

Clarion County Board of Commissioners
Meeting Minutes
November 27th, 2019

Those attending: Taylor Best; Tim Cochran; Brett Whitling; Christy Logue; Janice Horn; Rob Dickinson (Penn State Extension); Cheri Micale (Penn State Extension); Treasurer McConnell; Ron Wilshire (press); Evanne Gareis (press); Randy Bartley (press).

Call to Order: Commissioner Tharan called the meeting to order at 10:07 am.

Roll Call: Commissioner Tharan- Present; Commissioner Brosius- Present; Commissioner Heasley- Present

Approval of the Agenda: On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the agenda, the motion passed without opposition.

Approval of the Minutes dated November 12th, 2019:

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the minutes from the 11/12/2019 meeting as presented, the motion passed without opposition.

Correspondence

- Treasurer's Report

Announcements

- Work Session on Tuesday, December 3rd, 2019 at 10AM in the conference room
- Commissioner/Salary Board meeting on Tuesday, December 10th, 2019 at 10 AM in the conference room
- Closed on new DA Office on Liberty Street

Public Concerns and Comments: (One person per issue or concern; three-minute limit per person.)

Janice Horn asked if the Commissioners were the Election Return Board yet. The Commissioners answered that they are not.

Business:

1. Resolution #21 of 2019 – Urging the Reauthorization of collection of fees to the abandoned mine land reclamation fund

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve of Resolution #21 of 2019, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

2. Proclamation – Proclaiming December 2019 as Dog License Awareness Month

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve of proclaiming December 2019 as Dog License Awareness Month, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

3. Proclamation – Burns and Burns 80th Anniversary

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve of the proclamation for Burns and Burns' 80th Anniversary, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

4. Tax Claim – Bid of \$430.00 on a property in Madison Township from the repository list for mineral rights

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve of the bid on the property on the repository list, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

5. Courts. New Hire. Rachel Kundick to fill the vacant position of Confidential Secretary. Full time, non-exempt, 40 hours/week. Effective Date: 12/4/2019. Salary: \$13.59/hour.

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve the new hire, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

6. Public Safety. Promotion. Denny Logue to move into the position of Emergency Management Coordinator effective 12/1/2019. Full time, non-exempt, 35 hours/week. Salary: \$33,000. \$1,500 increase upon PEMA certification.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve the promotion, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

7. CYS. Erin Mackinlay, Eiley McGregor, and Amanda Gregory to move from a salary of \$28,267.20 to \$29,698.23 because of successful completion of Foundations Training. Erin MacKinlay effective 10/8/2019, Eiley McGregor effective 10/11/2019, Amanda Gregory effective 10/1/2019.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve the changes in salaries, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

8. CYS. Erin Mackinlay, Eiley McGregor, and Amanda Gregory to move from a salary of \$29,698.23 to \$30,878.29 because of successful completion of probationary period to become Caseworker II's. Erin MacKinlay effective date: 11/15/2019. Eiley McGregor effective date: 11/10/2019. Amanda Gregory effective date: 11/17/2019.

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve of the salary changes, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

9. Corrections. New Hire. Carter Shipley to take the vacant position of Part Time Corrections Officer. Part time, non-exempt, no more than 29 hours/week. Salary: \$12.00/hour. Effective Date: 11/18/2019.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve of the new hire, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

10. Payment of stipend to Cindy Fleming of \$2,500 and to Mindy Frampton of \$2,500 for working out of class and doing the additional duties of the Fiscal Assistant and Payroll Administrator.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve of the stipends, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

11. Hotel Tax. Printing and distribution of the Exit 62 and Foxburg rack cards through Clarion Printing Litho to be distributed by PA on Display for 10 bins for 6 months. Approximately \$500 for printing and distribution.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve of the rack cards, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

12. Hotel Tax. Printing and distribution of the Clarion County Visitor's Brochure through Clarion Printing Litho to be distributed by PA on Display for 10 bins for 6 months. Approximately 10,000 prints, price was \$3,800 with \$1,000 distribution fee on the last order, new price will be determined by how many changes are made from old brochure.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve of purchasing the brochures, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

13. Board of Assessment Appeals. Reappointment of Mary Louise Logue, Sal Mazzocchi, and Eugene Lerch with terms from 1/1/2020 to 12/31/2023.

