

**Clarion County Board of Commissioners**  
**Meeting Minutes**  
**September 10th, 2019**

**Those attending:** Taylor Best; Tim Cochran; Mindy Frampton; Brett Whitling; Christy Logue; Lindsey Deibler; Nancy Jeannerat; Janice Horn; John Stroup; Evanne Gareis (press); Randy Bartley (press).

**Call to Order:** Commissioner Tharan called the meeting to order at 10:02 am.

**Roll Call:** Commissioner Tharan- Present; Commissioner Brosius- Present; Commissioner Heasley- Present

**Approval of the Agenda:** On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the agenda, the motion passed without opposition.

**Approval of the Minutes dated August 27<sup>th</sup>, 2019:**

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the minutes from the 8/27/2019 meeting as presented, the motion passed without opposition.

**Correspondence**

- Treasurer's Report

**Announcements**

- Work Session on Tuesday, September 17th, 2019 at 10AM in the conference room
- Commissioner/Salary/Retirement Board meeting on Tuesday, September 24th, 2019 at 10 AM in the conference room
- Bluegrass in the County Park, food, raffles, music, free admission. September 14<sup>th</sup>, lunch at 11:30am, bands from 12 - 8:30 PM.
- County Recycling Day is September 21 at the Clarion County Park
- Lindsey Deibler (MH/DD) announced on September 18<sup>th</sup> from 6:30pm – 7:30pm there will be a speaker on autism speaking at Clarion Area High School. There will also be a lunch and learn at the Clarion Hospital with the same speaker that day at 11:30am

**Public Concerns and Comments:** (One person per issue or concern; three-minute limit per person.)

**Business:**

**1. Emergency Declaration – Probation and District Court 18-3-01 Fire.**

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve the Emergency Declaration, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**2. Proclamation proclaiming the month of September as Recovery Month.**

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to proclaim September 2019 as Recovery Month, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**3. Resolution #19 of 2019 authorizing the submission of an application for funding to the Commonwealth of Pennsylvania for the Redevelopment Assistance Capital Program (RACP) Grant in the amount of one million dollars (\$1,000,000) to fund activities associated with the Clarion Hospital Emergency Room Renovation and Addition Project in Monroe Township, Clarion County.**

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve of Resolution 19 of 2019, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**4. Ordinance 2 of 2019 approving Intergovernmental Cooperation Agreement and Ordinance relating to BHARP serving as the counties in the North Central Zone's primary contractor for the Heath Choices Behavioral Health Program.**

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve of Ordinance 2 of 2019 and the Intergovernmental Agreement, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**5. Resignation of Melinda Warnsing (911) effective 9/12/19 and Craig Beary (911) effective 9/23/2019.**

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve the resignations, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**6. Request to refund Real Estate Tax for qualified resident of Toby Township for Disabled Veterans Real Estate Tax Exemption.**

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve the refund of County real estate taxes pending legal review, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**7. Awarding of a grant in the amount of \$46,868.82 to Nonprofit Development Corporation from DD Funds for repairs and work to the DD House.**

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to award the grant to Nonprofit Development Corporation, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**8. Request to waive GIS fees for PA DEP to get updated Clarion County Tax Parcel GIS data layer, \$1500.**

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to waive the GIS fees, pending the DEP signs an agreement that they will use the information internally and not sell or share it, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**9. Purchase of 5 new Transportation vehicles, all 7 passenger/1 wheelchair vans. Total Cost: \$328,415.00.**

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve the purchase of 5 new Transportation vehicles, pending legal review, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**10. Corrections. Promotion of Brandon Reedy after completion of 720 hours training, per Union contract. New Salary: \$13.59/hour. Effective 8/19/2019.**

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve the promotion, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**11. Human Services. Reposition of Sandy Ion into the vacant position of Interim HS Fiscal Director. Full time, exempt, 35 hours/week. Salary: \$45,100. Effective Date: 9/9/2019.**

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve the reposition, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**12. Central Accounting. Reposition of Rose Logue into the vacant position of Interim Director of Central Accounting. Part time, non-exempt, no more than 29 hours/week. Salary: \$25.42/hour. Effective Date: 9/9/2019.**

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve the reposition, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**13.** Delegating authority to Rose Logue effective September 3, 2019 to approve rent, utility, payroll, and employee insurance premiums for the county general fund as well as all agency funds for which the County is responsible.

