

Clarion County Board of Commissioners
Meeting Minutes
February 12, 2019
10:04 AM

Those attending: Taylor Best; Tim Cochran; Mindy Frampton; Brett Whitling; Treasurer McConnell; Christy Logue; Sandy Ion; Chris Ziegler; Randy Bartley (press); Ron Wilshire (press);

Call to Order: Commissioner Tharan called the meeting to order at 10:04 am.

Roll Call: Commissioner Tharan- Present; Commissioner Brosius- Present; Commissioner Heasley- Present

Approval of the Agenda: On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the agenda, the motion passed without opposition.

Approval of the Minutes dated January 22nd, 2019:

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the minutes from the 1/22/2019 meeting, the motion passed without opposition.

Announcements:

- Work Session on Tuesday, February 19th, 2019 at 10AM in the conference room
- Commissioner/Salary/Retirement Board meeting on Tuesday, February 26, 2019 at 10 AM in the conference room
- Sheriff Munsee is hiring Rachel Kline into the vacant position of Clerk Typist II. Effective date: 2/4/2019. Salary: \$11.60/hour.
- Judge Arner is making the following actions in Courts:
 - Moving Marsha Adams into the position of Interim Confidential Secretary. Effective Date: 2/4/2019. 40 hours/week, salary: \$14.05/hour
 - Hiring Lexis Twentier into the position of Confidential Secretary. Effective Date: 2/4/2019. 40 hours/week, salary: \$12.50/hour
 - Adjusting Sharon Dunn's pay rate to \$13.59/hour.
 - Hiring Heather Reiner into the position of Receptionist/Caseworker at Domestic Relations. Effective Date: 2/4/2019. 35 hours/week, salary: \$10.98/hour.

Correspondence:

- Treasurer's Report

Public Concerns and Comments:

Business:

1. Resignation of Cherin Abdelsamie (Assessment/GIS), Lori Switzer (Assessment), Liza Bowersox (Corrections) and Ashley White (Probation)

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to approve the resignations, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley- yes

2. GIS Records

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to take this item off the agenda because of the resignation of Cherin Abdelsamie, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley- yes

3. 5-10 Year Capital Improvement Plans and Long Term Financial Projections and Goals

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to accept going forward with the 5-10 year capital improvement plan, the motion passed.

Roll Call: Commissioner Tharan- yes; Commissioner Brosius- yes; Commissioner Heasley- yes

4. Contract with UMWA for a term from January 1, 2019 – December 31, 2022.

On a motion made by Commissioner Heasley and a second made by Commissioner Brosius to approve the contract with UMWA for CYS, the motion passed.

Roll Call: Commissioner Tharan- Yes; Commissioner Brosius-Yes; Commissioner Heasley- Yes

5. Corrections – Promotion. Blaze Hildebrand to move from Part Time Corrections Officer to Full Time Corrections Officer. Full time, non-exempt, 36-48 hours/week. Effective Date: 2/1/2019. Salary: \$13.59.

On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the promotion, the motion passed.

Roll Call: Commissioner Tharan- Yes; Commissioner Brosius-Yes; Commissioner Heasley- Yes

6. Corrections – New Hires. Mary Crawford, Jessica Walter, John Parcell, and Brandon Reedy to take the vacant positions of Part Time Corrections Officers. Part time, non-exempt, no more than 29 hours/week. Effective Date: 1/30/2019 for Brandon Reedy. Effective Date for Mary, Jessica, and John is 2/25/2019. Salary: \$10.00/hour

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve the new hires, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

7. Commissioners Office – New Hire. Rose Logue to take the vacant position of Special Projects Coordinator. Part time, non-exempt, no more than 29 hours/week. Effective Date: 1/29/2019. Salary: \$25.42/hour

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve the new hire, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

8. Assessment/GIS – Reposition. Repositioning Lauren Elder into the vacant position of Interim Director of Assessment/GIS. Full time, non-exempt, 35 hours/week. Effective date: 2/4/2019. Salary: \$35,000.

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve the reposition, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

9. MH/DD – New Hire. Sarah Knepper to take the vacant position of Mental Health Program Specialist 2 / Deputy Administrator. Full time, non-exempt, 35 hours/week. Effective Date: February 11, 2019. Salary: \$34,000/year.

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of the new hire, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

10. Proclamation for Keystone Basketball Coach Greg Heath on his 600th win

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve the proclamation, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

11. Proclamation for Knox Fire Company on their 85th anniversary.

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of the proclamation, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

12. Resolution #3 of 2019 authorizing Ted Tharan, Chairman, as the designated representative to electronically sign, submit, and complete any documents related to the PEMA grant funding.

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of Resolution #3 of 2019, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

13. Giving the PA Friends of Ag Foundation \$1,000 from Marcellus Shale funds for their “Mobile Agriculture Education Science Lab” to school districts within Clarion County

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of giving PA Friends of Ag \$1000 from Marcellus Shale funding, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

14. Resolution #4 of 2019 - Approval to apply for the Brady Tunnel, DCNR Grant Round 25 for \$500,000 (50-50 match. Match is already secured) due April 10th.

