

Clarion County Board of Commissioners
Meeting Minutes
September 24th, 2019

Those attending: Taylor Best; Tim Cochran; Mindy Frampton; Brett Whitling; Christy Logue; Jillian Stephens; Nancy Jeannerat; Ron Wilshire (press); Esperanzo Wilcox (press); Evanne Gareis (press); Randy Bartley (press).

Call to Order: Commissioner Tharan called the meeting to order at 10:04 am.

Roll Call: Commissioner Tharan- Present; Commissioner Brosius- Present; Commissioner Heasley- Present

Approval of the Agenda: On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the agenda, the motion passed without opposition.

Approval of the Minutes dated September 10th, 2019:

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the minutes from the 9/10/2019 meeting as presented, the motion passed without opposition.

Correspondence

- Treasurer's Report

Announcements

- Work Session on Tuesday, October 1st, 2019 at 10AM in the conference room
- Commissioner/Salary Board meeting on Tuesday, October 8th, 2019 at 10 AM in the conference room
- Judge Arner has hired Tomi Herman to the vacant position of Juvenile Probation Officer. Full time, non-exempt, 40 hours/week. Effective Date: 9/23/2019. Salary: \$29,285.80

Public Concerns and Comments: (One person per issue or concern; three-minute limit per person.)

Business:

1. Resignation from Bryan Huwar from the Board of Assessment Appeals effective 9/11/2019.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve the resignation, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

2. Appointment of Sal Mazzocchi to the Board of Assessment Appeals effective 9/17/2019.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to appoint Sal Mazzocchi to the Board of Assessment Appeals, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

3. Bid on a property in Foxburg Borough from the Repository List for \$860

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve of the bid on a property from the repository list, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

4. Designation of Kristi Amato as the Section 504 Officer per CDBG regulations.

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to designate Kristi Amato as the county Section 504 Officer, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

5. Resignation of Shanin Shick (Corrections) effective 9/12/2019 and Ashlea Wilson (Corrections) effective 9/24/2019. Separation of Employment of Renee Wingard (DA) effective 9/23/2019.

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve the resignations and separation of employment, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

6. CYS – Promotion – Chelsea Porter to be promoted per Civil Service to Range 22 Step E after completion of Foundations Training (effective 2/25/2019) and promotion to Caseworker 2 (effective 4/29/2019). Salary: \$31,650.25 (to be retro paid \$1,313.30)

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve the promotion, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

7. CYS – Promotion – Kelsey Montgomery to be promoted per Civil Service to Range 22 Step E after completion of Foundations Training and promotion to Caseworker 2. Salary: \$31,650.25 (to be retro paid \$1,545.90)

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve the promotion, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

8. Agreement between Clarion County and Community Action to manage and operate the County's 2018 Pennsylvania Housing Affordability and Rehabilitation Enhancement Program (PHARE)

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve of the agreement, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

9. Contract with Ashley Urik to be the Post Conviction Relief Attorney for the Public Defender's office. Cost: \$1,000/month.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve the contract with Ashley Urik, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

10. Grant Redbank Valley Trail Association \$5,000 from Marcellus Legacy Funds to help with renovations to the trail after the flood

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to grant Redbank Valley Trail Association \$5,000 from Marcellus Legacy Funds, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

11. Grant Rimersburg VFW \$5,000 from the Marcellus Legacy Funds for their Veterans Park and Museum

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to grant Rimersburg VFW \$5,000 from Marcellus Legacy Funds, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

12. Notice from Mark Aaron of the termination of the lease at 502 Liberty Street, Clarion effective 12/31/2019. Execution of Sales Agreement with Jeffrey and Deborah Green to purchase their building in Clarion Borough under tax map #05-050-485, 514 Liberty Street, Clarion.

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve the sales agreement with Jeffrey and Deborah Green and purchase the building, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

13. Contract amendments on behalf of Central Accounting for Human Service Building Leases with terms from 10/1/2019 – 6/30/2020.

