

Clarion County Board of Commissioners
MEETING MINUTES

November 25th, 2020

Those Attending: Rose Logue - Accounting, Chad Johnston - IT, Randy Bartley - Press, Ron Wilshire - Press, Evanne Gareis - Press

Call to Order: Commissioner Brosius called the meeting to order at 10:04 AM

Roll Call:

Commissioner Brosius	Present
Commissioner Tharan	Present
Commissioner Heasley	Present

Approval of the Agenda:

On a motion make by Commissioner Tharan and second by Commissioner Heasley to approve the agenda , the motion passed without opposition.

Approval of the minutes dated November 10th, 2020:

On a motion make by Commissioner Tharan and second by Commissioner Heasley to approve the agenda , the motion passed without opposition.

Correspondence:

Treasure's Report

Announcements

- Work Session on Tuesday, December 1st, 2020 at 9 AM via ZOOM.
- Commissioner/Salary Board meeting on Tuesday, December 8th, 2020 at 10 AM via ZOOM.
- DEP has dropped the drought watch
- Clarion Count buildings will be open by appointment only until

Business:

1 Tentative 2021 Budget

On a motion made by Commissioner Tharan and a second by Commissioner Tharan to approve the Tentative 2021 Budget, the motion passed.

Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes

2 Contract with Centre Communications (COSTAR vendor) for P25 and Analog System. Cost:

On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve the contract with Centre Communications, the motion passed.

Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes

3 Contract on behalf of CYS with BI Incorporation for JPO Electronic Monitoring. Term: November 1, 2020 - October 19, 2021. Cost: up to \$5.80 per day. County Match: 20%.

On a motion made by Commissioner Heasley and a second by Commissioner Tharan to approve the contract on behalf of CYS with BI Incorporation, the motion passed.

Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes

- 4 Contract on behalf of Domestic Relations with Daniel Ferringer Esq. – Title IV-D Attorney. Term: 10/1/2020 -9/30/2025. Cost: \$125.00/hour.
On a motion made by Commissioner Heasley and a second by Commissioner Tharan to approve the contract of behalf of Domestic Relations with Daniel Ferringer Esq. - Title IV-D Attorney, the motion passed.
Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes
- 5 Contract on behalf of Domestic Relations with Christy Logue Esq. – Hearing Officer. Term: 10/1/2020 -9/30/2025. Cost: \$125.00/hour.
On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve the contract on behalf of Domestic Relations with Christy Logue Esq. - Hearing Officer, the motion passed.
Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes
- 6 Contract on behalf of Domestic Relations with Daniel Ferringer Esa. – Hearing Officer. Term: 10/1/2020 -9/30/2025. Cost: \$125.00/hour.
On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve the contract on behalf of Domestic Relations with Daniel Ferringer, Esq. - Hearing Officer, the motion passed.
Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes
- 7 Settlement Agreement and Full and Final Release with Clarion Conservation District due to termination of Memorandum of Understanding between the County of Clarion and Clarion Conservation District under which inter alia Conservation District employees were enrolled in the Clarion County Pension Plan. Cost: \$10,992.27.
On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve the Settlement Agreement and Full and Final Release, the motion passed.
Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes
- 8 Request to refund County's portion of 2020 taxes due to an assessment adjustment by court order No. 1305 CD 2019 for map number: 19-030-066-003-00.
On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve the request to refund the County's portion of 2020 taxes, the motion passed.
Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes
- 9 CYS Acknowledgment 2020
On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve the CYS Acknowledgment, the motion passed.
Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes
- 10 CYS. Rate Adjustment for Quyen Vuong for successful completion of Foundations Training. Full-Time, non-exempt, 80 hours/pay period. Salary: Union, \$33,084.36/year. Effective Date: 9/24/2020.
On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve the rate adjustment, the motion passed.
Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes

