

**The City of Lake Forest  
Zoning Board of Appeals - Meeting Agenda**

**Regular Meeting**

**Monday, October 25, 2021  
REMOTE ACCESS MEETING**

**6:30 p.m.**

*Nancy Novit  
Pete Clemens*

*Michael Sieman, Chairman  
Lisa Nehring  
Ari Bass*

*James Moorhead  
Laurie Rose*

This meeting will be conducted remotely, the Board members and City staff will attend this meeting by electronic means in compliance with the recent amendments to the Open Meetings Act. The Chairman of the Board has determined that it is not prudent or practical to conduct an in-person meeting due to the COVID-19 pandemic. During the meeting, staff will be on site at the City's Municipal Services Facility, 800 Field Drive, lower level, the Board members will not be on site.

**The meeting can be viewed by following the link below:**

<https://us02web.zoom.us/j/81064576028?pwd=aHI1cjM4L3g4SVVldkxT1J0WkZGdz09>

Webinar ID: 810 6457 6028

Passcode: 1861

**Members of the public who wish to comment during the meeting will have the opportunity to do so by calling 847-810-3643 or by using the Raise Hand feature at the bottom of the screen.**

1. Introduction of Board members and staff, overview of meeting procedures – Chairman Sieman.
2. Consideration of the minutes of the September 27, 2021 meeting.
3. Consideration of a request for a side yard setback variance to allow expansion and alterations to dormers on the existing garage at **650 Lake Road**.  
Property Owner: Stephanie Burke  
Representative: Diana Melichar, architect

**Other Items**

4. Opportunity for the public to address the Zoning Board of Appeals on matters not on the agenda.
5. Additional information from staff.
  - Consideration of the 2022 Zoning Board of Appeals meeting schedule.

**MEETING PROCEDURES**

*Zoning Board of Appeals' meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.*

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts
3. Swearing in of Parties Intending to Testify
4. Presentation by the Petitioner – not to exceed 10 minutes for variances, 20 minutes for Special Use Permits.
5. Identification of Issues by Staff - not to exceed 5 minutes.
6. Questions and requests for clarification from Board to Petitioner or Staff.
7. Public Testimony - not to exceed 5 minutes per speaker.
8. Opportunity for cross examination. *Requires submittal of request to cross examine prior to meeting.*
9. Final Questions from Board to Petitioner or Staff, or direction to Petitioner and Staff to provide additional information.
10. Petitioner Rebuttal - not to exceed 10 minutes.
11. Staff Response to Public Testimony - not to exceed 5 min.
12. Board Discussion and Comment
13. Board Action

*Mandatory Adjournment Time  
11:00 p.m.*