

Clarion County Board of Commissioners
Meeting Minutes
December 10th, 2019

Those attending: Taylor Best; Mindy Frampton; Janice Horn; Treasurer McConnell; Ron Wilshire (press); Evanne Gareis (press); Randy Bartley (press).

Call to Order: Commissioner Tharan called the meeting to order at 10:08 am.

Roll Call: Commissioner Tharan- Present; Commissioner Brosius- Present; Commissioner Heasley- Present

Approval of the Agenda: On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the agenda, the motion passed without opposition.

Approval of the Minutes dated November 27th, 2019:

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the minutes from the 11/27/2019 meeting as presented, the motion passed without opposition.

Correspondence

- Treasurer's Report

Announcements

- Work Session on Tuesday, December 15th, 2019 at 10AM in the conference room
- Commissioner/Salary/Retirement Board meeting on Tuesday, December 26th, 2019 at 10 AM in the conference room

Public Concerns and Comments: (One person per issue or concern; three-minute limit per person.)

Business:

1. Request for release of funds and certification for the Clarion County Housing Authority pertaining to their Five Year Action Plan Capital Funds

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve the release of funds, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

2. Resignation of Todd Kline (CYS) effective 1/10/2020. Resignation of Michael McDonald (CYS) effective 12/6/2019.

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve of the resignations, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

3. Lease Agreement with Moore-Goble Partnership for a property at 160 South 2nd Avenue, Clarion. Term: 1/1/2020 – 12/31/2022, \$1,669.50/month.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve of the lease with Moore-Goble, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

4. 2020 Clarion County Holiday and Payday Schedule

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve of the 2020 Holiday and Payday schedule, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

5. Accept the recommendation from the current Clarion County Board of Elections to enter into an agreement with Dominion Voting Systems, Inc for the County's new election equipment in the amount of approximately \$650,008.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to enter into an agreement with Dominion Voting Systems at the recommendation of the current Clarion County Board of Elections, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

6. Notice from Cory Ricci of the termination of the Assistant Public Defender contract effective 12/31/2019.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve the termination of the Assistant Public Defender contract, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

7. Reappointment of Keith Decker and Eugene Metcalf and appointment of Eugene Lerch to the Clarion County Planning Commission for a four-year term from January 1, 2020 – December 31, 2023.

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve the reappointments and new appointment, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

8. Reappointing the board members for the 2020 Clarion County Local Emergency Planning Committee.

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve of reappointing the LEPC 2020 board members, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

9. Modification of contract with Thomson Reuters (previously approved at 11/12/2019 meeting) to add that West Law will be able to be viewed at different locations for the different attorneys. Price stays the same.

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve of the contract modification, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

10. Human Services. Sandy Ion to be repositioned into the vacant position of Human Services Fiscal Director. Full time, exempt, 40 hours/week. Salary: \$45,100. Effective date: 12/16/2019.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve of the reposition, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

11. CYS. Teresa Holdren to be repositioned into the vacant position of Interim CYS Administrator. Extra \$250.00/week on top of her normal salary. Effective Date: 12/6/2019.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve of the reposition, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

12. Renew surety bond with GH Harris Associates for year 2020. Cost: \$5,000.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve of renewing the surety bond with GH Harris, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

13. Approval of the county expenditures bills:

a. General Fund, dated from November 27 to December 6, 2019 Total: \$588,313.08

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve the general fund expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

b. Human Services, dated from November 27 to December 6, 2019 Total: \$238,004.65

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Human Services expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

c. 9-1-1 Checking, dated from November 27 to December 6, 2019 Total: \$665.38

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the 9-1-1 Checking expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan- yes; Commissioner Brosius – yes; Commissioner Heasley- yes

d. Transportation, dated from November 27 to December 6, 2019 Total: \$65,365.15

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Transportation expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

e. Misc, dated November 27 to December 6, 2019 Total: \$34,736.74

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Miscellaneous expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

