

**ENVIRONMENTAL SUSTAINABILITY COMMITTEE MEETING**

**Tuesday, October 10 – 5:15 PM  
Lake Forest City Hall, 220 E Deerpath.**

**AGENDA**

- I. CALL TO ORDER AND ROLL CALL**
- II. ACTION ITEMS**
  - a. APPROVAL OF JULY 17, 2023, MEETING MINUTES**
  - b. REVIEW AND RECOMMEND APPROVAL TO CITY COUNCIL FY2025 CAPITAL IMPROVEMENT PROJECT (CIP) SUSTAINABILITY ENHANCEMENTS**
- III. INFORMATIONAL ITEMS**
  - a. LAKE FOREST COMMUNITY GARDEN UPDATE**
  - b. CURBSIDE COMPOSTING INITIATIVE UPDATE**
- IV. DISCUSSION ITEMS**
  - a. NEW SUSTAINABILITY FUND & BUDGETARY PROCESS**
- V. ADDITIONAL ITEMS**
- VI. PUBLIC COMMENT**
- VII. NEXT MEETING DATE(S)**
- VIII. ADJOURNMENT**

**ENVIRONMENTAL SUSTAINABILITY COMMITTEE MEETING**

**Monday, July 17 – 5:00 PM**

**Lake Forest City Hall, 220 E Deerpath.**

**AGENDA**

**I. CALL TO ORDER AND ROLL CALL**

Chairman Eileen Weber called the meeting to order at 5:00 P.M. Aldermen John Powers and Nancy Novit were present.

Staff in attendance included George Issakoo, Assistant City Manager and Reagan Walsh, Management Analyst. Several members of the public were present.

**II. INFORMATIONAL ITEMS**

**III. DISCUSSION ITEMS**

**a. LAKE FOREST CITY COUNCIL SUSTAINABILITY SURVEY**

Chairman Weber introduced the Lake Forest City Council Sustainability Survey to the Committee, explaining how the survey has historically been used as a tool to help the Committee gain a better understanding on both the City Council's current knowledge of environmental issues and assess the Council's level of interest in potential policies and initiatives. She further explained how the Committee will assess future sustainability initiatives through a weighted prioritization scale formed from the collected survey responses that will be shared in a future Committee meeting.

Before approving for the survey to be sent out, Chairman Weber asked Committee members for any edits, enhancements, or questions regarding the survey process and draft. Seeing none, she moved to the next agenda item.

**IV. ACTION ITEMS**

**a. APPROVAL OF APRIL 17, 2023, MEETING MINUTES**

Alderman Novit moved to approve the April 17, 2023, Environmental Sustainability Committee meeting minutes. Alderman Powers seconded the motion. The motion carried unanimously by voice vote.

**b. RECOMMENDATION TO REQUEST REALLOCATION OF UP TO \$20,000 OF GRCORPS BUDGETARY FUNDS FOR CURBSIDE COMPOSTING INCENTIVE**

Reagan Walsh, Management Analyst, provided an update on the Curbside Composting Initiative. Before discussing the incentive program, Mr. Walsh gave an update on the current progress of the program including a tentative program rollout start date for the first week of September and the planned WasteNot and City marketing and promotion efforts to encourage program participation.

The Committee provided numerous suggestions regarding program rollout and promotion including recommending delaying the start date of the program until September to avoid holiday, school, and vacation conflicts with residents.

Regarding the incentive program, Mr. Walsh explained that offering a sign-up promotion for residents, businesses, and schools in other communities had seen previous success with other WasteNot clients. Mr. Walsh suggested that up to \$20,000 of allocated GRCorps Program funding could be considered for an incentive program given the money could no longer be used due to the program being discontinued.

After an in-depth discussion on the size, scope, and timeline for the possible incentive program, the Committee recommended approving reallocation of the full \$20,000 of GRCORPS funds towards the Composting Program. That said, the Committee requested staff gather data on the interest of the program from local businesses and schools before determining what, if any, dollar incentives may be awarded from the reallocation. The Committee further recommended staff calculate an estimated cost of the curbside program service at possible City facilities, with anticipation that part of the newly dedicated funding could go towards these costs if deemed appropriate. The Committee further clarified that by recommending reallocation, it does not guarantee funds will be used towards the incentive program unless found appropriate. Alderman Novit moved to approve the recommendation with the caveats mentioned, Alderman Powers seconded the motion. The motion carried unanimously by voice vote.

