

Clarion County Board of Commissioners
Meeting Minutes
October 8th, 2019

Those attending: Taylor Best; Tim Cochran; Mindy Frampton; Brett Whitling; Christy Logue; Jillian Stephens; Treasurer McConnell; Samantha Sterling; Ron Wilshire (press); Evanne Gareis (press); Randy Bartley (press).

Call to Order: Commissioner Tharan called the meeting to order at 10:04 am.

Roll Call: Commissioner Tharan- Present; Commissioner Brosius- Present; Commissioner Heasley- Present

Approval of the Agenda: On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the agenda, the motion passed without opposition.

Approval of the Minutes dated September 24th, 2019:

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the minutes from the 9/24/2019 meeting as presented, the motion passed without opposition.

Correspondence

- Treasurer's Report

Announcements

- Work Session on Tuesday, October 15th, 2019 at 10AM in the conference room
- Commissioner/Salary/Retirement Board meeting on Tuesday, October 22nd, 2019 at 10 AM in the conference room
- Roads to Recovery will host Trunk or Treat night on Tuesday, October 29, 2019 at the Clarion County Human Services Parking Lot from 5pm – 7pm.

Public Concerns and Comments: (One person per issue or concern; three-minute limit per person.)

Business:

1. Proclamation – Proclaiming October 2019 as Domestic Violence Awareness Month.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve the proclamation, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

2. Contract on behalf of Public Safety with Centre Communications for routine maintenance services to the county's emergency communications radio equipment. Cost: \$24,900/year. Term: 10/1/2019 – 12/31/2020.

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve of the contract on behalf of public safety, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

3. Letter of Support for NWPA Job Connect's "Community Connections" youth reentry demonstration proposal.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve of the letter of support, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

4. Request to use the Veteran's Memorial Park from Trinity Church of God for their live nativity on December 6 and 7, 2019.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve of the request to use the Veteran's Park, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

5. Request to be exempt from the 2019 per capita tax from two residents in Madison Township. On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve the exemption request, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

6. Environmental Review for 516 Main Street, Knox, PA housing units to be entered into the Housing for Homeless and Disabled Persons Project

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve the environmental review, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

7. Public Safety. New Hire. Kaitlin Hockenberry to fill the vacant position of 911 Telecommunicator Trainee. Full time, non-exempt, 36/48 hours/week. Salary: \$10.66/hour. Effective Date: 9/24/2019.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve the new hire, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

8. CYS. Reposition of Joshua Dippold from Emergency Appointment to Regular Civil Service Employee in accordance to the collective bargaining agreement with UMWA. Effective date: 9/27/2019. Same salary, \$28,267.20, full time, 40 hours/week, non-exempt.

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve of the reposition, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

9. CYS. New Hire. Brenda Ciancio to fill the vacant position of County Caseworker 1. Full time, non-exempt, 40 hours/week. Effective Date: 10/14/2019. Salary: \$28,267.20.

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve the new hire, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

10. Corrections. New Hires. Erica Peterson, Brian Martin, and Jeremy Benson to fill the vacant positions of part time Corrections Officers. Part time, non-exempt, no more than 29 hours/week. Effective Date: 10/2/2019. Salaries: \$12.00/hour.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve of the new hires, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

11. Resignation of Kevin Latchaw (CYS) effective 10/11/2019, resignation of Tyler Lencer (911) effective 9/28/2019.

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve of the resignations, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

12. Multiple contract amendments on behalf of CY5 for fiscal year 2019/2020.

- a. Next Step Pregnancy Solutions
- b. Allegheny-Clarion Valley School District
- c. Community Action Transitional Housing
- d. JusticeWorks
- e. Kids Count Family Psychological
- f. Mars Home for Youth
- g. Youth Connection

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve the contract amendments A-G on behalf of CY5, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

13. Contract on behalf of CY5 with Bethesda Children's Hospital for residential-community placements, mother/baby program. Term: 7/1/2019 – 6/30/2020. Cost: \$45 - \$379.25/day. County match: 10-20%.

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve the contract on behalf of CY5, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

14. Contract on behalf of CY5 with JusticeWorks YouthCare for truancy remediation services and supervised visitations. Term: 7/1/2018 – 6/30/2019.

