

**The City of Lake Forest
Zoning Board of Appeals - Meeting Agenda**

Regular Meeting

**Monday, February 22, 2021
REMOTE ACCESS MEETING**

6:30 p.m.

*Nancy Novit
Pete Clemens*

*Mark Pasquesi, Chairman
Michael Sieman
Lisa Nehring*

*James Moorhead
Laurie Rose*

This meeting will be conducted remotely in compliance with Governor’s Executive Order 2020-07, issued on March 16, 2020 that suspended certain Open Meetings Act provisions relating to in-person attendance by members of a public body. The Governor’s Order: (1) suspends the requirement in Section 2.01 that “members of a public body must be physically present;” and (2) suspends the limitations in Section 7 on when remote participation is allowed.

**Members of the public can view the meeting by following the public audience link below.
The meeting can be viewed by following the public audience link:**

<https://us02web.zoom.us/j/84654127231?pwd=TjRtQXhmYzJyUHN3OXVWVWZDJ2S2M0QT09>

Webinar ID: 846 5412 7231

Passcode: 1861

Members of the public who wish to testify during the public hearing can do so by using the Raise Hand option at the bottom of the screen or by calling 847-810-3643. City staff will be on site at the City’s Municipal Services Facility during the meeting however, the Zoning Board members will all participate remotely.

1. Introduction of Board members and staff, overview of meeting procedures – Chairman Pasquesi.
2. Consideration of the minutes of the December 23, 2020 and January 25, 2021 meetings.
3. Consideration of a request for a variance from lot-in-depth setback requirements to allow construction of a single story garage addition to the west side of the residence at **342 N. Western Avenue**.
Property Owners: Michael and Franca Giannelli
Representative: Michael Breseman, architect

Other Items

4. Opportunity for the public to address the Zoning Board of Appeals on matters not on the agenda.
5. Additional information from staff.

MEETING PROCEDURES

Zoning Board of Appeals’ meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts
3. Swearing in of Parties Intending to Testify
4. Presentation by the Petitioner – not to exceed 10 minutes for variances, 20 minutes for Special Use Permits.
5. Identification of Issues by Staff - not to exceed 5 minutes.
6. Questions and requests for clarification from Board to Petitioner or Staff.
7. Public Testimony - not to exceed 5 minutes per speaker.
8. Opportunity for cross examination. *Requires submittal of request to cross examine prior to meeting.*
9. Final Questions from Board to Petitioner or Staff, or direction to Petitioner and Staff to provide additional information.
10. Petitioner Rebuttal - not to exceed 10 minutes.
11. Staff Response to Public Testimony - not to exceed 5 min.
12. Board Discussion and Comment
13. Board Action

*Mandatory Adjournment Time
11:00 p.m.*

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact the Community Development Department at (847)810-3511 promptly to allow the City to make reasonable accommodations for those persons.