

**Clarion County Board of Commissioners**  
**Meeting Minutes**  
**August 27th, 2019**

**Those attending:** Tim Cochran; Mindy Frampton; Sandy Ion; Todd Kline; Kelly Yocca; Christy Logue; Val Snyder; Nancy Jeannerat; Jill Stephens; Evanne Gareis (press); Randy Bartley (press); Ron Wilshire (press).

**Call to Order:** Commissioner Tharan called the meeting to order at 10:04 am.

**Roll Call:** Commissioner Tharan- Present; Commissioner Brosius- Present; Commissioner Heasley- Present

**Approval of the Agenda:** On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the agenda, the motion passed without opposition.

**Approval of the Minutes dated August 13<sup>th</sup>, 2019:**

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the minutes from the 8/13/2019 meeting as presented, the motion passed without opposition.

**Correspondence**

- Treasurer's Report (Treasure not present)

**Announcements**

- Work Session on Tuesday, September 3<sup>rd</sup>, 2019 at 10AM in the conference room
- Commissioner/Salary Board meeting on Tuesday, September 10<sup>th</sup>, 2019 at 10 AM in the conference room
- Clarion River Clean Up Day – September 7. Registration 8-10 am, reception for volunteers at 2 pm.
- Recovery Respects First Responders – September 8 at 2 pm at the Clarion Veteran's Memorial Park.
- Press Release: Homeowners, renters, and businesses impacted by the flooding in Clarion County may be eligible for low-interest disaster loans through the SBA Disaster Loan Program
- Bluegrass Festival Fundraiser for the All Inclusive Playground. Saturday, September 14<sup>th</sup> 11:30 am – 8:30 pm at the County Park
- Farm Bureau Dinner on September 26<sup>th</sup> at 6:30 pm at Trinity Point.
- Meeting at Knox Fire Hall on September 5<sup>th</sup>, 4 – 5 pm. Regarding bridge replacement of the two bridges on I-80 going over Canoe Creek.
- CCAP has announced 20 new resolutions. They are available on to view online.
- Strattanville Homecoming. September 12<sup>th</sup> – 15<sup>th</sup>. Parade will be held on September 14<sup>th</sup> at 4 pm.

**Public Concerns and Comments:** (One person per issue or concern; three-minute limit per person.)

**Business:**

1. State Homeland Security Grant Program Agreement. Amount: \$261,699. Term of agreement and performance period: 9/1/2019 – 8/31/2022.

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve the State Homeland Security Grant Program Agreement, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

2. Requests from Clarion Area Chamber of Business to use Veteran's Memorial Park/Courthouse lawn during ALF.

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve the request of Clarion Area Chamber of Business, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

3. Contract on behalf of HS with Clarion Area Agency on Aging for home delivered meals for adult services consumers. 100% grant funded, \$3.96/hot/frozen meal, \$3.87/emergency meal, \$5.69/special meal, \$5.71/delivery.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve the contract on behalf of HS, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**4. CYS – Approval of Fiscal Year 2020 – 2021 Narrative Needs Based Plan and Budget**  
On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve the FY 2020-2021 Narrative Needs Based Plan and Budget on behalf of CYS, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**5. Tax Claim - \$300 bid on property in Licking Township from the Repository List.**  
On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve the bid on property in Licking Township for the Repository List on behalf of Tax Claims, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**6. Purchase of two windows through Co-Stars from Pella Window & Door Company. Cost: \$1,911.31.**  
On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve the purchase of two windows through Co-Stars from Pella Window & Door Company, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**7. Jillian Stephens to start as Human Services Director on August 19<sup>th</sup>, 2019. Was previously approved to start on September 9, 2019.**

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve the new hire, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**8. Resignation of Kelly Yocca (HS) effective 9/6/2019.**

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve the resignation, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**9. Hotel Tax – 1 year contract with Leif Louge for 16x40 billboard. Cost \$600 per month. Term agreement 10/1/2019 - 9/30/2020.**

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve the contract with Leif Louge on behalf of Hotel Tax, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**10. Execution of sales agreement between the County of Clarion with Charlene Holabaugh for purchase of building in Paint Township, Map No. 21-025-045-000, for \$150,000.**

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve the execution of sales agreement, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**11. Approval of the county expenditures bills:**

a. General Fund, dated from August 9 to August 23, 2019      Total: \$548,691.61

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve the general fund expenditures as presented, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

b. Human Services, dated from July 20 to August 12, 2019      Total: \$358,018.87

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Human Services expenditures as presented, the motion passed.

**Roll Call:** Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

c. 9-1-1 Checking, dated from August 10 to August 23, 2019      Total: \$ 18,153.03

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the 9-1-1 Checking expenditures as presented, the motion passed.