- 11 CYS. Rate Adjustment for Alica Dittman for successful completion of Foundations Training. Full-Time, non-exempt, 80 hours/pay period. Salary: Union, \$29,698.23/year. Effective Date: 9/15/2020.
On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve the rate adjustment, the motion passed.
Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes
- 12 9-1-1. Termination of Michael Tarr. Effective Date: 11/18/2020. Termination of Caitlin Schill. Effective Date: 11/23/2020.
On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve the termination, the motion passed.
Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes
- 13 Assesment. New hire of Caroline Griebel for the position of Deeds Anaylyst - Adminstravtive Support. Full-Time, non-exempt, 70 hours/pay period. Salary: \$14.00/hour. Effective Date: 12/7/2020.
On a motion made by Commissioner Heasley and a second by Commissioner Tharan to approve the new hire, the motion passed.
Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes
- 14 CYS. Resignation of Kimberly Black. Effective Date: 11/30/2020.
On a motion made by Commissioner Heasley and a second by Commissioner Tharan to approve the resignation, the motion passed.
Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes
- 15 Elections. Seperation of employment of Catherine Allgeier, Thomas McCauliffe, Lori Norris, Lorraine Schoepke, Patrica Thompson and Cejae Wyman. Effective Date: 11/20/2020.
On a motion made by Commissioner Heasley and a second by Commissioner Tharan to approve the separation of employment, the motion passed.
Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes
- 16 Transfers from November 7th to 20th, 2020. Courts: \$180.00 from Board of Viewers to Maintenance. Emergence Management: \$500.00 from Hazard Mitigation Expense to Maintenance Equipment. Public Defender: \$1,000.00 from Investigators to Court Appointed.
On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve the transfers, the motion passed.
Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes
- 17 Approval of the county expenditures bills:
- General Fund, dated from November 7th to November 20th, Total: \$345,583.61
 - Human Services, dated from November 7th to November Total: \$265,930.79
 - 9-1-1 Checking, dated from November 7th to November Total: \$151,544.60
 - Transportation, dated from November 7th to November Total: \$45,124.20
 - Misc., dated from November 7th to November 20th, 2020 Total: \$80,084.68

On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve the county expenditures bills, the motion passed.

Roll Call: Commissioner Brosius - Yes, Commissioner Tharan - Yes, Commissioner Heasley - Yes

Other Business

Department Head Questions or Comments

Public Questions and Answer Period

Evvane Garies asked, "What will the total millage be?"

Commissioner Heasley answered, "The general mill is 20.5, debt services is 1.5 and Per Capita is \$5.00."

Evanne Gareis asked, "When was the last tax increase?"

Commissioner Heasley answered, "2012."

Evanne Gareis asked, "What are your general thoughts how the budget is shaping up this year? And, are there any concerns that the pandemic is causing?"

Rose Logue answered, "Tax revenue is coming in as normal. Department revenue is a little down. Our revenue is strong and the expenses are down. We are ending the year pretty strong."

Evanne Gareis asked, "You mention some of the big expenses are health insurance and employee raises. What kind of employee raises are you talking about?"

Commissioner Heasley answered, "2.5%."

Rose Logue answered, "Insurance has increased 6%."

Randy Bartley asked, "What does one mill in Clarion County worth?"

Rose Logue answered, "One mill equals approximately \$448,000.00"

Randy Bartley asked, "What's your ending balance for 2020?"

Rose Logue answered, "Right now our reserve is currently \$5 Million and we will be adding around \$400,000.00."

Randy Bartley asked, "What is the projected 2021 ending balance?"

Rose Logue answered, "It will probably be a wash. We will not be adding to the reserve."

Ron Wilshire asked, "Can we get a copy of the CYS letter?"

Commissioner Brosius answered, "Yes."

Ron Wilshire asked, "Are the Conservation District employees, county employees?"

Commissioner Brosius answered, "They are Conservation District employees."

Adjournment:

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to adjourn the meeting at 10:30 am, the motion passed without opposition.

Clarion County Commissioners

Wayne R. Brosius, Chair

Theodore W. Tharan

C. Edward Heasley

ATTEST:

Mindy Frampton, Deputy Chief Clerk

