

**Clarion County Board of Commissioners**  
**Meeting Minutes**  
**March 12, 2019**  
**10:01 AM**

**Those attending:** Taylor Best; Tim Cochran; Mindy Frampton; Brett Whitling; Treasurer McConnell; Christy Logue; Sandy Ion; Sarah Knepper; Jeff Smathers; Evanne Gareis (press); Christina Moss (press); Randy Bartley (press); Ron Wilshire (press);

**Call to Order:** Commissioner Tharan called the meeting to order at 10:01 am.

**Roll Call:** Commissioner Tharan- Present; Commissioner Brosius- Present; Commissioner Heasley- Present

**Approval of the Agenda:** On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the agenda, the motion passed without opposition.

**Approval of the Minutes dated February 26, 2019:**

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the minutes from the 2/26/2019 meeting, the motion passed without opposition.

**Announcements:**

- Work Session on Tuesday, March 19th, 2019 at 10AM in the conference room
- Commissioner/Salary/Retirement Board meeting on Wednesday March 27th, 2019 at 10 AM in the conference room

**Correspondence:**

- Treasurer's Report

**Public Concerns and Comments:**

**Business:**

1. CYS. New Hire. Saber Brown (3/21/2019), Stacy Winger (3/25/2019), and Jamie Davis (3/11/2019) to take the vacant positions of Caseworker 1. Salary: \$28,267.20. Full time, 40 hours/week, non-exempt.

On a motion made by Commissioner Brosius and seconded by Commissioner Heasley to approve the new hires, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley- yes

2. Retirement of Roxie Randolph (Assessment) effective 6/28/2019.

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius accept the retirement, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley- yes

3. Proclamations:

- a. 2018 Business of the Year: Economic Development Division
  - Clarion Psychiatric Center
- b. 2018 Business of the Year: Community Service Division
  - Highland Oaks at Water Run
- c. 2018 Lifetime Achievement Award
  - Stephanie Wilshire
- d. 2018 Douglas L. Sharrar Volunteer of the Year
  - Kimberly Titley
- e. 2018 Citizen of the Year
  - Tracy Myers

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to accept proclamations A – E, the motion passed.

**Roll Call:** Commissioner Tharan- yes; Commissioner Brosius- yes; Commissioner Heasley- yes

**4. Multiple Leases at the HS Building with term dates from 3/1/2019 – 6/30/2019**

- a. Human Services Development: \$471/month, \$1,884 total
- b. CYS: \$9,826/month, \$39,304 total
- c. JusticeWorks Youth Care: \$911/month, \$3,644 total

On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve of leases A-C, the motion passed.

**Roll Call:** Commissioner Tharan- Yes; Commissioner Brosius-Yes; Commissioner Heasley- Yes

**5. Contract with Fyock’s Lawn Care Plus for summer maintenance at the Helen Furnace Park Maintained bi-weekly from May – October. Cost: \$145/bi-weekly**

On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the contract with Fyock’s Lawn Care, the motion passed.

**Roll Call:** Commissioner Tharan- Yes; Commissioner Brosius-Yes; Commissioner Heasley- Yes

**6. Resolution # 7 of 2019 to change the wording of the Mental Health/ Developmental Disabilities/ Early Intervention/ Transportation Advisory Board to change from “The Board shall consist of 13 members” to “The Board shall consist of at least 13 members”**

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve of Resolution #7 of 2019, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**7. Contract on behalf of Central Accounting with Maximus Consulting Service to develop a Cost Allocation Plan. Term: 3/1/2019 – 3/31/2022. Cost: \$5,500/year, \$16,500 total.**

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve the contract on behalf of Central Accounting, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**8. Contract on behalf of Public Safety with Tescro, Inc. to buy voter radio equipment through CoStar State Contracts. Cost: \$18,673.32.**

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve the contract on behalf of Public Safety, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**9. Contract on behalf of Public Safety with Mobilcom to install the voter radio equipment. Cost: \$4,320.00.**

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of the contract with Mobilcom, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**10. GIS. Reposition of Lauren Elder into the position vacant position of Director of GIS. Full time, 35 hours/week, non-exempt. Effective Date: 3/25/2019. Salary: \$35,000.**

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve the reposition, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**11. Assessment. New Hire. Charity Rittmeyer to fill the vacant position of Director of Assessment. Full time, 35 hours/week, non-exempt. Effective Date: 3/25/2019. Salary: \$36,000.**

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve of the new hire, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**12. Corrections.** Reposition April Shumaker into the vacant position of Temporary Officer in Charge. Full time, non-exempt, 36/48 hours/week. Effective Date: 3/11/2019. Salary: \$18.96/hour.