Costs:

- Just Care: \$272,000 max. County Match: 20%
- Why Try: \$47,896 max. County Match: 5%
- NPP: \$50,000 max. County Match: 5%
- FGDM: \$34,000 max. County Match: 5%
- VIP: \$50,000 max. County Match: 10%.
- FTM: \$30,000 max. County Match: 5%
- Visit Coaching: \$75,000 max. County Match: 5%
- STOPP: \$57,000 max. County Match: 20%
- Supervised Visits: \$108,000 max. County Match: 20%

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve the contract on behalf of CY5, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

15. Multiple contract renewals on behalf of CY5 with terms from 7/1/2019 – 6/30/2020.

- a. Harborcreek for residential services, institutional based. Cost: \$275/day, county match: 20%. RTF-MA funded \$80-\$378/day.
- b. Pentz Run Youth Services for community residential services for dependent and delinquent youth. Cost: \$113.35 - \$149.70/day, county match: 20%.
- c. Pathways Adolescent Center for community residential and independent living placement. Cost: \$150-\$185/day. County Match: 10-20%.
- d. BI Inc for unit rental charge/monitoring service charge. Cost: \$0.83 - \$4.34/day. County Match: 20%.
- e. Perseus House for intensive treatment units, residential, shelter, mother/baby community residential services, RTF services. Cost: MA funded \$217.70 to \$564.56/day + incidentals. Per diems: \$202.81 to \$329.09/day. County Match: 10-20% for incidentals.
- f. George Junior Republic for residential placements and multiple services. Cost: \$78.99 - \$326.36/day. County Match: 10-40%.
- g. Keystone Adolescent Center for foster care and community residential placements. Cost: \$75.43 - \$182.66/day. County Match: 10-20%.

- h. LifeSpan Family Services of PA for specialized foster care services. Cost: \$58.50 - \$114.06/day. County Match: 20%.
- i. Adelphoi Village for community residential services. Cost: \$76.45 - \$395.43/day. County Match: 20%.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve the contracts A-E on behalf of CYS, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

16. Approval of the county expenditures bills:

- a. General Fund, dated from September 20 to October 2, 2019 Total: \$597,404.34

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve the general fund expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- b. Human Services, dated from September 20 to October 3, 2019 Total: \$423,973.15

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Human Services expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- c. 9-1-1 Checking, dated from September 20 to October 2, 2019 Total: \$9,319.33

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the 9-1-1 Checking expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan- yes; Commissioner Brosius – yes; Commissioner Heasley- yes

- d. Transportation, dated from September 20 to October 2, 2019 Total: \$119,243.10

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Transportation expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- e. Misc, dated September 20 to October 2, 2019 Total: \$49,093.84

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Miscellaneous expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

17. Approval of budget transfers from September 20 – October 2, 2019 totaling \$11,724.00

2019 GENRAL FUND TRANSFER			
CLARION COUNTY BUDGET TRANSFERS			
September 20 to October 2, 2019			
DEPARTMENT	FROM	TO	TOTAL
COMMISSIONERS	MISC. GEN. GOVT.(Advertising)	MATERIALS & SUPPLIES	\$1,288.00
CENTRAL ACCOUNTING	CONTINGENCY RESERVE	PROFESSIONAL SERVICES	\$6,700.00
DISTRICT COURT 18-3-04	TRAVEL	MATERIALS & SUPPLIES	\$500.00
COURTS	ARBITRATION	COURT APPOINTED	\$3,000.00
COMMISSIONERS	MISC. GEN. GOVT.(Advertising)	MATERIALS & SUPPLIES	\$224.00
COUNTY PARK	MATERIALS & SUPPLIES	TRASH	\$12.00
TOTAL			\$11,724.00

On a motion made by Commissioner Heasley and a second made by Commissioner Brosius to approve the Budget transfers of a total of \$11,724.00 as presented, the motion passed.

Roll Call: Commissioner Tharan – yes; Commissioner Brosius – yes; Commissioner Heasley-yes

Other Business

Department Head Questions or Comments

Public Questions and Answer Period

Ron Wilshire: “Did you ever get a fire marshal report for the probation building?”

Commissioner Tharan answered no, that the fire marshal releases that information to the fire station and the fire chief only, and Tim Cochran added that the county has to subpoena for that report.

Randy Bartley: "You have to subpoena the report for the fire at your own building? Isn't that public information?"

Tim Cochran answered that was what they were told.

Randy Bartley: "Is it still an active investigation?"

Tim Cochran answered that no, the fire marshal has ruled on it, the county just needs a subpoena.

Ron Wilshire: "On the civil service, salary wise, does the county set them?"

Tim Cochran answered the salaries are set by the bargaining agreement.

Randy Bartley: "Do you have any open bargaining contracts?"

Commissioner Tharan answered the Sheriff's Deputies (BC3 Police) and Court Related (Teamsters) Unions are still bargaining.

Randy Bartley: "When did they expire?"

Tim Cochran answered the court related contract expired 12/31/2017, and the Sheriff's Deputies' contract expired 12/31/2018.

Adjournment: On a motion made by Commissioner Heasley and second by Commissioner Brosius to adjourn the meeting at 10:25 a.m., the motion passed without opposition.

Clarion County Board of Commissioners

Theodore W. Tharan, Chair

Wayne R. Brosius

ATTEST:

C. Edward Heasley

Taylor Best, Chief Clerk