

Clarion County Board of Commissioners
Meeting Minutes
March 10th, 2020

Those attending: Taylor Kriebel; Tim Cochran; Kristi Amato; Jeff Smathers; Denny Logue; Jillian Stephens; Janice Horn; Treasurer McConnell; Ron Wilshire (press); Evanne Gareis (press); Randy Bartley (press).

Call to Order: Commissioner Brosius called the meeting to order at 10:04 am.

Roll Call: Commissioner Brosius- Present; Commissioner Tharan- Present; Commissioner Heasley- Present

Approval of the Agenda: On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the agenda, the motion passed without opposition.

Approval of the Minutes dated February 25th, 2020:

On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the minutes from the 2/25/2020 meeting as presented; the motion passed without opposition.

Correspondence

- Treasurer's Report

Announcements

- Work Session on Tuesday, March 17th, 2020 at 9AM in the conference room
- Commissioner/Salary/Retirement Board meeting on Wednesday, March 25th, 2020 at 10 AM in the conference room
- Press Release: COVID-19

Public Concerns and Comments: (One person per issue or concern; three-minute limit per person.)

- Commissioner Heasley acknowledged the proclamations on behalf of Clarion Area Chamber of Commerce for the awards that were presented last Saturday night. Night Riders announced on June 27th, at the county airport they will be doing a cruise for a cure that benefits Clarion Cancer Center and Sunshine Fund.

Business:

1. Resolution #2 of 2020 – Emergency Succession Plan

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve Resolution #2 of 2020, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

2. Contract on behalf of Domestic Relations with Christy Logue for IV-D Attorney Contract to replace the contract with Sara Seidle-Patton. Term: 11/7/2019 – 9/30/2020. Cost: \$125/hour.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the contract on behalf of Domestic Relations with Christy Logue for IV-D Attorney Contract, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

3. Contract on behalf of Transportation with MTM for an extension and amendment to current contract. 3-year extension beginning 7/1/2020 – 6/30/2023.

Rates per trip: 7/1/2020 – 6/30/2021: \$39.75
7/1/2021 – 6/30/2022: \$41.05
7/1/2022 – 6/30/2023: \$42.35

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the contract on behalf of Transportation with MTM, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

4. Agreement with Fyock's Lawn Care for summer maintenance at Helen Furnace Park. \$145/biweekly.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the agreement with Fyock's Lawn Care, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

5. Web Program Enrollment Agreement with CCAP for updating the county website's platform. Cost: \$6,450 for annual hosting fee, and \$7,500 for Kentico build out onetime fee.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to table the Web Program Enrollment Agreement with CCAP the motion passed without opposition.

6. Corrections. New Hire. Nathan McDonough to fill the vacant position of part time Corrections Officer. Part time, non-exempt, no more than 29 hours/week. Effective Date: 3/1/2020. Salary: \$12.00/hour.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the new hire, Nathan McDonough, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

7. Corrections. Promotion. Avery Nelson to fill the vacant position of temporary full time Corrections Officer. Full time, non-exempt, 36/48 hours/week. Effective Date: 3/1/2020. Salary: \$13.93/hour.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the promotion of Avery Nelson to temporary full time Corrections Officer, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

8. Public Safety, 911. Korey Mills to repositioned from Telecommunicator Trainee to Certified Telecommunicator due to him becoming certified. Full time, non-exempt, 36 hours/week. Salary: \$12.50/hour. Effective Date: 2/27/2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the reposition of Korey Mills to Certified Telecommunicator, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

9. Assessment. New Hire. Zach Stiglitz to fill the vacant position of Assessment Assistant. Full time, non-exempt, 35 hours/week. Salary: \$13.59, with a \$1,500 increase upon becoming a certified property evaluator. Effective Date: 3/23/2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the new hire, Zach Stiglitz, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

10. Accounting. New Hire. Cali Parisi to fill the vacant position of Payroll Coordinator/Fiscal Assistant. Full time, non-exempt, 35 hours/week. Salary: \$15.00/hour. Effective Date: 3/16/2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the new hire, Cali Parisi, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

11. GIS. Salary Increase. Tanner Harris (GIS Specialist)'s salary to increase from \$25,352.60 to \$27,991.60 due to increased duties and responsibilities within the GIS Department. Effective Date: 3/9/2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to the salary increase for Tanner Harris, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

12. GIS. New Hire. Lauren Elder to fill the vacant position of Part Time GIS Specialist. Part time, non-exempt, no more than 21 hours/week. Salary: \$19.71/hour. Effective Date: 3/10/2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the new hire, Lauren Elder, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

13. CYS. Kim Black due to receive 2.5% pay raise since completion of probation period per the CBA. Salary: \$12.90/hour. Effective Date: 3/4/2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the 2.5% pay raise for Kim Black, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

14. MH/DD. Wendy Bundy to receive \$250/week stipend due to temporarily working out of class as Clarion County DD Deputy. Effective Date: 2/16/2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the \$250/week stipend for Wendy Bundy, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

15. Correction to January 14, 2020 Commissioners Meeting Minutes, item #8. Joshua Dippold was given the raise in pay for completion of Foundations Training, but he is still a Caseworker 1 and has not moved to Caseworker 2.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the correction to January 14, 2020 Commissioner Meeting Minutes, item #8, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

16. Approval of the county expenditures bills:

a. General Fund, dated from February 21 to March 6, 2020	Total: \$339,165.93
b. Human Services, dated from February 22 to March 6, 2020	Total: \$284,393.29
c. 9-1-1 Checking, dated from February 22 to March 6, 2020	Total: \$3,049.93
d. Transportation, dated from February 22 to March 6, 2020	Total: \$59,468.20
e. Misc, dated February 22 to March 6, 2020	Total: \$20,117.18

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the county expenditures bills, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

Other Business:

Commissioner Heasley announced that Clarion County Coalition for Suicide Prevention is giving away two scholarships.

Department Head Questions or Comments: n/a

Public Questions and Answer Period

Evanne Garies: "What is the Emergency Succession Plan?"

Commissioner Brosius answered that it is basically the list succession during an emergency in the county. And, who would step in if one of the commissioners would not be available, or any of the commissioners.

Ron Wilshire: "What is the annual hosting fee right now?"

Brett Whitling answered around \$7,000.

Ron Wilshire: "When the county went with it, did they pay to join it? I see that you are upgrading it."

Commissioner Tharan answered, we hired CCAP to redo the entire website. But now they are no longer doing it inhouse. They are hiring Kentico to take it over. They \$7500 is to move the information to the new company and

the \$6400 is their annual fee. But we found out that there might be additional fees and we are trying to figure that out first.

Ron Wilshire: "Have the voting machines been delivered?"

Commissioner Heasley answered, yes, 55 machines. Everything is in but a few transport bags and privacy screening.

Adjournment: On a motion made by Commissioner Heasley and second by Commissioner Tharan to adjourn the meeting at 10:25 a.m., the motion passed without opposition.

Clarion County Board of Commissioners

Wayne R. Brosius, Chair

Theodore W. Tharan

ATTEST:

C. Edward Heasley

Taylor Kriebel, Chief Clerk