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve of Resolution #4 of 2019 pending legal review, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

15. Resolution #5 of 2019 - Approval to apply for the Brady Tunnel, CDEC Greenways, Trails and Recreation Program Grant for \$250,000 (85-15 match. Match is already secured) due May 31st.

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of Resolution #5 of 2019 pending legal review, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

16. Use MCM Consulting Group on an as needed basis to extract the GIS Information for the 911 center.

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of using MCM Consulting Group as needed, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

17. Multiple CDBG Subrecipient Agreements with East Brady Borough for the following projects:

- a. 2013 CDBG Grant – Purdum Street Sewer Line Replacement
- b. 2014 CDBG Grant – 2nd Avenue Sewer Line Replacement
- c. 2015 CDBG Grant – 2nd Avenue Sewer Line Replacement
- d. 2016 CDBG Grant – Grant Street Sewer Line Replacement
- e. 2017 CDBG Grant – Lehner Drive Sanitary & Storm Sewer Improvements
- f. 2017 CDBG Grant – Park Improvements

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of the CDBG Agreements a - f, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

18. Tower Inspection from Robert Heathe PE, LLC, includes Structural Tower Mapping, TIA Inspection, Tower Analysis. Cost \$7,250.

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve of the tower inspection, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

19. Match for EMMCO West Communications Projects Grant, EMMCO West pays 60% (13,206) and Clarion County pays 40% (\$8,804)

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve of the EMMCO West Grant Match, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

20. Approval of the county expenditures:

a. General Fund, dated from January 23 to February 8, 2019 Total: \$1,026,134.37

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the general fund expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

b. Human Services, dated from January 18 to February 12, 2019 Total: \$972,352.59

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Human Services expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

c. 9-1-1 Checking, dated from January 22 to February 5, 2019 Total: \$195,255.43

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the 9-1-1 Checking expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan- yes; Commissioner Brosius – yes; Commissioner Heasley- yes

d. Transportation, dated from January 19 to February 8, 2019 Total: \$18,653.25

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the Transportation expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan- yes; Commissioner Brosius – yes; Commissioner Heasley- yes

e. Misc, dated from January 18 to February 8, 2019 Total: \$70,709.97

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve the Misc. expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan- yes; Commissioner Brosius- yes; Commissioner Heasley- yes

21. Approval of the budget transfers from December 31, 2018 totaling \$2,290.00

2018 GENRAL FUND TRANSFER CLARION COUNTY BUDGET TRANSFERS December 31, 2018			
DEPARTMENT	FROM	TO	TOTAL
PUBLIC DEFENDER	INVESTIGATORS	COURT APPOINTED ATTORNEYS	\$500.00
HUMAN SERVICE BUILDING	ELECTRIC	FUEL	\$1,220.00
MISC. GEN. GOVT.	PROFESSIONAL LINE	PROFESSIONAL SERVICES	\$570.00
TOTAL			\$2,290.00

On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the Budget transfers of a total of \$2,290.00 as presented, the motion passed.

Roll Call: Commissioner Tharan – yes; Commissioner Brosius – yes; Commissioner Heasley-yes

22. Approval of the budget transfers from January 1 to January 18, 2019 totaling \$135.00

2019 GENRAL FUND TRANSFER CLARION COUNTY BUDGET TRANSFERS JANUARY 2019			
DEPARTMENT	FROM	TO	TOTAL
CORONER	FEE EXPENSE	DUES	\$135.00
TOTAL			\$135.00

On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the Budget transfers of a total of \$135.00 as presented, the motion passed.

Roll Call: Commissioner Tharan – yes; Commissioner Brosius – yes; Commissioner Heasley-yes

Other Business:

Department Head Questions or Comments:

Public Questions and Answer:

Ron Wilshire: “If you get all of the grant money you apply for, what will be the total?”

Chris Ziegler answered about \$5 million

Ron Wilshire: “What can you tell us about the UMWA contract? Did they get a raise? Is the raise retroactive?”

Commissioner Tharan answered they got a 2.5% raise and it took effect 1/1/2019.

Randy Bartley: "Do you still have 3 contracts still negotiating?"

Commissioner Tharan answered that yes, they still have the Court related union, Sheriff's Deputies, and Corrections negotiating.

Ron Wilshire: "Are you advertising the Assessment/GIS Director position?"

Tim Cochran answered that yes it's being advertised.

Randy Bartley: "The money you gave to Friends of Ag, is that legacy shale funds?"

Commissioner Tharan answered yes.

Randy Bartley: "Tom, you have the license fee agreement, how are dog licenses coming?"

Treasurer McConnell answered that dog licenses have been good, it usually gets really busy around March when the dog warden starts patrolling.

Adjournment: On a motion made by Commissioner Heasley and second by Commissioner Brosius to adjourn the meeting at 10:32 a.m., the motion passed without opposition.

Clarion County Board of Commissioners

Theodore W. Tharan, Chair

Wayne R. Brosius

ATTEST:

C. Edward Heasley

Taylor Best, Chief Clerk