

Clarion County Board of Commissioners
Meeting Minutes
July 23rd, 2019
10:04 AM

Those attending: Taylor Best; Tim Cochran; Mindy Frampton; Brett Whitling; Treasurer McConnell; Coroner Randall Stom; Sandy Ion; Nancy Jeannerat; Dennis Logue; Chris Ziegler; Rob Dickinson; Janice Horn; Christy Logue; Evanne Gareis (press); Randy Bartley (press); Ron Wilshire (press); Brett Kriebel (press).

Call to Order: Commissioner Tharan called the meeting to order at 10:04 am.

Roll Call: Commissioner Tharan- Present; Commissioner Brosius- Present; Commissioner Heasley- Present

Approval of the Agenda: On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the agenda, the motion passed without opposition.

Approval of the Minutes dated July 9th, 2019:

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the minutes from the 7/9/2019 meeting as presented, the motion passed without opposition.

Announcements:

- Work Session on Tuesday, July 30th, 2019 at 10AM in the conference room
- Commissioner/Salary Board meeting on Tuesday, August 13th, 2019 at 10 AM in the conference room

Correspondence:

- Treasurer's Report
- Rob Dickinson – Penn State Extension Update – Rob Dickinson updated the Commissioners on what the Penn State Extension is doing, including a new business manager, a new master gardener coordinator, a new 4H educator, new service days and classes coming up involving the ServSafe certification, July 11th safe drinking water workshop, Ag Progress Days coming up on August 14th, and Annual Penn State Extension Picnic on September 24th.
- Coroner Randall Stom – \$20,000 grant from PA Dept of Health. (Coroner Stom came towards the end of the meeting and gave this update.) Coroner Stom updated that Dr. Rachel Levine, the State Secretary of Health, asked Clarion County to once again participate in the Prescription Drug Monitoring Program Grant, this is a collaborative grant between the Center for Disease Control and the state Department of Health. Clarion County participated last year in giving redacted overdose information to the Department of Health, and in return the County gets \$20,000 in grant funding, and the County is going to participate again.

Public Concerns and Comments:

Business:

1. Declaration of Disaster Emergency – Clarion County.

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to declare the County in a state of disaster emergency for the flooding in the county, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley- yes

*At this time Denny Logue, from the Clarion County Department of Public Safety, gave an update on other municipalities that have also declared emergencies which include New Bethlehem Borough, Hawthorne Borough, Salem Township, Beaver Township, Redbank Township, Porter Township, Elk Township.

Logue also said that he knows of these roads in the County being closed. Elk Township – Oak Grove Road and in Salem Township – Portermill Road, Old State Road, and Spook Hollow Road.

Logue said Redbank Elementary school has sustained a lot of water damage, but are not sure at the extent or cost of the damage at the time. Logue also said he only knows of one person who has had to be displaced from their home and they're finding somewhere for them to stay. More information will be coming in soon.

Ron Wilshire asked what happens when the County declares a disaster emergency, and Logue answered that it allows the County to work with PEMA to start gathering information such as the amount of uninsured damage that has happened, to be sent to PEMA to look over, then it will go to Harrisburg for the state to figure out what to do. The County level is trying to get figures to send in to PEMA, and should have them soon, but a lot of municipalities are still inspecting all of their roads and bridges gathering more information.

2. Contract amendment on behalf of EI with Milestone Pediatric Therapy for physical therapy and IFSP Teaming. Total Cost: \$17,591.52, increase of \$2,531.52. County Match: 10%. Term: 7/1/2018 – 6/30/2019.

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve of the contract amendment on behalf of Early Intervention, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley- yes

3. Contract amendment on behalf of EI with Next Step Therapy for therapy services for children ages birth – 3 years old. \$105,000 original cost, increase of \$1,581.85. County Match 10%. Term: 7/1/2018 – 6/30/2019.

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve of the contract amendment on behalf of Early Intervention, the motion passed.

Roll Call: Commissioner Tharan- yes; Commissioner Brosius- yes; Commissioner Heasley- yes

4. Contract renewal on behalf of Human Services with Clarion Area Agency on Aging for home delivered meals for adult services customers. Total Cost: \$3.96/meal (hot/frozen), \$3.87 (emergency meal), \$5.69/meal (special), \$5.71/delivery. County Match: \$0, 100% grant covered. Term: 7/1/2019 – 6/30/2020.

On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve of the contract on behalf of Human Services, the motion passed.

Roll Call: Commissioner Tharan- Yes; Commissioner Brosius-Yes; Commissioner Heasley- Yes

5. Contract renewal on behalf of Human Services with Helpmates, Inc., for homemaker services, home base support. Cost: \$18.36/hour. County Match: \$0, 100% HSDF state funded. Term: 7/1/2019 – 6/30/2020.

On a motion made by Commissioner Heasley and a second made by Commissioner Brosius to approve the contract on behalf of Human Services, the motion passed.

Roll Call: Commissioner Tharan- Yes; Commissioner Brosius-Yes; Commissioner Heasley- Yes

6. Agreement with Manpower Group US, Inc to provide administrative support of Temporary Juvenile Probation Aide. Cost: \$12.50/ hour, billed rate \$18.74/ hour.

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of the agreement with Manpower Group, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

7. Letter of Support for New Bethlehem Borough's application for Commonwealth Financing Authority Multimodal Grant.

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve the letter of support, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

8. HUD Environmental Review for 24 South Sheridan Road, Clarion.

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve of the environmental review for Clarion County/Community Action's HUD grant, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

9. Release of the option for first right of refusal for old Ford Garage building that the County currently leases from John A. Morris, Shonna L. Jungbluth, Donald J. Gill, David Pallone, James Pertunyak.

