

**Clarion County Board of Commissioners**  
**Meeting Minutes**  
**May 14<sup>th</sup>, 2019**  
**10:02 AM**

**Those attending:** Taylor Best; Tim Cochran; Mindy Frampton; Brett Whitling; Treasurer McConnell; Sandy Ion; Kristi Amato; Christy Logue; Stephanie Fera; Evanne Gareis (press); Christina Moss (press); Randy Bartley (press); Ron Wilshire (press);

**Call to Order:** Commissioner Tharan called the meeting to order at 10:02 am.

**Roll Call:** Commissioner Tharan- Present; Commissioner Brosius- Present; Commissioner Heasley- Present

**Approval of the Agenda:** On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the agenda, the motion passed without opposition.

**Approval of the Minutes dated April 23<sup>rd</sup>, 2019:**

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the minutes from the 4/23/2019 meeting, the motion passed without opposition.

**Announcements:**

- Work Session on Tuesday, May 22<sup>nd</sup>, 2019 at 10AM in the conference room
- Commissioner/Salary/Retirement Board meeting on Tuesday, May 28<sup>th</sup>, 2019 at 10 AM in the conference room
- Groundbreaking Celebration for Phase I of the Brady Tunnel is May 20th, 11 am- 1 pm? RSVP's necessary, light lunch provided. Direct them to [www.alleghenyvalleylandtrust.org](http://www.alleghenyvalleylandtrust.org) for registration details.
- May 15 – Long Range Transportation Plan – Public Open House 1pm – 3:30 pm – Share ideas about transportation in the county. Online survey available at [www.nw-lrpt.metroquest.com](http://www.nw-lrpt.metroquest.com)
- May 14 – Zach's Restaurant, in New Bethlehem, at 5:30 PM he will Pittsburgh Division of Small Business Association for entrepreneur of the year

**Correspondence:**

- Treasurer's Report

**Public Concerns and Comments:**

**Business:**

**1. Resolution #13 of 2019 – Fair Housing**

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve of Resolution #13 of 2019, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley- yes

**2. Resolution #14 of 2019 – Opposing changes made to Medical Assistance Transportation Program.**

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve Resolution #14 of 2019, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley- yes

**3. Resolution #15 of 2019 - Application for a DCED Multimodal grant for the Brady Tunnel**

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve Resolution #15 of 2019, the motion passed.

**Roll Call:** Commissioner Tharan- yes; Commissioner Brosius- yes; Commissioner Heasley- yes

**4. 2019/2020 Medical Assistance Transportation Program grant, effective date 7/1/2019**

On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve of the MATP grant, the motion passed.

**Roll Call:** Commissioner Tharan- Yes; Commissioner Brosius-Yes; Commissioner Heasley- Yes

**5. Extension Request for 2015 CDBG grant programs. Extension from deadline of May 18<sup>th</sup> to May 31<sup>st</sup>, 2019 for East Brady Borough – 2<sup>nd</sup> Avenue Sewer Line Replacement and Clarion Township – 4<sup>th</sup> Avenue Storm Sewer Improvements**

On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve of the CDBG grant extension request, the motion passed.

**Roll Call:** Commissioner Tharan- Yes; Commissioner Brosius-Yes; Commissioner Heasley- Yes

**6. Contribution to help New Bethlehem American Legion fund their Veterans Memorial Park in the amount of \$5,000.**

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of the Contribution to help New Bethlehem, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**7. Refund of County taxes totaling \$20.49 to a property owner in Paint Township for an over assessment.**

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve the refund of County taxes to property owner, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**8. Tax Exemption Request from resident in New Bethlehem to be exempt from 2019 per capita tax.**

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of tax exempt request, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**9. Contract amendment on behalf of Public Safety with Tyler Technology to cancel and not receive multiple support and maintenance services.**

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of the contract amendment, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**10. Agreement with Falcon Research to do title searches for the 2019 Judicial Sale. Cost: \$3,075 total including copy fees.**

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of the agreement with Falcon Research, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**11. Contract on behalf of Public Safety with McCutcheon Enterprises to get re-certified to be the county HAZMAT response coverage.**

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of the re-certification contract, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**12. Contract with Tri-County Disposal for recycling and trash removal services. Term: 5/1/2019 – 5/1/2022. Total Monthly Charge: \$179.00**

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of the contract with Tri-County Disposal, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**13.** Contract with Advanced Disposal for recycling and trash removal services. 5 year agreement. Total Monthly Charge: \$142.00.

