

Senior Resources Commission  
Dickinson Hall  
**Minutes of Regular Meeting of February 11, 2019**  
**\*Amended\***

1. **Call to Order:** Chair Steven Potsic opened the meeting at 1:06pm

2. **Roll Call:**

**Commission Members**

Steven Potsic-Chair **P**

Mary Jo Davis **P**

Mark Dillon **A**

Sally Kelly **P**

Carol Champ **P**

Tom Sullivan **P**

Gale Strenger Wayne **P**

**City Council Liaison**

Prue Beidler **P**

**Staff**

Sally Swarthout, Director of Parks, Recreation, and Forestry **P**

Jill Becker, Senior Resources Manager **P**

Janet Fryer, Senior Advocate **P**

Tricia Schwall, Program Manager **P**

Tara Purtell, Administrative Assistant **P**

Note: **P**=Present **A**=Absent

**Guests:**

Alan Champ, DH Member

Paul Lemieux, President of the LF-LB Senior Citizens Foundation

Cathy Czerniak, Director of Community Development, City of Lake Forest

Kim Ulbrich, VP of Home Ownership Community Partners for Affordable Housing (CPAH)

3. **Approval of Minutes** of the Regular Meeting of November 8, 2018  
Kelly asked that the motion on page 3 be changed to Sullivan as "seconded" for the motion.

## **Motion**

*Kelly moved approval of the minutes of the Regular Meeting of November 8, 2018.*

*Wayne seconded.*

*Vote: Unanimous in favor.*

4. **Opportunities for citizens to address the Senior Resources Commission on non-agenda**  
None present addressed the SRC.

5. **Affordable Senior Housing Update**

Potsic gave an update including:

-Revised Timeline

- Specific dates were added in places when only months were listed when an item was accomplished.

-Two Significant Dates

- September 2020-Finalize Operating Agreement between CPAH, the City and Foundation
- December 2021-Occupancy of affordable senior cottages

Davis asked that the responsibilities of CPAH be noted on the timeline.

Potsic noted that the CLF, Foundation and Commission will not be the responsible for the development nor construction of the cottages. CPAH would manage the process after the financial portion is in place. CPAH has a strong history in all the necessary processes and the Commission will offer support when necessary. Developer Bob Shaw may provide some low-cost development assistance to CPAH.

Potsic gave an update on the revised budget estimate at the Housing Trust Fund Board meeting where it was suggested to try to do the project at a lower cost. \$213/sq.ft. was then used, thus reducing the project cost by \$50,000.

Potsic stated how grateful he was to Cathy Czerniak and how significant/helpful she has been in the entire process.

Czerniak updated the Commission on the Housing Trust Fund Board meeting. The second meeting between the HTFB and the SRC occurred at the end of January. She stated that the HTFB is excited about the project as it has been discussed for several years. She has heard some concerns that the campus location is far from stores, library, train etc. However, a high level of comfort would be offered from Dickinson Hall and its transportation and programs. Grove Campus is considered the right location for this

project and the pieces are coming together. Czerniak reported that she is working to arrange another HTFB meeting within the next 2-3 weeks.

The HTFB is considering around \$300,000 to contribute to the project with an equal commitment from the Senior Citizens Foundation.

There was a discussion about approaching the Village of Lake Bluff for funding so that Lake Bluff residents would be given an appropriate official priority. Potsic and Lemieux will follow up with the Village.

Beidler spoke enthusiastically about the importance of the Project and its specific and overall benefits to our communities.

Swarthout spoke about the HTFB being excited about the project; that the Master Plan does allow for senior affordable housing and how it would be the perfect fit for the Grove Campus.

Becker commented positively about the proposed timeline. She also commended Potsic for his hard work and dedication to the project

Potsic commented on this being a legacy project. He estimated that during the lifetime of the proposed cottages, it is reasonable to say that it could serve around 50 seniors for just a one-time expenditure. Not only would it benefit the seniors but also their families, their friends, neighbors and our communities.

### **Motion**

*Strenger-Wayne moved that the Lake Forest Lake Bluff Senior Resources Commission (SRC) requests that the Lake Forest Lake Bluff Senior Citizens (SC) Foundation approve up to \$350,000 for a one-to-one match with the Housing Trust Fund Board (HTFB) for the Affordable Senior Housing (ASH) Project, transmitted by letters of commitment to Community Partners for Affordable Housing (CPAH). The actual transfer of funds is contingent upon final approval of revenue sources (such as grants, donations) sufficient to meet the estimated costs of the Project.*

*Further, it is to be understood that along with this SRC request for SC Foundation approval of such funds that Lake Forest and Lake Bluff be given appropriate ASH priority. Kelly seconded.*

*Vote: 5:1, Davis, Kelly, Champ, Strenger-Wayne, Potsic in favor. Sullivan opposed*

6. Senior Advocate's Semi-Annual Report

Fryer highlighted the report and noted that 400 people were served. She stated that the number is growing higher. Unmet needs include: housing, unable to afford to retire, unsafe home conditions, physical/cognitive impairment, social isolation, the agencies that serve older adults and lack of technology by older adults

Strenger-Wayne commented that Fryer is considered to be a lifeline in this community

7. Funding Requests

a. Request for Funding from Family Service of Lake County

**Motion**

*Davis moved that the SRC requests that the LF-LB Senior Citizens Foundation continue to support the Senior Advocate position in the amount of \$57,120*

*Sullivan seconded.*

*Vote: Unanimous*

b. Scholarship Fund: Janet Fryer

Fryer reported that 22 individuals were enrolled in the program and awarded \$150 each, 9 people used the money for only a membership while 13 people also spent the money on programs and/or transportation. Total dollars spent to date: \$1,550

c. Social Services Fund: Janet Fryer

**Motion**

*Sullivan moved that the SRC recommend that the Foundation approve funding for the Dickinson Hall Scholarship Fund (\$3,000) for FY20.*

*Davis seconded.*

*Vote: Unanimous*

**Motion**

*Sullivan moved that the SRC recommend that the Foundation approve funding for the Dickinson Hall Social Service Fund (\$5,000) for FY20.*

*Kelly seconded.*

*Vote: Unanimous*

d. Recommendation from Dickinson Hall Manager

Becker thanked Fryer for her hard work

8. Manager's request for FY20 Transportation and Program Funding

Potsic reported that FY20 Transportation and Program funding was approved by the Foundation

**9. Faith in Action request for CY2019 Funding**

Potsic reported that the Foundation approved \$21,000.

**10. Manager's Report (Full Report Attached)**

Becker highlighted items in the Manager's Report which included 960 current members, 144 being new members. Programming is going well with a good combination of traditional programs and new additions.

The Commission discussed ideas in regards to bringing a guest to a DH program in order to further promote a welcoming and comfortable environment.

Becker gave the report and lots of discussion ensued.

**11. Comments by Commission members**

No Comments

**12. Next Meeting:** Thursday, March 14, 2019 at 1:00pm

**13. Motion to adjourn: 2:56pm Kelly moved to adjourn. Champ seconded. Commission approved.**

Submitted by: Tara J. Purtell