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to release their option for first right of refusal for the "Old Ford Garage", the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

10. Purchase of remaining 20 windows for the rear courthouse from Pella Window & Door Co. for \$46,593.00.

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of purchasing the new windows for the Courthouse, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

11. Contract with MCM on behalf of GIS and 911 for GIS guidance, assistance, mentoring to Clarion County employees. Cost: \$5,367.75 for six days.

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve of the contract on behalf of GIS, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

12. Separation of employment for Jodi Eller (911) effective 7/8/2019.

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of the separation of employment, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

13. GIS. New Hire. Tanner Harris to fill the vacant position of GIS Specialist. Full time, non-exempt, 35 hours/week. Salary: \$24,733.80. Effective Date: 7/30/2019.

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of the new hire, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

14. Corrections. Reassignment of Barbara Stahlman (Full time Nurse). Move from 35 hours/week to 40 hours/week. Salary \$17.46/hour. Effective Date: 8/01/2019

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of the reassignment, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

15. MH. Reassignment of Lindsay Deibler. End Temporary Working Out of Class as County MH/MR Administrator 1 Local Government due to the return of Administrator. Effective Date: 7/22/19.

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of the reassignment, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

16. Purchase of 2019 Chevrolet Equinox from Redbank Chevrolet through costars for \$27,252.00 for MH/DD.

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve of purchasing the 2019 Equinox for MH/DD, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

17. Rental of high lift for window insulation at the courthouse from GM Equipment Rentals for \$2,155.50/month, for two months.

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of renting the high lift to install the new windows at the Courthouse, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

18. Approval of the county expenditures bills:

- a. General Fund, dated from July 8 to July 19, 2019 Total: \$388,629.00

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve the general fund expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- b. Human Services, dated from July 8 to July 19, 2019 Total: \$239,193.93

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Human Services expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- c. 9-1-1 Checking, dated from July 8 to July 19, 2019 Total: \$38,469.73

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the 9-1-1 Checking expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan- yes; Commissioner Brosius – yes; Commissioner Heasley- yes

- d. Transportation, dated from July 8 to July 19, 2019 Total: \$130,463.65

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Transportation expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan- yes; Commissioner Brosius – yes; Commissioner Heasley- yes

- e. Misc, dated July 8 to July 19, 2019 Total: \$118,615.90

On a motion made by Commissioner Brosius and second by Commissioner Brosius to approve the Miscellaneous expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan- yes; Commissioner Brosius – yes; Commissioner Heasley- yes

19. Approval of the budget transfers from July 8 – July 19, 2019 totaling \$1,984.

2019 GENRAL FUND TRANSFER CLARION COUNTY BUDGET TRANSFERS July 8 to 19, 2019			
DEPARTMENT	FROM	TO	TOTAL
COURTS	ARBITRATION	BOARD OF VIEWERS	\$500.00
COURTS	TRAVEL	TRAVEL PRISONER TRANSPORT	\$100.00
COUNTY BUILDINGS	ELECTRIC	TRASH	\$1,300.00
PUBLIC DEFENDER	INVESTIGATORS	MAINTENANCE COMPUTERS	\$84.00
TOTAL			\$1,984.00

On a motion made by Commissioner Heasley and a second made by Commissioner Brosius to approve the Budget transfers of a total of \$1,984.00 as presented, the motion passed.

Roll Call: Commissioner Tharan – yes; Commissioner Brosius – yes; Commissioner Heasley-yes

Other Business:

Department Head Questions or Comments:

Public Questions and Answer:

Evanne Gareis: “Denny, what roads did you say are still closed?”

Denny Logue, Clarion County Department of Public Safety, answered Portermill Road, Old State Road, and Spook Hollow Road in Salem Township. Oak Grove Road in Elk Township

Ron Wilshire: “The nurse at the jail, is she an LPN or RN?”

Tim Cochran, Director of Employee Relations, answered that she is an RN.

Randy Bartley: “Would any of you want to comment on the flooding situation?”

Commissioner Tharan answered that himself and State Representative Donna Oberlander went to New Bethlehem where the flooding was very bad to see the damage, and he wanted to say how well of a job that all the first responders did including the firefighters, police, and EMT’s and how hard they’ve been working.

Ron Wilshire: “Do we know how many people had to be rescued from their homes?”

Commissioner Tharan answered that he knows of four people in mobile homes that most likely needed help because the homes were lifted from their foundations.

Randy Bartley: “Did they lose power by the Redbank elementary school?”

Commissioner Tharan answered he wasn’t sure if they lost power, but he would imagine they did.

Commissioner Brosius updated that he talked to Randall Stahlman, Deputy Director of EMA, and Stahlman said that PEMA would most likely be coming down this week and work with the County and local municipalities to go over the damage and start that process.

Commissioner Heasley wanted to thank PennDOT for all of their hard work they’ve done since the flooding, including clearing trees, power lines, and making the road ways safe again.

Adjournment: On a motion made by Commissioner Heasley and second by Commissioner Brosius to adjourn the meeting at 10:35 a.m., the motion passed without opposition.

Clarion County Board of Commissioners

Theodore W. Tharan, Chair

Wayne R. Brosius

ATTEST:

C. Edward Heasley

Taylor Best, Chief Clerk