Chairman Weber asked if there were any public comments. One member of the public commented that involving the schools in the service program would be highly beneficial for both marketing, education, and sustainability reasons. Another member of the public asked for more detail regarding the school composting program, staff was requested to follow up with further details and share back.

Seeing no further comments, Chairman Weber moved to the next agenda item.

## **V. ADDITIONAL ITEMS**

## **VI. PUBLIC COMMENT**

Chairman Weber asked if there were any public comments on any non-agenda items.

Several comments were made by one of the members of the public present. Included in the comments were the need for expansion of recycling opportunities and availability at City events and spaces, with the possibility for the City to provide recycling containers and signage that provide greater instruction on proper recycling.

The Committee agreed that recycling opportunities and availability should be expanded at City events and spaces, and requested City staff look into the issue further.

Seeing no further comments, Chairman Weber moved to the next agenda item.

## **VII. NEXT MEETING DATE(S) – OCTOBER 2, 2023**

109 The Committee confirmed the next meeting date for October 2, 2023, at 5:00PM located  
110 at Lake Forest City Hall before the City Council Meeting that night.  
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112  
113 **VIII. ADJOURNMENT**  
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115 Chairman Weber moved to adjourn the meeting of the Environmental Sustainability  
116 Committee at 5:59 P.M. seconded by Alderman Novit. The motion carried unanimously by  
117 voice vote.  
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119  
120 Respectfully Submitted,

121 Reagan Walsh  
122 Management Analyst  
123

# REVIEW OF SUSTAINABILITY ENHANCEMENTS TO CIP PROJECTS

Environmental Sustainability Committee

Tuesday, October 12, 2023



# ELAWA PARKING LOT

**Base Budget - \$575,000**

**Sustainability Component Incremental Cost Increase - \$60,000**

- The base budget to resurface the existing deteriorating Elawa parking lot as well as a potential expansion to the north to increase parking space capacity
- Funding requested to install a bioswale located adjacent/downstream of the parking lot to improve stormwater runoff quality prior to entering the Middlefork Watershed & an electrical vehicle charging station



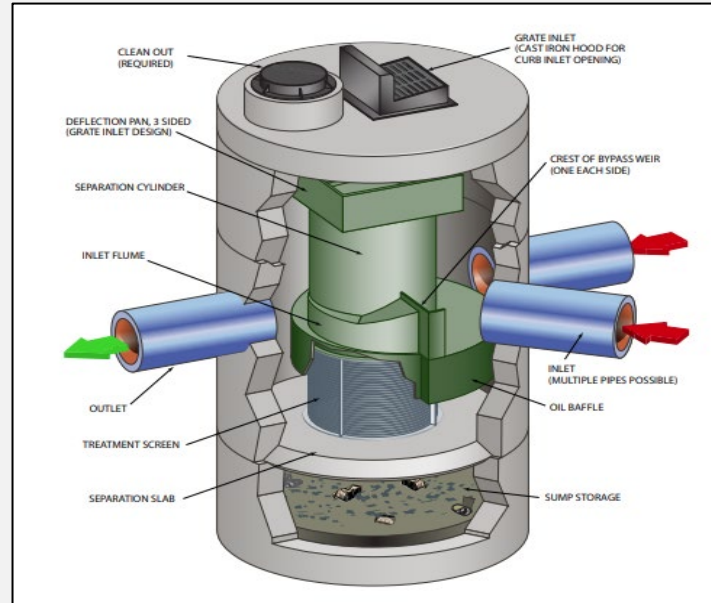


# RECREATION CENTER PARKING LOT

**Base Budget - \$475,000**

**Sustainability Component Incremental Cost Increase - \$140,000**

- The base budget to resurface the existing deteriorating recreation center parking lot
- Funding requested to install two water quality storm structures & two electrical vehicle charging stations



