

# Commissioners Re-Organization Minutes

January 6, 2020

## 11 a.m. in the Commissioners' Conference Room

Those attending: Taylor Kriebel; Treasurer McConnell; Tim Cochran; Mindy Frampton; Evanne Gareis (press); Randy Bartley (press); Ron Wilshire (press)

Roll Call: Commissioner Tharan-present; Commissioner Brosius-present; Commissioner Heasley-present

Approval of the Agenda: On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the agenda as presented, the motion passed without opposition.

Public Concerns and Comments: Treasurer McConnell congratulated the Commissioners on their reelection.

Business:

### Officers of the Board of County Commissioners for 2020:

#### ❖ **Chairman: Commissioner Wayne Brosius**

Motion made by Commissioner Heasley to appoint Commissioner Theodore Tharan as chairman, motion died due to the lack of a second. Commissioner Brosius made the motion to appoint Commissioner Wayne Brosius as chairman, and Commissioner Tharan seconded the motion. A motion was made by Commissioner Brosius to close the nominations, seconded by Commissioner Tharan.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

#### ❖ **Vice Chairman: Commissioner Theodore Tharan**

On a motion made by Commissioner Heasley and second by Commissioner Brosius to appoint Commissioner Theodore Tharan as Vice Chairman of the Board, and a motion by Commissioner Tharan and a second by Commissioner Heasley to close the nominations, the motions passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioners Heasley-yes

#### ❖ **Secretary: Commissioner Ed Heasley**

On a motion made by Commissioner Tharan and second by Commissioner Brosius to appoint Commissioner Ed Heasley as Secretary of the Board, and a motion by Commissioner Tharan and a second by Commissioner Heasley to close the nominations, the motions passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan -yes; Commissioner Heasley-yes

### Boards/Assignments for 2020: Commissioner Tharan

Buildings & Grounds/Parks, Commissioners' Staff/HR, Public Safety, Human Services (CYS and MH/DD), Information Technology (IT), Open Records, Courts, District Attorney's Office, Salary Board, Retirement Board, Prison Board of Inspectors, Board of Elections, Safety Committee, Records Improvement Committee, Local Emergency Planning Committee (LEPC), Criminal Justice Advisory Board (CJAB), CYS, Communications/Emergency Management, Economic Development, Clarion County Fair Board, Northwest Commission.

On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the assigned boards and departments for Commissioners Tharan as presented, the motion passed without opposition.

### Boards/Assignments for 2020: Commissioner Brosius

County Corrections, Public Defender's Office, Tax Claim, Transportation/OSA, Veteran's Affairs, Open Records, Prothonotary's Office, Sheriff's Office, Treasurer's Office, Salary Board, Retirement Board, Prison Board of Inspectors, Board of Elections, Local Emergency Planning Committee (LEPC), Records Improvement Committee, Safety Committee, Airport Authority, Armstrong, Indiana, Clarion (AIC) D&A Commission, Conservation District, Hotel Tax Committee, Clarion County Housing Authority, Library Association, Penn State Extension, Transportation Advisory Comm., TAC (NW Planning), Workforce Investment Act Board (WIB)

On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the assigned boards and departments for Commissioners Brosius as presented, the motion passed without opposition.

### Boards/Assignments for 2020: Commissioner Heasley

Assessment, Central Accounting Office, Elections Office, GIS, Planning, Open Records, County Auditors, Coroner's Office, Register and Recorder's Office, Salary Board, Retirement Board, Prison Board of Inspectors, Board of Elections, Local Emergency Planning Committee (LEPC), Records Improvement Committee, Safety Committee, Child Death Review Team, Community Action, Emergency Food & Shelter Board, Family Net Advisory Board (Clarion Co. Promise), MH/DD Advisory Board, Penn Soil Council, Planning Commission (County)

On a motion made by Commissioner Tharan and second by Commissioner Brosius to approve the assigned boards and departments for Commissioners Heasley as presented, the motion passed without opposition.

**2020 Appointments:**

**Chief Clerk/County Administrator:**

- Taylor Kriebel

On a motion made by Commissioner Heasley and second by Commissioner Tharan to appoint Kriebel as Chief Clerk as presented, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

**County Solicitor:**

- Christopher Gabriel: Carfardi, Ferguson, Wyrick, Weis & Stotler, LLC, Sewickly, PA

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to appoint Gabriel as the County Solicitor, the motion died as Commissioner Tharan rescinded his motion because they do not have a contract from Gabriel yet. Commissioner Heasley made a motion to approve Gabriel as County Solicitor pending receiving and approving a contract, the motion died due to a lack of a second. Commissioner Tharan made the motion to table appointing a County Solicitor until the next Commissioners' Meeting, pending receiving a contract from Gabriel and an agreement with Gabriel for per diem services as solicitor, Commissioner Heasley seconded, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

**Assistant County Solicitor:**

- Logue & Urik PC; 521 Liberty Street, Clarion, PA 16214

On a motion made by Commissioner Tharan and second by Commissioner Heasley to appoint Logue & Urik, PC as Assistant County Solicitor as presented, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

**Banks of Deposit for 2020:** S & T Bank, Clarion County Community Bank, Farmers National Bank, First United National Bank, Northwest Savings Bank, PNC Bank, Clarion Federal Credit Union, PLGIT.

