

**Clarion County Board of Commissioners**  
**Meeting Minutes**  
**January 14, 2020**

**Those attending:** Taylor Kriebel; Mindy Frampton; Tim Cochran; Janice Horn; David Dunn; Jill Stephens; Nancy Jeannerat; Treasurer McConnell; Ron Wilshire (press); Brett Kriebel (press); Evanne Gareis (press); Randy Bartley (press).

**Call to Order:** Commissioner Brosius called the meeting to order at 10:04 am.

**Roll Call:** Commissioner Brosius- Present; Commissioner Tharan- Present; Commissioner Heasley- Present

**Approval of the Agenda:** On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the agenda, the motion passed without opposition.

**Approval of the Minutes dated December 26th, 2019:**

On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the minutes from the 12/26/2019 meeting as presented, the motion passed without opposition.

**Approval of the Minutes from the Reorganization Meeting, January 6, 2020:**

On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the minutes from the reorganization meeting as presented, the motion passed without opposition.

**Correspondence**

- Treasurer's Report
- Department of Human Services has approved the 2019-2020 County Human Services Plan

**Announcements**

- Work Session on Tuesday, January 21st, 2020 at 9AM in the conference room
- Commissioner/Salary/Retirement Board meeting on Tuesday, January 28th, 2020 at 10 AM in the conference room
- Press Release: A copy of the Hazard Mitigation Plan end of year report is available for 2019

**Public Concerns and Comments:** (One person per issue or concern; three-minute limit per person.)

**Business:**

1. Contract renewal on behalf of CY5 with Merakey Pennsylvania for foster care services. Term: July 1, 2019 – June 30, 2020. Cost: \$29.29 - \$157.04/day, county match 20%.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the contract renewal, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

2. Contract renewal on behalf of CY5 with The Bair Foundation of Pennsylvania for foster care services. Term: July 1, 2019 – June 30, 2020. Cost: \$63.20 - \$90.95/day, county match 20%.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve of the contract renewal, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

3. Contract on behalf of GIS with Pictometry International Corp for fly over images. Cost: \$218,100 over a 6 year period.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve of the contract, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

4. Contract with Chris Gabriel (Carfardi, Ferguson, Wyick, Weiss, Gabriel, llc) for county solicitor. Cost: \$100,000. Fee Schedule: Chris Gabriel \$190/hour, Stephanie Fera \$170/hour, paralegal services \$135/hour.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve of the contract for county solicitor, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

5. Contract on behalf of Domestic Relations with Daniel Ferringer for IV-D Attorney Contract, replacing Jarah Heeter's contract. Term: 11/7/2019 – 9/30/2020. Cost: \$125/hour.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the contract, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

6. Resignation of Alyssa Henry (Sheriff's Dept) effective 1/3/2020, Mark Graf (Sheriff's Dept) effective 12/31/2019, Katlin Hockenberry (911) effective 1/10/2020, Marci Shrecengost (Corrections) effective 12/30/2019, and Erich Spessard (Public Defender) effective 1/15/2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the resignations, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

7. Rescind the acceptance of Todd Kline's resignation from the 12/10/2019 Commissioners Meeting.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to rescind Todd Kline's resignation and reinstate his employment, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

8. CYS. Joshua Dippold to move from Caseworker 1 to Caseworker 2 due to his time in position and completion of Foundations Training. New Salary: \$30,440.68. Effective Date: 1/12/2020.

On a motion made by Commissioner Tharan and seconded by Commissioner Brosius to approve of the civil service bump, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

9. CYS. Voluntary Demotion. Todd Kline to fill the vacant position of County Casework Supervisor for Independent Living. Full time, exempt, 40 hours/week. Effective Date: 1/13/2020. Salary: \$41,841.94

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve of the voluntary demotion, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

10. IT. Re-Hire. Logan George to be rehired into the position of Information Technology Technician based on position being funded again in Clarion County 2020 budget. Part time, non-exempt, 21 hours/week. Expires May 31, 2020. Salary: \$10.61/hour. Effective Date: 12/30/2019.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve of the re-hire, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