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve of the reappointments, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

14. Clarion County Housing Authority. Reappointment of Jill Over to the Board of Directors. Term: 1/1/2020 – 12/31/2024.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve of the reappointment, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

15. Letter of Support for the nomination for a PA Historic and Museum Commission Historical Marker commemorating the Parkers Landing Petroglyph site along the Allegheny River in Perry Township.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve of the letter of support, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

16. Approval of the county expenditures bills:

a. General Fund, dated from November 8 to November 26, 2019 Total: \$1,003,708.82

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve the general fund expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

b. Human Services, dated from November 8 to November 26, 2019 Total: \$574,017.95

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Human Services expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

c. 9-1-1 Checking, dated from November 8 to November 26, 2019 Total: \$14,091.70

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the 9-1-1 Checking expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan- yes; Commissioner Brosius – yes; Commissioner Heasley- yes

d. Transportation, dated from November 8 to November 26, 2019 Total: \$29,897.55

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Transportation expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

e. Misc, dated November 8 to November 26, 2019 Total: \$37,535.83

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Miscellaneous expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

17. Approval of budget transfers from November 8 to November 26th, 2019 totaling \$16,455.89

2019 GENERAL FUND TRANSFER			
CLARION COUNTY BUDGET TRANSFERS			
November 8 to 26, 2019			
DEPARTMENT	FROM	TO	TOTAL
DISTRICT ATTORNEY	TRANSCRIBERS	EXTRADITION	\$1,100.00
GIS	SALARIES	PROFESSIONAL SERVICES	\$208.00
HUMAN SERVICES	H.S. RENT	MATERIALS & SUPPLIES	\$200.00
COUNTY BUILDINGS	FUEL	TRASH	\$766.00
DISTRICT COURT 18-3-02	CONSTABLES	MATERIALS & SUPPLIES	\$650.00
COUNTY BUILDINGS	FUEL	WATER & SEWAGE	\$800.00
COURTS	CONTINGENCY RESERVE	COURT REPORTER	\$10,000.00
DOMESTIC RELATIONS	SECURITY	MATERIALS & SUPPLIES	\$200.00
SHERIFF	TRANSPORT	EQUIPMENT MAINTENANCE	\$71.94
DOMESTIC RELATIONS	SECURITY	COURT/LEGAL FEES	\$1,700.00
CORRECTIONS	VEHICLE MAINTENANCE	MATERIALS & SUPPLIES	\$759.95
TOTAL			\$16,455.89

On a motion made by Commissioner Heasley and a second made by Commissioner Brosius to approve the Budget transfers of a total of \$16,455.89, as presented, the motion passed.

Roll Call: Commissioner Tharan – yes; Commissioner Brosius – yes; Commissioner Heasley-yes

Other Business: N/A

Department Head Questions or Comments: N/A

Public Questions and Answer Period

Ron Wilshire: Can you say where the new office for Penn State Extension will be?

Rob Dickinson (Penn State Extension) said the new office will be on 2nd Avenue in the Applewood building.

Evanne Gareis: “On Denny Logue’s promotion, can you explain his job description?”

Commissioner Tharan

Randy Bartley: “Does he also control the 911 center?”

Commissioner Tharan answered no, Public Safety has two parts, EMA which Logue will overlook, and 911 which Michelle Lander overlooks. Jeff Smathers, Public Safety Director, oversees it all and Logue and Lander report to him.

Ron Wilshire: “Who will take over his old position?”

Tim Cochran answered they are going to advertise the position.

Randy Bartley: “Did you ever get the damage estimates from the flood?”

Commissioner Tharan answered no, they had never received any report.

Randy Bartley: “Any update on the fire marshal subpoena?”

Assistant County Solicitor Christy Logue updated there is no subpoena yet.

Randy Bartley: “Progress on the probation building?”

Commissioner Tharan updated on the repairs being done at the probation building after the September fire.

Randy Bartley: “Governor Wolf gave out grants for comprehensive plans, do you have any progress on it?”

Commissioner Heasley answered that they are working with the Planning Department, Board of Economic Development, and the Planning Commission Board on it. It should take about a year to complete they hope.

Randy Bartley: “What did you learn at CCAP?”

The Commissioners answered the different sessions and classes they went to and the different counties they spoke to on different issues.

Randy Bartley: “Did you talk to Dauphin County on their decision on voting machines?”

Randy Bartley: “There’s rumor of a \$5 vehicle fee, do you want to comment on that?”

Adjournment: On a motion made by Commissioner Heasley and second by Commissioner Brosius to adjourn the meeting at 10:41 a.m., the motion passed without opposition.

Clarion County Board of Commissioners

Theodore W. Tharan, Chair

Wayne R. Brosius

C. Edward Heasley

ATTEST:

Taylor Best, Chief Clerk