



*THE CITY OF LAKE FOREST*  
**HISTORIC PRESERVATION COMMISSION**  
**LOCAL HISTORIC DISTRICT NOMINATION**  
**INSTRUCTIONS**

To be considered for designation by the City of Lake Forest Historic Preservation Commission, it is necessary for an applicant to complete the enclosed application form and return it to the Community Development Department. The application is designed so that it can be completed without professional assistance. The following instructions explain the most frequently misunderstood items. If you have further questions, do not hesitate to contact:

Peter Coutant 847-810-3519  
*e-mail:* [coutantp@cityoflakeforest.com](mailto:coutantp@cityoflakeforest.com)  
City of Lake Forest  
Community Development Department

### **1. NAME OF PROPERTY**

*Historic Name*

This is ordinarily the first name given to the area. A name associated with the area at a later date may also be used if it can be demonstrated to have more historic validity than the name by which it was first known.

*Common Name*

This is usually the name by which the area is currently popularly identified. It may be the same as the historic name. The name of the district should reflect the area as a whole rather than specific resources within it.

### **2. LOCATION**

Either enter the inclusive street addresses, give the names for buildings and structures, or a rough description of the boundaries.

### **4. REPRESENTATION IN EXISTING SURVEYS**

If you know of properties in the district nomination area that have been included in the City of Lake Forest Historic Resources Survey, the Illinois Historic Structures Survey, the Illinois Historic Landmarks Survey, or some other survey, or listed individually on the National Register of Historic Places, please indicate.

### **5. DESCRIPTION**

*Written Description*

Provide a written description of the district including the following key elements. Use continuation sheets.

- A. Describe the general character of the district including architectural styles, scale, materials, and the general physical relationship of the buildings to each other. Include the general conditions of the buildings noting where significant alterations, additions, or restoration activities have taken place. Include in this description any outbuildings or secondary structures.
- B. Describe the natural features of the area including open spaces such as parks, wetlands, forests, and geographical and topographical features such as vistas, groves of trees, and bodies of water. Include the relationship of manmade features to the landscape including roads, fences, bridges, and vegetation.
- C. Describe the appearance of the district during the time when the district achieved significance and any changes or modifications since.
- D. Identify buildings, groups of buildings, or other resources that do and do not contribute to the district's significance. Provide a list of all resources that are contributing and non-contributing.

## 6. STATEMENT OF SIGNIFICANCE

List the predominant architectural styles of the area. If there is one or more architects, builders, or landscape architects to note in the area please list.

### *Written Statement of Significance*

In order to designate a local Historic District, the area must be proven to possess historic significance and integrity. The significance of the district is based on compliance with one or more of the Historic Preservation Ordinance Criteria, labeled Applicable Criteria on page 2 of the nomination form.

In a brief opening paragraph, enumerate the area of significance and explain specifically why the nomination is important in each of these categories. In subsequent paragraphs, and on continuation sheets, if necessary, detail the history of the site and the people or events that have contributed to its significance. You may want to attach photocopies of documentation to support and further amplify your research.

## 7. PROPERTY DESCRIPTION

Describe the boundaries in a narrative using street names, property lines, geographical features, and other lines of convenience. Begin by defining a fixed reference point and proceed by describing the perimeter in an orderly sequence, incorporating both dimensions and direction. A map may be used in place of a verbal description.

## ADDITIONAL INFORMATION

Submit the following items with the completed form:

*Owners of Property:* Please submit the names and addresses of the property owners within the proposed district boundaries.

*Photographs:* Representational Black and White photographs of all major facades and significant character defining details should be submitted with the nomination form. List the date and view on the back of all photos. If historic photographs are submitted please indicate the year the photograph was taken and the source of the photograph.

*Additional Items:* Additional visual materials may be submitted with the nomination form.