**Roll Call:** Commissioner Tharan- yes; Commissioner Brosius – yes; Commissioner Heasley- yes

d. Transportation, dated from July 20 to August 12, 2019 Total: \$ 0.00

e. Tax Claim, dated from August 10 to August 23, 2019 Total: \$187,808.47

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Tax Claim expenditures as presented, the motion passed.

**Roll Call:** Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

f. Misc, dated August 10 to August 23, 2019 Total: \$ 93,700.94

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Miscellaneous expenditures as presented, the motion passed.

**Roll Call:** Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**12. Approval of budget transfers from August 10 - 23, 2019 totaling \$36,698.00**

2019 GENERAL FUND TRANSFER			
CLARION COUNTY BUDGET TRANSFERS			
August 10 to 23, 2019			
DEPARTMENT	FROM	TO	TOTAL
DISTRICT ATTORNEY	WITNESSES	EXTRADITION	\$260.00
COURTS	TRAVEL	TRAVEL PRISONER TRANSPORT	\$200.00
ADULT PROBATION	MATERIALS & SUPPLIES	TRAINING	\$3.00
MISC. GEN. GOVT.	CAPITAL EXPENSE	MISC. GEN. GOVT. INSURANCE	\$28,169.00
MISC. GEN. GOVT.	CAPITAL EXPENSE	H.S. BUILDING INSURANCE	\$4,939.00
HUMAN SERVICE BLDG	H.S. INSURANCE	MISC. GEN. GOVT. INSURANCE	\$3,127.00
TOTAL			\$36,698.00

On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the Budget transfers of a total of \$36,698 as presented, the motion passed.

**Roll Call:** Commissioner Tharan – yes; Commissioner Brosius – yes; Commissioner Heasley-yes

**Other Business**

**Department Head Questions or Comments**

**Public Questions and Answer Period**

Evan Gareis: “For number 10, the new building in Paint Township, is that in correlation to the Ford Garage?”

Commissioner Tharan answered not having purchased the Ford garage yet, this is in direct correlation of that.

Evan Gareis; “You leased that building before, right?”

Commissioner Tharan answered that we were leasing the Ford Garage, with an option to purchase. But a business wanted to move in, so we backed away to let them have it.

Commissioner Brosius commented that we weren’t paying a lease, we were just paying expenses.

Randy Bartley: “As a follow up to Evans question. What is the square footage of that building?”

Commissioner Tharan answered that he is not 100% sure of the square footage, its around 8,000.

Randy Bartley: “Are you going to renovating?”

Commissioner Tharan answered that there are not a lot of renovations to do in there because they are using it for their trailers and maintenance department. EMA will put a few offices in there, so they will renovate a little bit. And, for records storage we will probably use the parts they had the coolers in and do a climate control records storage so we will have low humidity and heated air so it will maintain a certain temperature.

Randy Bartley: “And, this is not for 911?”

Commissioner Tharan answered not right now, no. There are 2.5 acres of ground there.

Randy Barley; "So, there is a possibility of building there?"

Commissioner Tharan answered there is a possibility, but we aren't putting anything in stone there for now.

Ron Wilshire; "Is it close to the jail complex?"

Commissioner Tharan answered well the nice thing is that it is actually a nicer location than the Ford garage because it is half way between town, the jail and the county park. The majority of the maintenance department drives right past there so they can stop and get their trucks. So, they don't have to go out and come back.

Ron Wilshire: "Is it still a business? I don't even know."

Commissioner Tharan answered they were closing their business and appreciated us about purchasing the building. A beer distributor is a thing of the past.

Ron Wilshire: "Do you have a date?"

Commissioner Tharan answered 60 days.

Randy Bartley: "Have you closed on it?"

Commissioner Tharan answered no we haven't closed we just have an agreement signed. And we have are due diligence to do within the next 60 days. We had the money sitting in our capital reserve for the year. They were in our plans for the year to try to get some of these problems answered. Our long-term storage is critical because we have to get this stuff into climate control atmosphere.

Randy Bartley: "When you vacate the cell are at the old jail, do you have any use for it after that?"

Commissioner Tharan answered we have no plans after we vacate that, at this time. It might be cold storage, but sure yet. Certain things that the atmosphere, it won't hurt that. It was a necessity that we had to do. We hated to that up, but we didn't want to stand in the way of a business. This just fell in about a week later.

Randy Bartley: "This is a pole building type structure?"

Commissioner Tharan answered No, it's a concrete block. I believe it was built in the 60s.

Randy Bartley: "A question about the Homeland Security Grant. Is that an increase or a decrease or constant?"

Commissioner Tharan answered that he couldn't tell you. But we can give you info to research it. The narrative summary can be copied for you.

**Adjournment:** On a motion made by Commissioner Heasley and second by Commissioner Brosius to adjourn the meeting at 10:30 a.m., the motion passed without opposition.

Clarion County Board of Commissioners

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Theodore W. Tharan, Chair

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Wayne R. Brosius

ATTEST:

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C. Edward Heasley

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Taylor Best, Chief Clerk