14. Approval of budget transfers from November 27 to December 6, 2019 totaling \$49,951.26

2019 GENRAL FUND TRANSFER			
CLARION COUNTY BUDGET TRANSFERS			
November 27 to December 6, 2019			
DEPARTMENT	FROM	TO	TOTAL
CORRECTIONS	MEDICAL INSURANCE	INMATE MEDICAL	\$35,000.00
ADULT PROBATION	MAINTENANCE EQUIPMENT	TRAVEL	\$500.00
COURTS	JURORS	COURT APPOINTED	\$300.00
PUBLIC DEFEBDER	CONTINGENCY RESERVE	PROFESSIONAL SERVICES	\$5,500.00
CORONER	MATERIALS & SUPPLIES	AUTOPSY	\$1,600.00
CORONER	MATERIALS & SUPPLIES	TRANSPORTS	\$1,067.59
ADM. BLDG	INTEREST	PRINCIPAL	\$49.06
HUMAN SERVICE BLDG	INTEREST	PRINCIPAL	\$63.10
MISC GEN GOVT	INTEREST	PRINCIPAL	\$121.51
MISC. JUDICAL	CONTINGENCY RESERVE	TRANSCRIPTS PASS THRU	\$750.00
COURTS	CONTINGENCY RESERVE	COURT APPOINTED ATTORNEY	\$5,000.00
TOTAL			\$49,951.26

On a motion made by Commissioner Heasley and a second made by Commissioner Brosius to approve the Budget transfers of a total of \$49,951.26, as presented, the motion passed.

Roll Call: Commissioner Tharan – yes; Commissioner Brosius – yes; Commissioner Heasley-yes

Other Business: N/A

Department Head Questions or Comments: N/A

Public Questions and Answer Period

Ron Wilshire: “With the resignation of Todd Kline and Denise Johnson from CY5, how is CY5 going to cope with that? Are you going to advertise those positions?”

Commissioner Tharan answered that Jillian Stephens, the HS Director, oversees CY5 and MH/DD and is keeping an eye on everything, and having Teresa Holdren move into the interim position will help the transition.

Ron Wilshire: "It seems like a lot of senior staff or people who have been there for a while have resigned following the hiring of the new Human Services Director, is there any correlation?"

Commissioner Brosius answered that they retired or resigned for personal reasons, but not because of their new boss, and if it was because of that, the Commissioners were not told that.

Randy Bartley: "Can you go down the list of the organization of human services, what some of these positions do and how these transitions are going to happen?"

Commissioner Tharan answered that Jillian Stephens is the HS Director and over sees CYS and MH/DD. Todd Kline was the Director of CYS, who is being replaced by Teresa Holdren. Denise Johnson was the Deputy Director of CYS, and that position turned into the Training Program Specialist at Salary Board.

Ron Wilshire: "Were Todd Kline and Michael McDonald the only men at CYS?"

The Commissioners answered no, there are other male caseworkers.

Randy Bartley: "You're saying that the current Board of Elections reviewed the various options, and this is the voting machine that they recommend? What do you know about Dominion? When they made this recommendation, were there any certain reasons for selecting that voting machine?"

Commissioner Tharan answered that the current board of Elections, Nancy Kadunce, Judy Fiscus, and Karen Kneppshield, reviewed these machines and that the Commissioners were also seeing the different machines through demos. He also stated these machines are used in many neighboring counties.

Janice Horn, League of Women Voters, stated she is happy with the Commissioners' decision on choosing Dominion, as she thinks it is a better voting machine also, with one concern that when people put their ballot in the box, in small municipalities you may be able to tell who's ballot it is based off of the order that voters came in.

Ron Wilshire: "So people will mark a paper ballot?"

Commissioner Tharan answered yes, they will mark a paper ballot then scan it, and then put it into a box that will never be opened unless a recount would have to be done.

Randy Bartley: "The price is lower than expected, it was originally about double what this agreement is, why is that?"

Commissioner Heasley answered that it's through Co-Stars, and it's an 8 year lease. With the leases if there is any damage or updates needed to the machines, the company will have to handle it, where if you buy it outright, they don't have to help with anything.

Randy Bartley: "Is the state still paying for 50% of the machines?"

Commissioner Tharan answered the state is paying for 60%, and the federal government might give the county around \$30,000, but it's not official yet.

Ron Wilshire: "On the release of funds for the housing authority, how much in terms of funds?"

Commissioner Brosius answered that it pertains to their five year plan, and it includes a bunch of different projects they want to do.

Adjournment: On a motion made by Commissioner Brosius and second by Commissioner Heasley to adjourn the meeting at 10:43 a.m., the motion passed without opposition.

Clarion County Board of Commissioners

Theodore W. Tharan, Chair

Wayne R. Brosius

ATTEST:

C. Edward Heasley

Taylor Best, Chief Clerk