

Clarion County Board of Commissioners
Meeting Minutes
March 26, 2019
10:03 AM

Those attending: Taylor Best; Tim Cochran; Mindy Frampton; Brett Whitling; Treasurer McConnell; Christy Logue; Sandy Ion; Lexis Walker; Audie Lykins; Linda Miller; Heather Bennis; Mary Lutz; Lindsay Deibler; Stephanie Fera; Kristi Amato; Evanne Gareis (press); Christina Moss (press); Randy Bartley (press); Ron Wilshire (press);

Call to Order: Commissioner Tharan called the meeting to order at 10:03 am.

Roll Call: Commissioner Tharan- Present; Commissioner Brosius- Present; Commissioner Heasley- Present

Approval of the Agenda: On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the agenda, the motion passed without opposition.

Approval of the Minutes dated March 12, 2019:

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the minutes from the 3/12/2019 meeting, the motion passed without opposition.

Announcements:

- Work Session on Tuesday, April 2nd, 2019 at 10AM in the conference room
- Commissioner/Salary Board meeting on Tuesday, April 9th, 2019 at 10 AM in the conference room
- Press Release: Emergency Siren System Test on April 8th, 2019 at approximately 7:45 PM
- Tracy Park at the District Attorney's office is resigning effective 4/1/2019.

Correspondence:

- Treasurer's Report

Public Concerns and Comments:

Business:

1. Resolution #8 of 2019 – Temporary Burn Ban

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve Resolution #8 of 2019, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley- yes

2. Resolution #9 of 2019 – Support of Pittsburgh to Erie 270 mile Trail

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius accept Resolution #9 or 2019, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley- yes

3. Proclamation – May 2019 is Older Americans Month

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to accept the proclamation, the motion passed.

Roll Call: Commissioner Tharan- yes; Commissioner Brosius- yes; Commissioner Heasley- yes

4. Appointing Steven Davis (CEO Clarion Hospital) to the NWPA Job Connect Board (Workforce Development Board) representing Private Sector Business. Term will begin on March 27, 2019 and expire on June 30, 2022.

On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve of the appointment of Steven Davis, the motion passed.

Roll Call: Commissioner Tharan- Yes; Commissioner Brosius-Yes; Commissioner Heasley- Yes

5. Assessment – Lot in Sligo being transferred to a governmental body (Sligo Borough) by gift or dedication, and should therefore be exempt from PA Real Estate Taxes.

On a motion made by Commissioner Heasley and a second made by Commissioner Brosius to approve of the Sligo lot being tax exempt, the motion passed.

Roll Call: Commissioner Tharan- Yes; Commissioner Brosius-Yes; Commissioner Heasley- Yes

6. Hotel Tax – Mayfest 2019 has applied for \$2,440. (\$1220 at time of approval, \$1220 after completion)

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of giving Mayfest 2019 \$2,440 out of hotel tax money, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

7. Hotel Tax – Redbank Valley Trails Organization has applied for \$2,000 for the development and distribution of the Redbank Valley Trail Map. (\$1000 at time of approval, \$1000 after completion)

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve of giving Redbank Valley Trails Organization \$2,000 from Hotel Tax money, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

8. Hotel Tax - Request to have an additional 5000 brochures printed and disbursed. The brochures will be distributed to all Welcome Centers – 10 PA rest stops – chosen by PAGO. The additional cost will be approximately \$2500 for the printing and approximately \$1000 for distribution.

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of more brochures being printed from hotel tax money, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

9. Hotel Tax – Request for 36 spots/month of 12 second commercials to air June, July, August 2019 on WJAC. Cost: \$330/month, \$990 total.

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve of the commercial from hotel tax money, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

10. Hotel Tax – Request for 5000 additional Exit 62 Rack Cards to be printed from Clarion Printing, cost \$281.

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of getting more rack cards from hotel tax money, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

11. Contract amendment on behalf of DD with Center for Community Resources for support coordination services for individuals on caseload in Clarion. An additional \$5,000 due to increased utilization and services. Total Cost: \$7,200. Term: 7/1/2018 – 6/30/2019, amendment date: 3/1/2019.

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve of the contract amendment on behalf of DD, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

12. Contract amendment on behalf of MH with Center for Community Resources for start up for Forensic LTSR initiative in conjunction with Northwest 9 counties. An additional \$27,342.33 is needed, Total Cost: \$1,330,906.33. Term: 7/1/2018 – 6/30/2019, amendment date: 3/1/2019.

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve of the contract amendment on behalf of MH, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 13.** Contract on behalf of CYS with Clarion County's Promise for Homemaker Mentor, in-home assistance to families for budgeting, home organization, cleaning, etc. Cost: \$30,000. County Match: 20%. Term: 7/1/2018 – 6/30/2019.

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve of the contract, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 14.** Contract on behalf of CYS with Clarion County's Promise for Collaborative Board, Youth Council and PAYS data Coordinator. Cost: \$41,000. County Match: 20%. Term: 7/1/2018 – 6/30/2019.

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve of the contract renewal, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 15.** Contract on behalf of CYS with Clarion County's Promise for Homemaker Mentor, Family Group Decision Making. Cost: \$40,000 MAX. County Match: \$2000. Term: 7/1/2018 – 6/30/2019.