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to delegate authority to Rose Logue for the listed actions, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**14.** Approval of the county expenditures bills:

a. General Fund, dated from August 24 to September 6, 2019 Total: \$609,128.67

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve the general fund expenditures as presented, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

b. Human Services, dated from August 24 to September 6, 2019 Total: \$417,642.14

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Human Services expenditures as presented, the motion passed.

**Roll Call:** Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

c. 9-1-1 Checking, dated from August 24 to September 6, 2019 Total: \$3,005.47

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the 9-1-1 Checking expenditures as presented, the motion passed.

**Roll Call:** Commissioner Tharan- yes; Commissioner Brosius – yes; Commissioner Heasley- yes

d. Transportation, dated from August 24 to September 6, 2019 Total: \$63,108.15

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Transportation expenditures as presented, the motion passed.

**Roll Call:** Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

e. Misc, dated August 23 to September 6, 2019 Total: \$147,512.71

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Miscellaneous expenditures as presented, the motion passed.

**Roll Call:** Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**15.** Approval of budget transfers from August 24 – September 6, 2019 totaling \$9,392.00

2019 GENERAL FUND TRANSFER			
CLARION COUNTY BUDGET TRANSFERS			
August 24 to September 6, 2019			
DEPARTMENT	FROM	TO	TOTAL
JUVENILE PROBATION	JUVENILE PROBATION SALARIES	PROFESSIONAL SERVICES	\$4,500.00
ADULT PROBATION	ADULT PROBATION SALARIES	ADULT SERVICES	\$4,500.00
COMMISSIONERS	VEHICLE MAINTENANCE	MATERIALS & SUPPLIES	\$100.00
DISTRICT ATTORNEY	TRANSCRIBERS	EXTRADITION	\$292.00
TOTAL			\$9,392.00

On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the Budget transfers of a total of \$9,392.00 as presented, the motion passed.

**Roll Call:** Commissioner Tharan – yes; Commissioner Brosius – yes; Commissioner Heasley-yes

**Other Business**

**Department Head Questions or Comments**

**Public Questions and Answer Period**

Evanne Gareis: “Can you talk a little about the damage done to the Probation Building?”

Commissioner Tharan answered that the front entryway is almost completely destroyed, the public bathrooms, lobby, and waiting area near the front entrance were also hit very hard and unusable.

ServiceMaster from Strattanville started coming the morning after on September 6<sup>th</sup> and cleaning the building which includes removing the insulation, scrubbing carpets and walls, cleaning the vents and

ducts, removing the damaged portions of the building, and more. Once the building is clean, they hope soon Probation will be able to move back into their offices which weren't as badly damaged and be able to work by using the secure side door as an entrance. The Fire Chief is working on her investigation to determine a cause. Although it's not officially the cause since the Fire Chief has not signed off on it, the fire is believed to have started in a cigarette terminal located just beside the entryway to the building. The Fire Chief also stated that the damage would have been much greater if the building wasn't built the way it was. The construction of the building greatly helped the fire not spread.

Evanne Gareis: "Will the maintenance department be doing the work (renovating the building)?"

Commissioner Tharan answered no, because they're so busy already with the planned projects like putting the windows in the Courthouse that have a limited time frame to complete. The Commissioners will be looking into contractors to complete the job.

Randy Bartley: "What is the projected timeline to get the renovation completed? 90 days?"

Commissioner Tharan answered they're not sure yet.

**Adjournment:** On a motion made by Commissioner Heasley and second by Commissioner Brosius to adjourn the meeting at 10:27 a.m., the motion passed without opposition.

Clarion County Board of Commissioners

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Theodore W. Tharan, Chair

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Wayne R. Brosius

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C. Edward Heasley

ATTEST:

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Taylor Best, Chief Clerk