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of the reposition, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**13. Resignation of Conner Dame (Corrections)**

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of the resignation, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**14. Lease with Paycom for a timeclock.** \$1,119.05 for equipment, \$138.48/month after.

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve of the lease with Paycom, the motion passed.

**Roll Call:** Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**15. Approval of the county expenditures:**

a. General Fund, dated from February 26 to March 8, 2019 Total: \$825,877.96

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the general fund expenditures as presented, the motion passed.

**Roll Call:** Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

b. Human Services, dated from February 26 to March 11, 2019 Total: \$287,875.43

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Human Services expenditures as presented, the motion passed.

**Roll Call:** Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

c. 9-1-1 Checking, dated from February 25 to March 11, 2019 Total: \$11,343.61

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the 9-1-1 Checking expenditures as presented, the motion passed.

**Roll Call:** Commissioner Tharan- yes; Commissioner Brosius – yes; Commissioner Heasley- yes

d. Transportation, dated from February 26 to March 11, 2019 Total: \$3,380.85

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Transportation expenditures as presented, the motion passed.

**Roll Call:** Commissioner Tharan- yes; Commissioner Brosius – yes; Commissioner Heasley- yes

e. Misc, dated from February 22 to March 5, 2019 Total: \$13,326.71

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve the Misc. expenditures as presented, the motion passed.

**Roll Call:** Commissioner Tharan- yes; Commissioner Brosius- yes; Commissioner Heasley- yes

**16. Approval of the budget transfers from March 11, 2019 totaling \$1000.00**

2019 GENERAL FUND TRANSFER			
CLARION COUNTY BUDGET TRANSFERS			
MARCH 11, 2019			
DEPARTMENT	FROM	TO	TOTAL
DISTRICT ATTORNEY	LAW LIBRARY	EXTRADITION	\$500.00
DISTRICT ATTORNEY	DRUG TESTING	EXTRADITION	\$500.00
TOTAL			\$1,000.00

On a motion made by Commissioner Heasley and a second made by Commissioner Brosius to approve the Budget transfers of a total of \$1,000.00 as presented, the motion passed.

**Roll Call:** Commissioner Tharan – yes; Commissioner Brosius – yes; Commissioner Heasley-yes

**Other Business:**

**Department Head Questions or Comments:**

**Public Questions and Answer:**

Ron Wilshire: "What is the voter equipment, and what is it used for?"

Jeff Smathers, Director of Public Safety, answered that it's a county wide voter receiver, and it takes all of the signals from different audio transmitters and votes on which is the clearest and best audio to send through.

Randy Bartley: "Jeff, you have a Skywarn seminar coming up, can you elaborate on that?"

Jeff Smathers explained that there is a seminar coming to train regular people how to report real time weather information for their region and send in.

Randy Bartley: "I'm assuming the money in the transfer for the DA moved into their "extradition account" was for getting Mr. Blume."

Commissioner Tharan answered that it's most likely for that reason, extraditing the person from Florida to Clarion County.

Randy Bartley: "Can you explain the Cost Allocation Plan? Have you used Maximum before?"

Sandy Ion, Director of Central Accounting, answered that they've used these people since 2011, and is mainly just a budgeting tool.

Randy Bartley: "The recent order by Governor Wolfe to stop detaining illegal immigrants with administrative warrants, how will that affect law enforcement Clarion County?"

Commissioner Tharan and Brosius answered that it won't really affect the government sector of Clarion County, because the County government doesn't oversee any law enforcement.

**Adjournment:** On a motion made by Commissioner Heasley and second by Commissioner Brosius to adjourn the meeting at 10:23 a.m., the motion passed without opposition.

Clarion County Board of Commissioners

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Theodore W. Tharan, Chair

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Wayne R. Brosius

ATTEST:

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C. Edward Heasley

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Taylor Best, Chief Clerk