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of the contract with Advanced Disposal, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**14.** Resignation of Thomas Bish (Corrections) effective 4/26/2019. Separation of Employment of Tony Harris (GIS) effective 5/3/2019. Separation of Employment of Jaime Davis (CYS) effective 3/14/2019. Resignation of Stacy Winger (CYS) effective 3/25/2019. Resignation of Matthew Mitchell (Corrections) effective 4/30/2019.

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of resignations and separation of employments, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**15.** CYS. New hires. Amanda Gregory and Eiley McGregor to fill the vacant positions of Caseworker 1. Effective date: 5/6/2019. Salaries: \$28,267.20

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve of the CYS new hires, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**16.** CYS. New hire. Barb Plummer to the vacant position of Casework Supervisor. Effective Date: 5/13/2019. Salary: \$38,854.40 and then \$41,841.94 at completion of CORE and Supervisor Training.

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve of the CYS new hire, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**17.** CYS. Salary Adjustment. Kevin Latchaw, Caseworker Supervisor, to have salary moved to \$41,841.94 to remain consistent with Civil Service.

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve of the salary adjustment, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**18.** Commissioners Office. New hire. Logan George to fill the vacant position of Northwest PA Summer Intern. Part time, non-exempt, no more than 29 hours/week. Effective Date: 5/13/2019. Salary: \$10.35/hour (25% funded by County, 75% funded by NWPA Job Connect and PA Dept of Labor and Industry).

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of the Commissioner's Office new hire, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**19.** Approval of the county expenditures bills:

a. General Fund, dated from April 23 to May 7, 2019 Total: \$921,399.55

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve the general fund expenditures as presented, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

b. Human Services, dated from April 23 to May 13, 2019 Total: \$467,271.34

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Human Services expenditures as presented, the motion passed.

**Roll Call:** Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

c. 9-1-1 Checking, dated from April 24 to May 3, 2019 Total: \$4,669.78

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the 9-1-1 Checking expenditures as presented, the motion passed.

**Roll Call:** Commissioner Tharan- yes; Commissioner Brosius – yes; Commissioner Heasley- yes

d. Transportation, dated from April 23 to May 15, 2019 Total: \$67,622.45

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Transportation expenditures as presented, the motion passed.

**Roll Call:** Commissioner Tharan- yes; Commissioner Brosius – yes; Commissioner Heasley- yes

e. Misc, dated April 23 to May 7, 2019 Total: \$19,177.60

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Transportation expenditures as presented, the motion passed.

**Roll Call:** Commissioner Tharan- yes; Commissioner Brosius – yes; Commissioner Heasley- yes

**20. Approval of the budget transfers from May 3<sup>rd</sup> – 7<sup>th</sup> totaling \$1,025.00**

T			
2019 GENERAL FUND TRANSFER			
CLARION COUNTY BUDGET TRANSFERS			
MAY 3 - 7, 2019			
DEPARTMENT	FROM	TO	TOTAL
PUBLIC DEFENDER	INVESTIGATORS	DUES	\$25.00
MAINT.DEPT	CAPITAL EXPENSE	MAINT. DEPT. WATER	\$500.00
EMA	CAPITAL EXPENSE	EMA WATER	\$500.00
TOTAL			\$1,025.00

On a motion made by Commissioner Heasley and a second made by Commissioner Brosius to approve the Budget transfers of a total of \$1,025.00 as presented, the motion passed.