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve of the contract, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 16.** Contract on behalf of CYS with Clarion County's Promise for Homemaker Mentor, in-home parenting services, periodic development screenings for children birth – 5 years – 7 1/4 positions (PAT) + 1 position of ASQ. Cost: \$211,223. County Match: 20%. Term: 7/1/2018 – 6/30/2019.

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve of the contract renewal, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 17.** Corrections – Promotion. Alex Burkhart has completed 360 hours of training and is eligible for raise per union contract. Salary: \$10.75, effective date: 3/16/2019.

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of the new hire, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 18.** Sheriff's Department – New Hire. Mark Graf to fill the vacant position of Part Time Sheriff's Deputy, part time, non-exempt, no more than 29 hours/week. Effective Date: 3/27/2019. Salary: \$12.01/hour.

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of the new hire, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 19.** GIS – New Hire. Tony Harris to fill the vacant position of GIS Specialist. Full time, non-exempt, 35 hours/week. Effective Date: 4/1/2019. Salary: \$24,733.80

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve of the new hire, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 20.** Letter of Support for Rail 66 to apply for a grant to construct the remaining 8 miles of trail from Leeper to Forest County line

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve of the letter of support, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

21. CDBG - Clarion Borough and East Brady are asking for an extension to spend their 2015 CDBG funds. Clarion Borough until 10/31/2019, East Brady until 8/31/2019.

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of the CDBG extensions, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

22. CDBG Amendment - Foxburg Area Water and Sewer Authority’s water line replacement project on North Palmer Avenue is being changed to water service lines and fire hydrants being replaced on North Palmer Avenue. Foxburg was initially getting \$44,202 for the water line project but will only need \$42,937.50 for the new project

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of the CDBG amendments, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

23. CDBG Amendment - Knox Township’s sewer lateral project’s funding increased from \$151,798.00 to \$153,062.50

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve of the CDBG amendment, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

24. Approval of the county expenditures:

a. General Fund, dated from March 12 to March 25, 2019 Total: \$414,426.75

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the general fund expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

b. Human Services, dated from March 11 to March 25, 2019 Total: \$280,910.66

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Human Services expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

c. 9-1-1 Checking, dated from March 11 to March 25, 2019 Total: \$16,867.93

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the 9-1-1 Checking expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan- yes; Commissioner Brosius – yes; Commissioner Heasley- yes

d. Transportation, dated from March 12 to March 26, 2019 Total: \$5,206.25

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Transportation expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan- yes; Commissioner Brosius – yes; Commissioner Heasley- yes

e. Misc, dated March 11 to March 25, 2019 Total: \$5,619.04

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve the Misc. expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan- yes; Commissioner Brosius- yes; Commissioner Heasley- yes

25. Approval of the budget transfers from March 12 to March 25, 2019 totaling \$135.00

2019 GENERAL FUND TRANSFER CLARION COUNTY BUDGET TRANSFERS MARCH 12 to 25, 2019			
DEPARTMENT	FROM	TO	TOTAL
DISTRICT ATTORNEY	DRUG TESTING	EXTRADITION	\$35.00
SHERIFF	PROFESSIONAL SERVICES	DUES	\$100.00
TOTAL			\$135.00

On a motion made by Commissioner Heasley and a second made by Commissioner Brosius to approve the Budget transfers of a total of \$135.00 as presented, the motion passed.

Roll Call: Commissioner Tharan – yes; Commissioner Brosius – yes; Commissioner Heasley-yes

Other Business:

Department Head Questions or Comments:

Public Questions and Answer:

Evanne Gareis: "On item #2, for the letter of support for the Pittsburgh to Erie trail, what do they want to do?" Commissioner Tharan answered they want a letter of support to help complete their trail.

Randy Bartley: "What happened at the CCAP conference? Was there anything on voting machines?"

Commissioner Tharan and Heasley answered that many topics were brought up including technology, cyber security, CYS civil service, voting machines, and that there was a session on the voting machines, saying Gov. Wolfe proposed a budget of 15 million a year for 5 years to go towards counties leasing voting machines.

Randy Bartley: "Are you guys thinking about leasing voting machines?"

Commissioner Tharan answered they're weighing all options.

Ron Wilshire: "Are there state requirements for machines to be certified?"

Randy Bartley: "The County needs how many voting machines?"

Commissioner Heasley answered the county needs approximately 135 voting machines.

Randy Bartley: "So there are no plans to purchase voting machines yet?"

Commissioner Heasley answered no.

Ron Wilshire: "Has there been any problems with your current voting machines?"

Commissioner Tharan answered no.

Randy Bartley: "Did CCAP take any stand on the Trooper Tax?"

Commissioner Tharan answered no, not yet that they're aware of.

Adjournment: On a motion made by Commissioner Heasley and second by Commissioner Brosius to adjourn the meeting at 10:30 a.m., the motion passed without opposition.

Clarion County Board of Commissioners

Theodore W. Tharan, Chair

Wayne R. Brosius

ATTEST:

C. Edward Heasley

Taylor Best, Chief Clerk