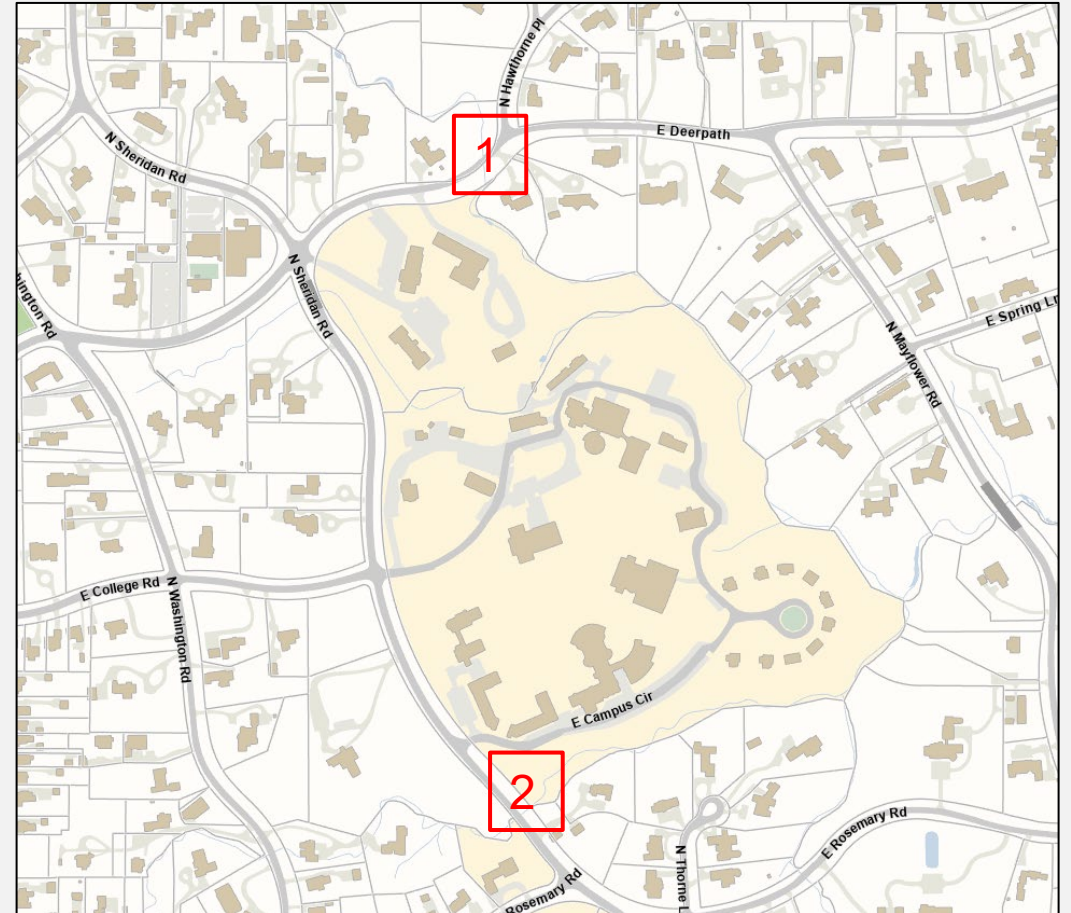
# SHERIDAN AND DEERPATH RAVINE OUTFALL REPAIR PROJECTS

## Base Budgets

1. Sheridan Rd Ravine Outfall Repair - \$550,000
2. Deerpath Ravine Outfall Repair - \$800,000

## Sustainability Component Incremental Cost Increase - \$50,000

- Base design will address failing City storm sewer outfalls that convey roadway stormwater to ravines
- Project designs feature sustainability components
  - Native plant material for project construction / slope stabilization & stormwater flow dissipation
- Funding requested to add additional stone in the ravine beds of these two project areas (\$25,000 for each project)
  - Stone placement (based on design) in the ravine beds can help to control fast moving stormwater and help to reduce erosion





# ACTION REQUESTED

- Motion to recommend approval to City Council the incorporation of the identified Project sustainability components into the Capital Improvement Program

