

**The City of Lake Forest
Zoning Board of Appeals' Meeting Agenda**

Regular Meeting

NOTE DATE CHANGE: Tuesday, December 3, 2019

City Hall – 220 E. Deerpath

6:30 p.m.

*Nancy Novit
Kevin Lewis*

*Mark Pasquesi, Chairman
Michael Sieman
Lisa Nehring*

*James Moorhead
Laurie Rose*

MEETING PROCEDURES

1. Introduction of Board members and staff, overview of meeting procedures – Chairman Pasquesi.
2. Consideration of the minutes of the September 23, 2019 meeting.
3. Consideration of a request for a variance from the corner side yard setback to allow construction of an infill, connecting element between the second floor of the residence and the area above the garage at **1078 Edgewood Road**.
Property Owners: Eric and Himani Ashleman
Representative: David Szafarz, architect
4. Consideration of a request for approval of side and rear yard setback variances for a mudroom addition proposed to connect the residence and the existing detached garage at **375 Oakdale Avenue**.
Owners: Patrick and Natalie Reinkemeyer
Representative: Tim Archibald, architect

Zoning Board of Appeals' meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts
3. Swearing in of Parties Intending to Testify
4. Presentation by the Petitioner – not to exceed 10 minutes for variances, 20 minutes for Special Use Permits.
5. Identification of Issues by Staff - not to exceed 5 minutes.
6. Questions and requests for clarification from Board to Petitioner or Staff.
7. Public Testimony - not to exceed 5 minutes per speaker.
8. Opportunity for cross examination. *Requires submittal of request to cross examine prior to meeting.*
9. Final Questions from Board to Petitioner or Staff, or direction to Petitioner and Staff to provide additional information.
10. Petitioner Rebuttal - not to exceed 10 minutes.
11. Staff Response to Public Testimony - not to exceed 5 min.
12. Board Discussion and Comment
13. Board Action

Other Items

5. Opportunity for the public to address the Zoning Board of Appeals on matters not on the agenda.
6. Additional information from staff.
 - Consideration of the 2020 Zoning Board of Appeals meeting calendar.

*Mandatory Adjournment Time
11:00 p.m.*