

Senior Resources Commission
Dickinson Hall
Minutes of Regular Meeting of January 11, 2018

1. **Call to Order:** Chair Steven Potsic opened the meeting at 1:02pm

2. **Roll Call:**

Commission Members

Steven Potsic-Chair **P**

Jim Blanda **P**

Mary Jo Davis **P**

Mark Dillon **P**

Sally Kelly **A**

Kathleen Ottensmeyer **A**

Tom Sullivan **P**

City Council Liaison

Prue Beidler **P**

Staff

Sally Swarthout, Director of Parks, Recreation, and Forestry **A**

Jill Becker, Senior Resources Manager **P**

Janet Fryer, Senior Advocate **P**

Tricia Schwall, Program Manager **P**

Tara Purtell, Administrative Assistant **P**

Note: **P**=Present **A**=Absent

3. **Approval of Minutes** of the Regular Meeting of November 9, 2017

Motion

Blanda moved approval of the minutes of the Regular Meeting of November 9, 2017 following the addition of CY17 on Pg. 4 Heading 9 and correction of the spelling of the word "anecdotal" in the same section suggested by Sullivan.

Dillon seconded. Commission approved.

4. **Opportunities for citizens to address the Senior Resources Commission on non-agenda items:** None

Potsic took this time to address the Commission about the LB Survey handout. The vendor had marked the document as a draft; however these results were presented at a previous public meeting.

Lake Bluff asked the SRC to read the LB Survey handout and be prepared to discuss the following items at the next SRC meeting:

1. How does the Lake Bluff response compare to Lake Forest response regarding resident awareness of Dickinson Hall (18% lack of awareness of DH in LB survey)?
2. What is SRC going to do with the LB survey findings?

Potsic announced that the Senior Citizens Foundation will have their own easy to find and easy to navigate website set to launch January 2018 with information about:

- Foundation by-laws
- Relationship overview between DH/SRC/Foundation
- Grants
- Donation

5. Senior Advocate's Semi-Annual Report: Janet Fryer

Fryer presented her report (see full report attached)

- In the last 6 months, 254 unduplicated clients were met with/spoken to by phone. There were 454 client contacts overall
- Recent Social Services Feedback survey: 52/79 returned with overall positive results
- 4 lectures targeted to older adults and adult children
- Meetings with DH Manager on regular basis
- Improved data tracking for Senior Advocate activities

Fryer reported on addressing unmet needs in areas which include topics in:

- Financial
- Socialization
- Medicare Education
- Technology

6. Funding Requests:

- a. Request for Funding Family Services of Lake County
 - i. A discussion between the Commission members took place that the job description presented to the Foundation should state that the Senior Advocate position is *Full-Time (40 hours)* to clarify her Full-Time status

- ii. 85% of the Senior Advocate salary is Foundation funded, 15% Family Service of Lake County funded

Potsic explained that it is necessary for Fryer to bring her perspectives of the unmet needs of local seniors to the Commission. It is then the Commission's obligation to understand and try to solve these needs.

Motion

Blanda moved to recommend to the Foundation continued support of the Family Services of Lake County Senior Advocate position in the amount of \$56,000 for FY19.

Davis seconded. Commission approved.

b. Scholarship Fund

- i. This money goes to DH programs/services budget for individuals that qualify to be in the scholarship program
- ii. Currently, if ALL individuals used their funds the total would be \$2,700

Motion

Dillon moved to recommend to the Foundation continued support of the Scholarship Funds in the amount of \$3,000 for FY19.

Blanda seconded. Commission approved.

c. Social Services Fund

- i. Fryer explained that there is approximately \$21,000 in the Social Services Fund that can help cover the needs of individuals including:
 - Handyman Services
 - Minor Home Repairs
 - Incontinence supplies

A lengthy discussion took place between the Commission members to clarify if there should be guidelines to the Senior Advocate on how the funds are spent. Senior Advocate Fryer to:

- Decide using her professional judgement of need
- Determine what is the need of last resort (cannot find other resources)

Motion

Dillon moved to recommend to the Foundation continued support of the Social Services Fund in the amount of \$5,000 to be budgeted for FY19.

Blanda seconded. Commission approved. The Commission has the intent to provide better clarification to the senior Advocate with guidelines for the social services fund. This will be discussed at a future meeting.

7. Affordable/Available Senior Housing: Janet Fryer

A handout was distributed that showed 41 people (households), 20 of these live or work in LF are on the waiting list for affordable Senior Cottage housing along with eligibility requirements and income limits.

Beidler suggested publicizing Kelmscott Park Apartment Inclusionary Housing to DH members.

- Beidler will find out how they are currently being marketed and the SRC will follow up next meeting
- SRC can then enhance marketing efforts and have concrete items to bring to the housing board for discussion

8. Manager's Report

Please see the attached for full Manager's Report.

Becker gave an overview of the Manager's Report with an emphasis on membership numbers totaling 924 members. In future Becker will send out one email with 2 attachments (current business and old business) to SRC board members.

Wednesday transportation is being advertised but continues to be a slow build.

Beginning with the May June 2018 Newsbrief, a bi-monthly Newsbrief will be sent to DH members.

Becker spoke about the new fitness classes and said look for new fitness classes/FitPass in the upcoming Newsbrief.

9. Manager's Request for FY19 Transportation and Program funding: Steve Potsic

The Foundation approved the funding request at their November 2017 meeting.

10. Faith in Action request for 2018 funding: Steve Potsic

The Foundation approved the funding request at their November 2017 meeting.

11. Comments by Commission members

Potsic noted that the Foundation will have an audit meeting at City Hall with the Audit Committee on January 18, 2018.

12. Next Meeting: Thursday, March 8, at 1:00pm

13. Motion to adjourn: 3:09pm Blanda moved to adjourn. Dillon seconded. Commission approved.

Submitted by: Tara J. Purtell