping everyone safer.

Commissioner Brosius mentioned that Northwest PA Job Connect employees are working from home and still functioning, so anyone looking for a job or employers looking for employees can still utilize their services.

Department Head Questions or Comments: n/a

Public Questions and Answer Period

Ron Wilshire: "How were positions selected to be furloughed, will they still receive health care benefits?"

Commissioner Brosius answered that yes, all furloughed county employees will have 100% of their health, dental, and vision premiums paid by the county while they are off. He also answered that when selecting who to furlough, they looked at who is nonessential, and talked with department heads about where people were needed right now.

Ron Wilshire: "On item #4, is that related to WRC being ruled as a nonprofit for property tax purposes?"

Commissioner Brosius answered no, it's for the Walmart appraisal.

Evanne Gareis: "What went into the decision for the county to decide to go into a limited workforce?"

Commissioner Brosius answered that the limited workforce is just temporary, and department heads gave their recommendation on who could be furloughed during this time with the buildings being closed.

Evanne Gareis: "How long will the employees be furloughed?"

Commissioner Brosius answered there's no definite answer at this time.

Evanne Gareis: "On item #11, can you explain more on what that means?"

Taylor Kriebel (Chief Clerk) answered that it was an agreement between Public Safety and RIU 6 for a program to help schools create emergency plans and help with school safety programs. Denny Logue (Public Safety) also said that it helps train for future 911 dispatchers.

Randy Bartley: "Has there been any discussion on the county releasing inmates early?"

Commissioner Brosius answered that he would have to check with Judge Seidle-Patton and Courts.

Adjournment: On a motion made by Commissioner Heasley and second by Commissioner Tharan to adjourn the meeting at 10:40 a.m., the motion passed without opposition.

Clarion County Board of Commissioners

Wayne R. Brosius, Chair

Theodore W. Tharan

ATTEST:

C. Edward Heasley

Taylor Kriebel, Chief Clerk