

Senior Resources Commission  
Dickinson Hall  
**Minutes of Regular Meeting of March 14, 2019**

1. **Call to Order:** Chair Steven Potsic opened the meeting at 1:02pm

2. **Roll Call:**

**Commission Members**

Steven Potsic-Chair **P**

Mary Jo Davis **P**

Mark Dillon **P**

Sally Kelly **P**

Carol Champ **P**

Tom Sullivan **P**

Gale Strenger Wayne **A**

**City Council Liaison**

Prue Beidler **A**

**Staff**

Sally Swarthout, Director of Parks, Recreation, and Forestry **A**

Jill Becker, Senior Resources Manager **P**

Janet Fryer, Senior Advocate **P (arrived at 1:35pm)**

Tricia Schwall, Program Manager **P**

Tara Purtell, Administrative Assistant **P**

Note: **P**=Present **A**=Absent

**Guests:**

Alan Champ, DH Member

3. **Approval of Minutes** of the Regular Meeting of February 11, 2019

Sullivan asked that the meeting minutes be corrected and three separate motions were made in order for these changes to occur which include:

***Motion 1***

*Sullivan moved approval to correct **Item 3 Approval of Minutes** in the February 11, 2019 meeting concerning the Regular Meeting of November 8, 2018.*

*Kelly seconded.*

*Vote: Unanimous in favor.*

**Motion 2**

*Sullivan moved approval to correct **Item 5 Motion** of the Regular Meeting of February 11, 2019.*

*Kelly seconded.*

*Vote: Unanimous in favor.*

**Motion 3**

*Sullivan moved approval to correct **Item 7 Motions** in the minutes of the Regular Meeting of February 11, 2019.*

*Kelly seconded.*

*Vote: Unanimous in favor.*

**Motion**

*Dillon moved approval of the corrected minutes of the Regular Meeting of February 11, 2019.*

*Kelly seconded.*

*Vote: Unanimous in favor.*

4. **Opportunities for citizens to address the Senior Resources Commission on non-agenda**  
None present addressed the SRC.

5. **Affordable Senior Housing Update**

Potsic gave an update on the affordable senior housing project including that the Lake Forest Lake Bluff Senior Citizens Foundation gave unanimous approval (15 members) to approve a 1:1 match of up to \$350,000 at its last meeting. Potsic stated that a Foundation Board member stated after the meeting that it was remarkable unanimous vote since nobody wanted to be on the wrong side of history for this wonderful legacy project.

The two key components from the Foundation meeting included:

- Up to \$350,000 match from Foundation as above
- Appropriate priority given to Lake Forest and Lake Bluff residents for housing occupancy

There will be a meeting in the next few weeks with the Housing Trust Fund Board (HTFB) to finalize its funding commitment to this project.

A discussion took place where Potsic gave a detailed process on how the project will proceed regarding the involvement of the Commission.

Community Partners for Affordable Housing (CPAH) will be responsible for the project as they are knowledgeable, experienced and professional. They will need a letters of commitment from the funding agencies to apply for the necessary grants.

When CPAH receives the grants and funds, the SRC will have no responsibility for the project but rather continue be an advocate for the project and our seniors.

Davis posed the question if there will be a future expectation of the SRC to raise more money than currently being considered for the project and Potsic responded with a "no".

**6. Request for Garden Fund**

Becker requested approval for Foundation funding not exceeding \$2,000 total to purchase 5 new garden umbrellas for the Dickinson Hall patio tables.

***Motion***

*Davis moved that the SRC requests that the LF-LB Senior Citizens Foundation fund the purchase of the 5 new garden umbrellas for the Dickinson Hall patio tables not exceeding the amount of \$2,000 total.*

*Dillon seconded.*

*Vote: Unanimous*

**7. Family Services request for funding for the Senior Advocate position**

Potsic reported that the Foundation approved the grant proposal of \$57,120 to continue Janet Fryer's services as Senior Advocate.

**8. Scholarship and Social Services Grant Funding**

Potsic reported that the Foundation approved these requests.

**9. Manager's Report (Full Report Attached)**

Becker highlighted items in the Manager's Report which included a thank you to Beidler for work over the past fiscal year on behalf of Dickinson Hall as well as outgoing SRC Chair Potsic who served on the board since 2013 and as SRC Chair since 2015.

Becker also highlighted:

- Volunteer Appreciation Party coming up with new City Manager, Jason Wicha helping serve the volunteers
- Lobby will be painted
- New Bus Driver hired: Tom Reilly

- May/June NewsBrief to all households, biggest marketing tool
- Becker attended Volunteer Fair and several people are interested in volunteering at DH

#### **10. Changes in SRC Membership**

Becker reported that Gale Strenger Wayne was recommended for SRC Chair. Mark Dewart has been selected by the Village of Lake Bluff to serve as a Commissioner for FY 20. Additional terms for Davis and Sullivan are under consideration.

#### **11. FY20 SRC Meeting Dates: May 9, July 11, September 12, November 14, January 9, March 12, 2020**

##### ***Motion***

*Kelly moved that the SRC Meeting Dates for FY20 be: May 9, July 11, September 12, November 14, January 9, and March 12, 2020.*

*Champ seconded.*

*Vote: Unanimous*

#### **12. Comments by Commission Members**

Davis asked about the process of selecting a new SRC Chair, and it was answered by Potsic that it is a mayoral appointment with approval of the City Council.

Sullivan commented that Potsic has brought new knowledge as Chair of the SRC and done a commendable job and asked for a round of applause and some advice from Potsic.

Potsic's advice to the Commission is to follow your mandate of addressing the unmet needs of seniors and to take the time to listen in order to understand the needs, then to seek out knowledgeable people/information to develop recommendations to meet those needs.

He asked that as the senior affordable housing project goes forward to keep abreast of its activities in order continue to be an advocate for seniors needing affordable housing. The very important SRC mandate is also to continue to be sensitive to the needs of Dickinson Hall and to be its advocate.

Finally, he stated that it had been a pleasure serving. He has made it his goal both personally and professionally to help people in need; it is a labor of love and morally right.

**13. Next Meeting:** Thursday, May 9, 2019 at 1:00pm

**14. Motion to adjourn: 2:35pm Kelly moved to adjourn. Sullivan seconded. Commission approved.**

Submitted by: Tara J. Purtell