- a. MH/DD/EI – Total cost: \$23,589

- b. Human Services Department - Total cost: \$7,355

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve the amendments to the HS building leases, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

14. Approval of the county expenditures bills:

a. General Fund, dated from September 7 to September 19, 2019 Total: \$639,562.54
 On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve the general fund expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

b. Human Services, dated from September 7 to September 19, 2019 Total: \$151,082.49
 On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Human Services expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

c. 9-1-1 Checking, dated from September 7 to September 19, 2019 Total: \$36,303.67
 On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the 9-1-1 Checking expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan- yes; Commissioner Brosius – yes; Commissioner Heasley- yes

d. Transportation, dated from September 7 to September 19, 2019 Total: \$0
No purchases made for Transportation, no need for motions or roll calls.

e. Misc, dated September 7 to September 19, 2019 Total: \$81,737.44
 On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Miscellaneous expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

15. Approval of budget transfers from September 7 – September 19, 2019 totaling \$3,136.00

2019 GENERAL FUND TRANSFER CLARION COUNTY BUDGET TRANSFERS September 7 to 19, 2019			
DEPARTMENT	FROM	TO	TOTAL
DISTRICT COURT 18-3-02	MAINTENANCE EQUIP	DISTRICT COURT 18-3-03 MAINT. EQUIP	\$750.00
DISTRICT COURT 18-3-02	MAINTENANCE EQUIP	DISTRICT COURT 18-3-04 MAINT. EQUIP	\$750.00
DISTRICT COURT 18-3-04	CONSTABLE FEES	MAINTENANCE EQUIPMENT	\$100.00
DISTRICT ATTORNEY	MATERIALS & SUPPLIES	MAINTENANCE EQUIPMENT	\$90.00
MAINTENANCE DEPT.	MAINTENANCE EQUIP	GASOLINE	\$1,300.00
DISTRICT ATTORNEY	TRANSCRIBERS	EXTRADITION	\$146.00
TOTAL			\$3,136.00

On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the Budget transfers of a total of \$3,136.00 as presented, the motion passed.

Roll Call: Commissioner Tharan – yes; Commissioner Brosius – yes; Commissioner Heasley-yes

Other Business

Department Head Questions or Comments

Public Questions and Answer Period

Ron Wilshire: “Do you have an amount for the purchase of the new DA Building? Will this take the building off the tax roll?”

Commissioner Tharan answered the cost is \$155,000, and that yes it will be taken off the tax rolls.

Randy Bartley: “When do you expect to occupy the building?”

Commissioner Tharan answered the move in date is tentatively set for October 15, 2019 for now.

Randy Bartley: “Will the county maintenance department do the renovations?”

Commissioner Tharan answered yes, any renovations or changes, the maintenance department will handle it.

Ron Wilshire: “Do you know how many square feet the new building is?”

Commissioner Tharan answered it’s approximately 3,000 square feet.

Randy Bartley: “Are you looking to buy any other property or space?”

Commissioner Tharan answered that as of now they’re good for space and have everything they need now.

Ron Wilshire: “On the CYS items, did you stop using civil service testing?”

Tim Cochran, Director of Employee Relations, answered that they are still in civil service, and these moves on the agenda are putting them back on the right track for civil service's steps and ranges.

Randy Bartley: "Any update on the voting machines?"

Commissioner Tharan answered no, they're not on the Election Board since they are running in the election.

Randy Bartley: "Did you ever get the final flood numbers?"

Commissioner Tharan answered he hasn't received any word from EMA on the final numbers.

Randy Bartley: "Did you ever get the final numbers on the damage from the fire?"

Commissioner Tharan answered no, not yet.

Randy Bartley: "Is there any update on the Allegheny-Valley Industrial Park?"

Commissioner Tharan answered no, he was supposed to hear from the Butler County Commissioners who were heading that project, but hasn't heard anything from them.

Randy Bartley: "Do you know the total damage of the Redbank trail from the flood?"

Commissioner Brosius answered the estimated total cost to fix it is around \$100,000.

Randy Bartley: "Can you explain what you're doing for economic development in the county?"

Commissioner Tharan answered that it's hard to explain how they are working on economic development, because although they are working on different projects, they often have to sign confidentiality agreements within those project groups. They recently have joined a regional economic development group with other counties in this area.

Randy Bartley: "Any specific properties you're trying to develop?"

Commissioner Tharan answered they have been trying to get the Knox Industrial Park and property in New Bethlehem marketed, but there are always ideas on their minds.

Evanne Gareis: "The Marcellus Shale Legacy Funds, what is the criteria for that money to get used?"

Commissioner Brosius answered it must go towards greenways, parks, trails, and recreation projects and development.

Adjournment: On a motion made by Commissioner Heasley and second by Commissioner Brosius to adjourn the meeting at 10:38 a.m., the motion passed without opposition.

Clarion County Board of Commissioners

Theodore W. Tharan, Chair

Wayne R. Brosius

ATTEST:

C. Edward Heasley

Taylor Best, Chief Clerk