11. District Attorney's Office. New Hire. District Attorney Welsh is hiring Erich Spessard to fill the vacant position of Assistant District Attorney. Full time, exempt, 40 hours/week. Effective Date: 1/15/2020. Salary: \$64,800 base, \$5,200 on-call pay.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve the new hire, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

12. District Attorney's Office. New Hire. District Attorney Welsh is hiring Hayley Armstrong to fill the vacant position of Office Manager. Full time, exempt, 40 hours/week. Effective Date: 1/27/2020. Salary: \$36,000. Effective Date: 1/27/2020.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the new hire, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

13. Sheriff's Office. New Hire. Sheriff Munsee is hiring Mark Aaron to fill the vacant position of Sheriff's Deputy. Full time, non-exempt, 40 hours/week. Effective Date: 2/3/2020 Salary: \$12.01/hour.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley, the motion died during roll call.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-no; Commissioner Heasley-no

14. Elections. Change the voting location for Clarion Borough 3<sup>rd</sup> voting precinct from the Rhea Lumber Building back to the Marwick Boyd building for the 2020 and future elections.

On a motion made by Commissioner Heasley and seconded by Commissioner Tharan to approve the change in polling place, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

15. Tax Claim. Multiple bids on properties on the repository list

- a. Bid of \$50.00 for property in Paint Township, trailer.
- b. Bid of \$430.00 for property in Madison Township, minerals only, 48.38 acres.
- c. Bid of \$60.00 for three properties in Toby Township, minerals only, 212 acres total.
- d. Bid of \$275.00 for property in Sligo Borough, minerals only, 67 acres.
- e. Bid of \$275.00 for property in Sligo Borough, minerals only, 97 acres.
- f. Bid of \$430.00 for property in Redbank Township, minerals only, 61 acres.
- g. Bid of \$230.00 for property in Sligo Borough, minerals only, 52 acres.
- h. Bid of \$230.00 for property in Licking Township, minerals only, 177 acres.
- i. Bid of \$200.00 for property in Toby Township, minerals only, 167 acres.

On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to approve of selling properties A, C, D, E, F, and G, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

16. Approval of the county expenditures bills:

- a. General Fund, dated from December 20, 2019 to January 10, 2020 Total: \$907,722.79

On a motion made by Commissioner Heasley and a second by Commissioner Tharan to approve the general fund expenditures as presented, the motion passed.

**Roll Call:** Commissioner Brosius-yes; Commissioner Tharan-yes; Commissioner Heasley-yes

- b. Human Services, dated from December 20, 2019 to January 10, 2020 Total: \$296,913.18
- c. 9-1-1 Checking, dated from December 20, 2019 to January 10, 2020 Total: \$13,307.83
- d. Transportation, dated from December 20, 2019 to January 10, 2020 Total: \$95,424.50
- e. Misc, dated December 20, 2019 to January 10, 2020 Total: \$264,948.73

On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the Human Services, 911 Checking, Transportation, and Misc expenditures as presented, the motion passed.

**Roll Call:** Commissioner Brosius –yes; Commissioner Tharan-yes; Commissioner Heasley-yes

17. Approval of budget transfers from December 20<sup>th</sup>, 2019 to January 10<sup>th</sup>, 2020 totaling \$11,783.88