On a motion made by Commissioner Tharan and second by Commissioner Heasley to approve the banks of deposit as presented, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan- yes; Commissioner Heasley-yes

- **Commissioners'/Salary/Retirement Board Meetings Schedule for 2020**

(2nd and 4th Tuesday of each month at 10 a.m., unless noted otherwise)

January 14	July 14
January 28	July 28
February 11	August 11
February 25	August 25
March 10	September 8
March 25 (Wed)	September 22
April 14	October 13
April 29 (Wed)	October 27
May 12	November 10
May 26	November 25 (Wed)
June 9	December 8
June 23	December 22

On a motion made by Commissioner Tharan and second by Commissioner Heasley to approve the Commissioner Board Meetings as presented, the motion passed.

Roll Call: Commissioner Brosius- yes; Commissioner Tharan-yes; Commissioner Heasley-yes

- **Work Session Schedule for 2020**

Tuesdays at 9 a.m. unless otherwise noted.

January 7	July 7
January 21	July 21
February 4	August 4
February 18	August 20 (Thur)
March 3	September 1
March 17	September 15
April 7	October 6
April 21	October 20
May 5	November 4 (Wednesday)
May 19	November 17

June 2  
June 16

December 1  
December 15

On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the work sessions as presented, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

- **Prison Board Meeting Schedule for 2020 (2<sup>nd</sup> Thursday of each month at 9 a.m.)**

Meetings are scheduled for the second Thursday of each month in the Admin Building conference room unless otherwise noted.

January 9	July 9
February 13	August 13
March 12 (Prison)	September 10 (Prison)
April 9	October 8
May 14	November 12
June 11 (Prison)	December 10 (Prison)

On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the Prison Board Meetings as presented, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

- **Records Improvements Meeting Schedule for 2020 (Meetings scheduled for 10 a.m.)**

Meetings are scheduled for first Thursday of every quarter at 10am in the large conference room

May 21	November 19
--------	-------------

On a motion made by Commissioner Tharan and second by Commissioner Heasley to approve the Record Improvement Meetings as presented, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

- **Election Days for 2020**

Primary Election Day	April 28
Election Return Board	May 1
General Election Day	November 3
Election Return Board	November 6

On a motion made by Commissioner Tharan and second by Commissioner Heasley to approve the dates of Election Days/Return Board as set by the state, as presented, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley- yes

- **Resolution No. 1 of 2020**

On a motion made by Commissioner Tharan and second by Commissioner Heasley to approve Resolution No. 1 of 2020 as presented, the motion passed.

Roll Call: Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley- yes

### Questions and Answer Period:

Randy Bartley: "What tradition were you referring to (when nominating and voting for Commissioner Brosius to be appointed chairman)?"

Commissioner Tharan answered that it's Clarion County's tradition that whoever gets the most votes in the election will be chairman.

Ron Wilshire: "Did Ted have the most votes last election?"

Commissioner Tharan answered yes.

Randy Bartley: "Do you have a statement as the new chairman?"

Commissioner Brosius stated it's nice to be there and to hopefully keep things moving forward as they have been, and there will be a lot of good things to come.

Randy Bartley: "Do you anticipate on working as a team for the betterment of the county?"

Commissioner Brosius answered "Of course."

Ron Wilshire: "Will you operate in cooperation?"

Commissioner Brosius answered yes.

Ron Wilshire: "What's the difference in solicitor and assistant solicitor?"

Commissioners Brosius and Tharan answered that the solicitor will get a lot of the bigger decisions, labor contracts, large purchasing contracts, etc, while the assistant solicitor will do a lot of the local things like helping assessment at the courthouse, so the main solicitor doesn't need to drive up. The assistant solicitor also helps with more minor situations like reviewing yearly contract renewals.

Randy Bartley: “Commissioner Heasley, any comment on the fire at Allegheny Wood Products over the weekend?”

Commissioner Heasley stated that the fire is going to have a large negative effect on the county, especially the northern part of the county where that was a large employer for the residents and a main form on income for those residents, with there being over 100 employees affected. Commissioner Heasley asked the press to do interviews with the people of the plant so everyone can realize the impact this is having on the county. Commissioner Tharan answered the Commissioners will try to help in any way they can. Commissioner Heasley also stated no one was hurt in the fire and the local volunteer firefighters were a huge help, and they’re very appreciative of them.

Ron Wilshire: “Will Economic Development or Small Business Development Center help the plant?”

Commissioner Tharan answered they’re going to have to wait until the insurance gets their paperwork, until the executives come up from the main office in West Virginia and decide what they want to do, and more until anyone can figure out what the next steps will be.

Adjournment: On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to adjourn the meeting at 11:25 a.m., the motion passed without opposition.

Clarion County Board of Commissioners

Wayne R. Brosius, Chair

Attest:

Theodore W. Tharan

Taylor Kriebel, Chief Clerk

C. Edward Heasley