### **Return completed nomination form to:**

Historic Preservation Commission  
Community Development Department  
800 Field Drive  
Lake Forest, IL 60045

*THE CITY OF LAKE FOREST*  
**HISTORIC PRESERVATION COMMISSION**  
**LOCAL HISTORIC DISTRICT NOMINATION FORM**



**1. NAME OF PROPERTY**

Historic Name: \_\_\_\_\_

Common Name: \_\_\_\_\_

**2. LOCATION**

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ County: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

**3. CLASSIFICATION**

**Category:**

- Building
- Structure
- Object
- Site
- District

**Ownership:**

- Public
- Private
- Both

**Present Uses:**

- Agricultural
- Commercial
- Cemetery
- Educational
- Entertainment
- Government
- Park
- Private Residence
- Military
- Museum

- Religious
- Transportation
- Other
- \_\_\_\_\_

**4. REPRESENTATION IN EXISTING SURVEYS**

**National Historic Districts**

- Original Lake Forest Historic District (1975)
- Green Bay Road Historic District (1995)
- Vine/Oakwood/Green Bay Road Historic District (1980)
- Individual Listing on the National Register of Historic Places, date: \_\_\_\_\_
- Other: \_\_\_\_\_

**Local Historic Districts**

- Local Ordinance Historic District
- Historic Residential and Open Space Preservation District

**Surveys**

- City of Lake Forest Historic Resources Survey, contributing resource –  YES  NO
- Illinois Historic Structures Survey (Illinois Dept. of Conservation, 1975);
- Illinois Historic Landmarks Survey (Illinois Dept. of Conservation, 1975).
- Other: \_\_\_\_\_

## 5. DESCRIPTION

### Number of Resources

	Contributing	Non-Contributing
Buildings	_____	_____
Sites	_____	_____
Structures	_____	_____
Objects	_____	_____
Total	_____	_____

### Number of contributing resources previously listed

National Register \_\_\_\_\_

Local Landmark \_\_\_\_\_

**Written Description:** (On separate sheet)

## 6. STATEMENT OF SIGNIFICANCE

### Applicable Criteria

Mark an "x" in one or more boxes to identify the criteria, from the Historic Preservation Ordinance, which qualify the property for Lake Forest landmark designation.

- A.** Its exemplification of an architectural type, style or design distinguished by innovation, rarity, uniqueness, or overall quality of design, detail, materials or craftsmanship.
- B.** Its identification as the work of an architect, designer, engineer, or builder whose individual work is significant in the history or development of the District, the City of Lake Forest, the State of Illinois, or the United States.
- C.** Its exemplification of important planning and urban design techniques distinguished by innovation, rarity, uniqueness or overall quality of design or detail.
- D.** Its representation of a historic, cultural, architectural, archaeological or related theme expressed through distinctive areas, properties, structures, sites or objects that may or may not be contiguous.
- E.** Its unique location or distinctive physical appearance or presence represents an established and familiar visual feature of a neighborhood, community, or the City of Lake Forest.
- F.** Its exemplification of a pattern of neighborhood development or settlement significant to the cultural history or traditions of the City of Lake Forest, whose components may lack individual distinction.
- G.** Its identification with a person or persons who significantly contributed to the historic, cultural, architectural, archaeological or related aspect of the development of the District, the City Lake Forest, State of Illinois, or the United States.
- H.** Its association with important cultural or social aspect or events in the history of the City of Lake Forest, State of Illinois, Midwest region, or the United States.
- I.** Its location as a site of an important archaeological or natural significance.
- J.** Its location as a site of a significant historic or prehistoric event or activity which may or may not have taken place within or involved the use of any existing improvements on the property.

## 6. STATEMENT OF SIGNIFICANCE (CONTINUED)

Architectural Style(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Architect: \_\_\_\_\_  
\_\_\_\_\_

Builder: \_\_\_\_\_  
\_\_\_\_\_

Period of Significance: \_\_\_\_\_

Landscape Architect: \_\_\_\_\_  
\_\_\_\_\_

**Written Statement of Significance:** (On separate sheet)

## 7. PROPERTY DESCRIPTION

**Acreage of property:** \_\_\_\_\_

**Verbal Boundary Description:** (provide below or attach to form)

**Boundary Justification:** explain why the boundaries were selected.

## 8. MAJOR BIBLIOGRAPHICAL REFERENCES

Cite any books, articles, and other sources used in preparing this form.

**9. FORM PREPARED BY**

Name: \_\_\_\_\_  
Organization \_\_\_\_\_ Date \_\_\_\_\_  
Street Address \_\_\_\_\_ Telephone \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Return to:  
Historic Preservation Commission  
Community Development Department  
800 Field Drive  
Lake Forest, IL 60045**

HPC Use Only:  
Date Received:  
Date Heard:  
Commission Decision:  
Council/Board Action:  
Date: