

**The City of Lake Forest  
Zoning Board of Appeals - Meeting Agenda**

**Regular Meeting**

**Monday, May 22, 2023  
City Hall Council Chambers, 220 E. Deerpath**

**6:30 p.m.**

*Pete Clemens  
Henry Kleeman*

*Ari Bass, Chairman  
Laurie Rose  
Mike Adams*

*James Moorhead  
Arthur Miller*

**MEETING PROCEDURES**

*Zoning Board of Appeals' meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.*

1. Introduction of Board members and staff, overview of meeting procedures – Chairman Bass.
  2. Consideration of the minutes of the April 24, 2023 meeting.
  3. Consideration of a request for a recommendation in support of steep slope setback variances for a screened porch addition, alteration of an existing bay window/door, and expansion of a mechanical equipment enclosure at **1291 Elm Tree Road**.  
Property Owners: Chicago Title Land Trust Company (David K. Reyes Living Trust, 50% and Pamela Perri Reyes Living Trust, 50%)  
Representative: Randy Correll, architect
  4. Consideration of a request for a recommendation in support of side and rear yard setback variances for a rear addition and a second story addition over an existing single story element at **161 Washington Circle**.  
Property Owner: James Chiu  
Representative: Thomas Grier
  5. Consideration of a request for a recommendation in support of a side yard setback variance for a replacement residence to be constructed on an existing foundation and a variance for a reconfigured driveway at **866 Oak Knoll Drive**.  
Property Owners: Alex Carterson  
Representative: Thom Budzik, architect
  6. Consideration of a request for a recommendation in support of a variance for a reconfigured driveway for a replacement residence at **890 Oak Knoll Drive**.  
Property Owners: Toby J. McDonough and Janeth I. McDonough Revocable Living Trust (Toby and Janeth McDonough, trustees)  
Representative: Ewa Polanski, architect and Nancy Hannick, landscape architect
1. Introduction of the Item by the Chairman
  2. Declaration of Conflicts of Interest and Ex Parte Contacts
  3. Swearing in of Parties Intending to Testify
  4. Presentation by the Petitioner – not to exceed 10 minutes for variances, 20 minutes for Special Use Permits.
  5. Identification of Issues by Staff - not to exceed 5 minutes.
  6. Questions and requests for clarification from Board to Petitioner or Staff.
  7. Public Testimony - not to exceed 5 minutes per speaker.
  8. Opportunity for cross examination. *Requires submittal of request to cross examine prior to meeting.*
  9. Final Questions from Board to Petitioner or Staff, or direction to Petitioner and Staff to provide additional information.
  10. Petitioner Rebuttal - not to exceed 10 minutes.
  11. Staff Response to Public Testimony - not to exceed 5 min.
  12. Board Discussion and Comment
  13. Board Action

**Other Items**

7. Opportunity for the public to address the Zoning Board of Appeals on matters not on the agenda.
8. Additional information from staff.

*Mandatory Adjournment Time  
11:00 p.m.*