

Clarion County Board of Commissioners
Meeting Minutes
February 11th, 2020

Those attending: Taylor Kriebel; Mindy Frampton; Tim Cochran; David Dunn; Janice Horn; Treasurer McConnell; Ron Wilshire (press); Evanne Gareis (press); Randy Bartley (press).

Call to Order: Commissioner Brosius called the meeting to order at 10:05 am.

Roll Call: Commissioner Brosius- Present; Commissioner Tharan- Present; Commissioner Heasley- Present

Approval of the Agenda: On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the agenda, the motion passed without opposition.

Approval of the Minutes dated January 28th, 2020:

On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the minutes from the 1/28/2020 meeting as presented; the motion passed without opposition.

Correspondence

- Treasurer's Report

Announcements

- Work Session on Tuesday, February 18th, 2020 at 9AM in the conference room
- Commissioner/Salary/Retirement Board meeting on Tuesday, February 25th, 2020 at 10 AM in the conference room

Public Concerns and Comments: (One person per issue or concern; three-minute limit per person.)

Business:

1. Tax Claims. Parcels on the repository that were tabled at the January 14th and January 28th, 2020 meetings.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to remove this item from the agenda for further review, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

2. Corrections. Tabled from January 28, 2020 meeting. Promotion. Avery Nelson to fill the vacant position of Temporary Full Time Corrections Officer. Temp full time, non-exempt, 36/48 hours/week. Salary: \$13.93/hour. Effective Date: 2/1/2020.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to remove this item from the agenda for further review, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

3. Promulgation for the Clarion County Emergency Operations Plan

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve of the promulgation, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

4. Letter of Support for Clarion Borough's application for a grant from DCED for stormwater projects

On a motion made by Commissioner Tharan and a second made by Commissioner Brosius to approve of the letter of support for Clarion Borough, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

5. Contract on behalf of MH/DD with Community Voices for state required service satisfaction surveys for DD consumers. Cost: \$14,499. Term: 7/1/2019 – 6/30/2020.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the contract, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

6. Maintenance and Service Agreement on behalf of the DA's Office with SAVIN. Term: 1/1/2020 – 12/31/2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the maintenance and service agreement, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

7. Appointment of Cheryl Servey to the MH/DD/Transportation Advisory Board. Effective Date: 3/24/2020, three year term.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to appoint Cheryl Servey to the MH/DD/Transportation advisory board, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

8. Appointment of Casey O'Toole to the Housing Authority to replace the spot of Pastor John Milliron who resigned. O'Toole will finish the term that will expire on 1/1/2023.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to appoint Casey O'Toole to the housing authority, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

9. Contract on behalf of CY5 with Child to Family Connections for family group decision making. Cost: \$8,000 max, county match: 5%-10%. Term: 2/17/2020 – 6/30/2020.

On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve of the contract on behalf of CY5, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

10. Maintenance Service Agreement renewal with Clarion Office Equipment for 12 copiers. Term: 1/1/2020 – 12/31/2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve of the maintenance service agreement with Clarion Office Equipment, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

11. Maintenance Service Agreement renewal with McCleary Business Machines, Inc for 18 copiers. Term: 1/1/2020 – 12/31/2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve of the maintenance service agreement with McCleary Business Machines, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

12. CY5. New hire. Denise Stepney to fill the vacant position of Caseworker 1. Full time, non-exempt, 40 hours/week. Salary: \$28,267.20. Effective Date: 2/10/2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley approve the new hire, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

13. CYS. New hire. Quyen Vuong to fill the vacant position of Caseworker 2. Full time, non-exempt, 40 hours/week. Salary: \$29,390.40. Effective Date: 1/29/2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve of the new hire, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

14. CYS. Promotion. Quyen Vuong to fill the vacant position of Caseworker 3 – Foster Care Coordinator.

Full time, non-exempt, 40 hours/week. Salary: \$31,490.17. Effective Date: 2/10/2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve of the promotion, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

15. CYS. Salary increase. Brenda Ciancio's salary to increase from \$28,267.20 to \$30,440.68 after completion of foundations training and successful completion of probationary period.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve of the salary increase, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

16. Approval of the county expenditures bills:

a. General Fund, dated from January 24 to February 7, 2020	Total: \$556,575.90
b. Human Services, dated from January 24 to February 7, 2020	Total: \$198,562.41
c. 9-1-1 Checking, dated from January 24 to February 7, 2020	Total: \$8,091.04
d. Transportation, dated from January 24 to February 7, 2020	Total: \$9,288.34
e. Misc, dated January 24 to February 7, 2020	Total: \$13,606.66

On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve of the county expenditures, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

Other Business: Commissioner Tharan said that the new DA's office at 514 Liberty Street, Clarion is done and they're almost ready to move in.

Department Head Questions or Comments: n/a

Public Questions and Answer Period

Randy Bartley: "Was the new DA's office done on time and within budget?"

Commissioner Tharan answered they were done sooner than expected and below budget.

Ron Wilshire: "So they won't be totally out until next week?"

Commissioner Tharan answered they'll be completely moved out and done with the old office by March 1.

Randy Bartley: "Is the maintenance crew going to start working on the record storage building yet?"

Commissioner Tharan answered not yet, they have a couple of other projects to do first.

Randy Bartley: "Any plans for the 911 center yet?"

Commissioner Tharan answered they have lots of plans, but nothing set in stone and no location yet.

Randy Bartley: "Were voting machines delivered yet?"

Commissioner Brosius answered that a couple of sample machines were delivered so Cindy Callihan, the Director of Elections, could start getting familiar with them. They do not have a contract with Dominion Voting yet.

Adjournment: On a motion made by Commissioner Brosius and second by Commissioner Tharan to adjourn the meeting at 10:23 a.m., the motion passed without opposition.

Clarion County Board of Commissioners

Wayne R. Brosius, Chair

Theodore W. Tharan

C. Edward Heasley

ATTEST:

Taylor Kriebel, Chief Clerk