

**The City of Lake Forest  
Zoning Board of Appeals - Meeting Agenda**

*Special Meeting*

*Monday, May 9, 2022  
City Hall Council Chambers, 220 E. Deerpath*

*6:30 p.m.*

*Nancy Novit  
Pete Clemens*

*Michael Sieman, Chairman  
Lisa Nehring  
Ari Bass*

*James Moorhead  
Laurie Rose*

**MEETING PROCEDURES**

1. Introduction of Board members and staff, overview of meeting procedures – Chairman Sieman.
2. Consideration of the minutes of the April 25, 2022 meeting.
3. Consideration of a request for a recommendation in support of an amendment to the Special Use Permit and Master Plan for Elawa Farm to allow modifications in a portion of the Garden to create a short term gathering space for existing programs offered by the Elawa Farm Foundation. Clarifications and updates are also requested relating to the chicken coop and sound levels for events held entirely within the Hay Barn. The property is addressed as **1401 Middlefork Drive**.  
Property Owner: The City of Lake Forest  
Tenant and Representative: Laura Calvert, Executive Director of the Elawa Farm Foundation

**Other Items**

4. Opportunity for the public to address the Zoning Board of Appeals on matters not on the agenda.
5. Additional information from staff.

*Zoning Board of Appeals' meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.*

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts
3. Swearing in of Parties Intending to Testify
4. Presentation by the Petitioner – not to exceed 10 minutes for variances, 20 minutes for Special Use Permits.
5. Identification of Issues by Staff - not to exceed 5 minutes.
6. Questions and requests for clarification from Board to Petitioner or Staff.
7. Public Testimony - not to exceed 5 minutes per speaker.
8. Opportunity for cross examination. *Requires submittal of request to cross examine prior to meeting.*
9. Final Questions from Board to Petitioner or Staff, or direction to Petitioner and Staff to provide additional information.
10. Petitioner Rebuttal - not to exceed 10 minutes.
11. Staff Response to Public Testimony - not to exceed 5 min.
12. Board Discussion and Comment
13. Board Action

*Mandatory Adjournment Time  
11:00 p.m.*