**Roll Call:** Commissioner Tharan – yes; Commissioner Brosius – yes; Commissioner Heasley-yes

**Other Business:**

Commissioner Tharan stated the Veterans Monument will be going in next week, if weather permits, for Gulf Era Veterans. “We have been working on this since last summer. The monument is funded through park and recreation money to honor the veterans from the citizens of Clarion County. We would like to have it set by Memorial Day and plan a dedication ceremony this summer.”

Commissioner Tharan stated that most candidates for political offices have mentioned the need of renovations in the courtroom and they will be starting soon. This is to include heating/cooling, benches and sound systems. “This will be on our radar this summer. We have completed the windows, which were one of their concerns. Do not want to use window air condition units, so we need to look into heating/air for second and third floors.”

Commissioner Tharan further moved that county will need proper record storage improvements and additional weapon storage for the Sheriff. PFA and the new laws for confiscating weapons will increase the need for weapon storage. And the most critical need is a new District Attorney office will be needed after November General Election. “It wouldn’t be appropriate for Mark Aaron to rent out the office for the new DA if he is elected for Judge. And, if he is not elected Judge, he will need his office for his private practice.”

Commissioner Tharan also brought up that the concession stand, at the park, is ahead of schedule. “We had planned last year to have it ready by the Veterans Memorial Service. Flowers will be planted in the Memorial Park and around the Courthouse next week. Mindy Frampton just finished up the revision of the grant for the park, we are now requesting \$192,000 from the DCED Grant. We have also requested a grant from DCNR.” Commissioner Tharan asked Lindsey Deibler how fundraising is going. She said mediocre and that Reverse Raffle fundraiser will be held on June 1<sup>st</sup> at the American Legion. Tickets are now on sales and they are \$25 each.

**Department Head Questions or Comments:**

**Public Questions and Answer:**

Randy Bartley: "Is Mark Aaron using his private office?"

Commissioner Tharan answered that Mark Aaron owns the building and rents it to the county.

Commissioner Brosius said the office is located at the corner of Liberty and Fifth.

Commissioner Tharan said it wouldn't be appropriate for Mark to rent out the office for the new DA if he is elected for Judge. And, if he is not elected Judge, he will need his office for his private practice. It is in the County Code that the County is to provide an office for the District Attorney within the County Seat.

Randy Bartley: "What is the mediocre (playground) fundraising for?"

Lindsay Deibler answered that the fundraising is for the Clarion County Inclusive Playground.

Randy Bartley: "Can we get an update on the Brady Tunnel?"

Chris answered that the design is coming along and they have 50 feet designed. We have spent the last few days reverting water so the contractor doesn't have to deal with that and we are in the bidding process.

Ron Wilshire: "How much is the rent for the DA?"

Commissioner Tharan answered, around \$15,000 per year. Commissioner Tharan asked Sandra Ion for an exact number, but she was unsure at the moment. She believed \$1200 per month, and Treasurer McConnell spoke up that he believed its \$1250 per month. Mark Aaron could still rent the office if he is not elected and does not want to open a private practice. Commissioner Tharan confirmed the lease is \$16,800 per year.

Ron Wilshire: "Do you know how many CYS supervisors there are?"

Tim Cochran answered, three.

Evanne Gareis: "Chris, are these new grants for phase 1?"

Chris answered it is for a phase. We are applying for everything and they are all due at different times, and awarded at different times. Phases don't generally have to go in order.

Evanne Gareis: "What will the money be used for?"

Chris answered liner and at that point, if it comes in when I think it should, any repair work in the middle which doesn't require liner. If all money is awarded by the end of this year, it will give construction money for next year.

Kaleb Gilland from Explore Clarion, introduced himself. Ron Wilshire said, Kaleb will be doing some general reporting and is on the Knox Borough Council

**Adjournment:** On a motion made by Commissioner Brosius and second by Commissioner Heasley to adjourn the meeting at 10:36 a.m., the motion passed without opposition.

Clarion County Board of Commissioners

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Theodore W. Tharan, Chair

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Wayne R. Brosius

ATTEST:

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C. Edward Heasley

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Taylor Best, Chief Clerk