

**THE CITY OF LAKE FOREST  
PERSONNEL COMPENSATION ADMINISTRATION (PCA) COMMITTEE MINUTES**

**Thursday, March 4, 2021**

**3:00 p.m.**

**Remote Access Meeting**

**I. Call to Order:** The meeting was called to order at 3:15 p.m.:

Present: Mayor Pandaleon; Alderman Morris; Alderman Karras

Absent:

Also Present: City Manager Jason Wicha, Human Resources Director DeSha Kalmar

**II. Recommendation to City Council of Benefit Consulting Services to be provided in Fiscal Year 2022 by Wright Benefit Strategies**

Since 2004, the City has contracted with Wright Benefit Strategies to provide consulting and support services for the City's medical, dental, and life insurance, including providing guidance to our Employee Benefit and Wellness Committees. Wright Benefit Strategies has also consulted with the City on special projects in the areas of liability insurance, pension actuarial items and Federal and State legislation issues involving employee benefits. There is no increase in the contractual amount of \$30,900. Approval of this one-year contract stabilizes the City's insurance program and allows the successor Human Resources Director to make independent determinations after more familiarization with the City.

Motion by Morris, second by Karras, that the PCA Committee recommends the City Council approval Wright Benefit Strategies Benefit Consulting Service for FY2022. The following voted "Aye": Mayor Pandaleon; Alderman Morris; Alderman Karras. The following voted "Nay": None. 3-Ayes, 0 Nays, motion carried.

**I. Approval of the Regular Session of the November 17, 2020 Meeting:**


Motion by Karras, second by Morris, that the PCA Committee recommends the City Council approval Wright Benefit Strategies Benefit Consulting Service for FY2022. The following voted "Aye": Mayor Pandaleon; Alderman Morris; Alderman Karras. The following voted "Nay": None. 3-Ayes, 0 Nays, motion carried.

**III. Adjournment into Executive Session pursuant to 5ILCS 120/2 (c) (1) to discuss personnel matters:** The Mayor announced that no action would be taken following executive session.

Motion by Morris, second by Karras to adjourn into executive session to discuss personnel matters at 3:15. Motion carried unanimously.

**IV. Adjournment:** Motion by Morris, second by Karras, to adjourn the meeting at 3:59 p.m. Motion carried unanimously.

Respectfully submitted,



DeSha D. Kalmar  
Director of Human Resources