

Clarion County Board of Commissioners
Meeting Minutes
February 25th, 2020

Those attending: Taylor Kriebel; Tim Cochran; Kristi Amato; Jeff Smathers; Denny Logue; Jillian Stephens; Janice Horn; Treasurer McConnell; Ron Wilshire (press); Evanne Gareis (press); Randy Bartley (press).

Call to Order: Commissioner Brosius called the meeting to order at 10:03 am.

Roll Call: Commissioner Brosius- Present; Commissioner Tharan- Present; Commissioner Heasley- Present

Approval of the Agenda: On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the agenda, the motion passed without opposition.

Approval of the Minutes dated February 11th, 2020:

On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the minutes from the 2/11/2020 meeting as presented; the motion passed without opposition.

Correspondence

- Treasurer's Report

Announcements

- Work Session on Tuesday, March 3rd, 2020 at 9AM in the conference room
- Commissioner/Salary Board meeting on Tuesday, March 10th, 2020 at 10 AM in the conference room
- Route 28 Corridor Study – Share Your Input Website Launch

Public Concerns and Comments: (One person per issue or concern; three-minute limit per person.)

Business:

1. Planning - Procurement Policy

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the Procurement Policy, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

2. Planning - Income Reuse Plan

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the Income Reuse Plan, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

3. Consent Agreement on behalf of Public Safety with JH Consulting, LLC for a commodity flow study. Cost \$10,000 (to be reimbursed by the state) Term: February 3, 2020 – October 1, 2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the agreement, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

4. Contract on behalf of CY5 with CONCERN Professional Services for foster care services. Cost: \$24.68 - \$212.97/day, county match 20%. Term: January 1, 2020 – June 30, 2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the contract, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

5. Contract with EADS Group for engineering and technical consulting services associated with the Grand Avenue DCED multi-modal grant. Cost: \$100,000.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the contract, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

6. Letter of Support for PA American Water's franchise territory expansion in Elk Township
On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the letter of support for PA American Water, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

7. Hotel Tax. Once Upon A Christmas requesting \$2,000 for advertising.
On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the distribution of Hotel Tax funds, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

8. Hotel Tax. United Way Annual Bluegrass Event requesting \$4,335 for expanding the festival and bringing the bands into the downtown area.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the distribution of Hotel Tax funds, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

9. Hotel Tax. Purchase of Tribune Live Media Ads, 30 days of an ad to run 250,000 times for \$999.
On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the distribution of Hotel Tax funds, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

10. Reappointment of Kerry Kifer and Judy Fitzgerald to the MH/DD/EI & Transportation Advisory Board.
Effective Date: January 28, 2020, three-year term.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the reappointments of Kerry Kifer and Judy Fitzgerald to the MH/DD/EI & Transportation Advisory Board, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

11. Agreement with Heather A. Deloe for Assistant Public Defender. Effective: February 25, 2020. Cost \$36,000/year, with a \$500 reimbursement for expenses related to continuing legal education.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the agreement, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

12. Corrections. New Hire. Richard Shimp to fill the vacant position of part time corrections officer. Salary: \$12.00/hour. Effective Date: February 26, 2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the new hire, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

13. Public Defender. New Hire. Jacob Roberts to fill the vacant position of Chief Public Defender. Full time, 35 hours/week, exempt. Salary: \$70,000. Effective Date: 3/9/2020.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the new hire, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

14. Resignation of Kaitlin Nichols (Corrections) effective 3/2/2020, Lauren Elder (GIS) effective 2/28/2020, and Denise Stepney (CYS) effective 2/12/2020.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the resignations, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

15. Public Safety, 911. Shelby Collett to move from full time to part time effective 2/27/2020. Part time, non-exempt, no more than 29 hours/week. Salary: \$13.59/hour.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve Shelby Collett moving from full time to part time, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

16. Public Safety, 911. Shane Smerkar to receive 2.5% salary increase after successfully completing his probationary period of Supervisor. Salary: \$17.32/hour. Effective Date: 2/20/2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the salary increase, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

17. Kelsey Montgomery to participate in the Child Welfare Education for Leadership program as a part time student.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the participation of Kelsey Montgomery in the Child Welfare Education for Leadership program, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

18. Approval of the county expenditures bills:

- | | |
|---|---------------------|
| a. General Fund, dated from February 8 to February 21, 2020 | Total: \$607,824.90 |
| b. Human Services, dated from February 8 to February 21, 2020 | Total: \$216,913.78 |
| c. 9-1-1 Checking, dated from February 8 to February 21, 2020 | Total: \$ 14,145.79 |
| d. Transportation, dated from February 8 to February 21, 2020 | Total: \$0 |
| e. Misc, dated February 8 to February 21, 2020 | Total: \$119,542.91 |

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the county expenditures, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

19. Approval of budget transfers from December 31, 2019 totaling \$7,131.99

2019 GENRAL FUND TRANSFER
CLARION COUNTY BUDGET TRANSFERS
December 31, 2019

DEPARTMENT	FROM	TO	TOTAL
CORRECTIONS	FOOD	INMATE MEDICAL	\$7,131.99

TOTAL \$7,131.99

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the Clarion County Budget Transfers, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

Other Business:

Commissioner Heasley announced that the county received the \$30,000 comprehensive plan grant yesterday.

Commissioner Tharan announced that the county has started their first meetings with Delta Development

Department Head Questions or Comments: n/a

Public Questions and Answer Period

Randy Bartley: "Anymore background on the Assistant Public Defender and new Public Defender?"

Commissioner Brosius answered the assistant is a contract, she will not be an official employee. It is a contracted position. She comes from Indiana County.

Commissioner Tharan answered that she went to Keystone High School. She graduated from Wagner University in law.

Ron Wilshire: "What additional education will she need? It says, \$500 reimbursement for expenses related to continuing legal education."

Commissioner Tharan answered for continuing ed.

Ron Wilshire: "And the new PD, went to law school, where did you say?"

Tim Cochran answered Pitt.

Commissioner Brosius he has been working for the Allegheny County system.

Evanne Garies: "What's the total for the multi-modal grant?"

Commissioner Brosius answered \$700,000.

Ron Wilshire: "Are there any plans by CYS to build housing, using structural modulars, near Comet market?"

Commissioner Tharan answered that he hasn't heard of anything like that.

Jill Stephens said that he is probably referring to Independent Living. There is nothing final. Currently we rent a space on Railroad Street and the lease is up soon. So, there has been talk about continuing to rent or to potentially build something to what we need since the program is expanding. However, there has been nothing committed.

Janice Horn: "Two or three years ago, it was mentioned there was a wood industries plan for around the Strattanville exit, and we never heard anything else."

Commissioner Brosius answered that he has not heard of anything, unless Commissioner Tharan has heard anything. The last I heard was that the market was down.

Commissioner Tharan answered since the market is so bad, they have put it on hold.

Adjournment: On a motion made by Commissioner Heasley and second by Commissioner Tharan to adjourn the meeting at 10:34 a.m., the motion passed without opposition.

Clarion County Board of Commissioners

Wayne R. Brosius, Chair

Theodore W. Tharan

ATTEST:

C. Edward Heasley

Taylor Kriebel, Chief Clerk