2019 GENRAL FUND TRANSFER			
CLARION COUNTY BUDGET TRANSFERS			
December 20, 2019 to January 10, 2020			
DEPARTMENT	FROM	TO	TOTAL
DISTRICT COURT 18-3-02	CONSTABLE FEE	MATERIALS & SUPPLIES	\$200.00
DOMESTIC RELATIONS	CONSTABLE FEE	MATERIALS & SUPPLIES	\$430.00
DISTRICT COURT 18-3-04	CONSTABLE FEE	POSTAGE	\$80.00
COURTS	ARBITRATION	MATERIALS & SUPPLIES	\$930.00
COURTS	JURORS	DISCRETIONARY FUNDS	\$250.00
ADULT PROBATION	MAINTENANCE VEHICLES	MATERIALS & SUPPLIES	\$20.00
EMERGENCY MANGEMENT	MAINTENANCE VEHICLES	UNIFORMS	\$48.44
SHERIFF	UNIFORMS	MATERIALS & SUPPLIES	\$307.88
CORRECTIONS	ELECTRIC	WATER & SEWAGE	\$2,500.00
MISC. JUDICAL	CONTINGENCY RESERVE	COURTS TRANSCRIPTS	\$1,615.25
TAX CLAIM	TITLE SEACHES	PROFESSIONAL SERVICES	\$900.00
DISTRICT COURT 18-3-03	TRAINING	MATERIALS & SUPPLIES	\$54.00
DISTRICT COURT 18-3-04	CONSTABLE FEE	POSTAGE	\$90.00
DISTRICT COURT 18-3-03	TRAINING	PHONE	\$42.00
COURTS	ARBITRATION	MATERIALS & SUPPLIES	\$200.00
SHERIFF	UNIFORMS	MATERIALS & SUPPLIES	\$17.80
SHERIFF	UNIFORMS	TRANSPORTS	\$61.46
SHERIFF	UNIFORMS	MAINTENANCE EQUIPMENT	\$143.94
SHERIFF	UNIFORMS	MAINTENANCE VEHICLE	\$56.95
SHERIFF	GASOLINE	MAINTENANCE VEHICLE	\$56.95
ADULT PROBATION	PROFESSIONAL SERVICES	TRAVEL	\$216.00
COURTS	CONTINGENCY RESERVE	COURT REPORTER	\$2,942.75
SHERIFF	GASOLINE	MAINTENANCE VEHICLE	\$105.26
DISTRICT COURT 18-3-04	ELECTRIC	WATER & SEWAGE	\$43.00
CORRECTIONS	FUEL	WATER & SEWAGE	\$200.00
CORRECTIONS	FUEL	MAINTENANCE EQUIPMENT	\$100.00
CORONER	TELEPHONE	MATERIALS & SUPPLIES	172.2
TOTAL			\$11,783.88

On a motion made by Commissioner Heasley and a second made by Commissioner Tharan to approve the Budget transfers of a total of \$11,783.88, as presented, the motion passed.

**Roll Call:** Commissioner Brosius – yes; Commissioner Tharan– yes; Commissioner Heasley-yes

**Other Business: N/A**

**Department Head Questions or Comments: N/A**

**Public Questions and Answer Period**

Evanne Gareis: “For the fly over images, what will they be used for?”

Commissioner Heasley answered they’ll be used for reassessment, GIS, 911. It hasn’t been done since 2014, it’s so we can compare if anything has changed for assessment, GIS, and 911. 911 uses it to make sure address are correct.

Evanne Gareis: “You said the cost was over a five year period, can you give more detail?”

Commissioner Heasley answered about half of the total cost will be paid for this spring fly over, and in three years they’ll do another phase. He clarified that it’s something they need to do every so often to keep everything up to date.

Ron Wilshire: “On the Human Services plan that was approved, are they on a different fiscal year?”

Nancy Jeannerat, MH/DD Director, answered that the state asks that the plan be completed by June 30 every year, but they approve revisions up until November. The county had submitted their original in June, but made minor revisions this fall that the state is just now approving.

Ron Wilshire: “On Todd Kline’s resignation and reinstatement, what’s going on there?”

Tim Cochran, Director of Employee Relations, answered that the IL coordinator had been contracted out with Pentz Run, and they’re looking to move the position back in as a county position, so they had to create the position with civil service. Kline then filled that position when he was reinstated into civil service.

Ron Wilshire: "Is Logan George like an intern?"

Commissioner Brosius answered yes.

Ron Wilshire: "Any comment on the Sheriff's Office request with Mark Aaron?"

Commissioner Tharan answered he believes it needs to be reviewed.

**Adjournment:** On a motion made by Commissioner Heasley and second by Commissioner Tharan to adjourn the meeting at 10:37 a.m., the motion passed without opposition.

Clarion County Board of Commissioners

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Wayne R. Brosius, Chair

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Theodore W. Tharan

ATTEST:

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C. Edward Heasley

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Taylor Kriebel, Chief Clerk