

Senior Resources Commission  
Dickinson Hall  
**Minutes of Regular Meeting of October 3, 2018**

1. **Call to Order:** Chair Steven Potsic opened the meeting at 1:03pm

2. **Roll Call:**

**Commission Members**

Steven Potsic-Chair **P**

Mary Jo Davis **P**

Mark Dillon **P**

Sally Kelly **A**

Carol Champ **P**

Tom Sullivan **P (left meeting at 2:27pm)**

Gale Strenger Wayne **A**

**City Council Liaison**

Prue Beidler **A**

**Staff**

Sally Swarthout, Director of Parks, Recreation, and Forestry **A**

Jill Becker, Senior Resources Manager **P**

Janet Fryer, Senior Advocate **P (left meeting at 2:42pm)**

Tricia Schwall, Program Manager **P (left meeting at 2:32pm)**

Tara Purtell, Administrative Assistant **P**

Note: **P**=Present **A**=Absent

3. **Approval of Minutes** of the Regular Meeting of July 13, 2018

***Motion***

*Davis moved approval of the minutes of the Regular Meeting of July 13, 2018.*

*Dillon seconded.*

*Vote: Unanimous in favor.*

4. **Opportunities for citizens to address the Senior Resources Commission on non-agenda items:** None present

5. **Affordable/Available Housing Update**

Potsic summarized the current status of senior affordable housing which included:

1. A meeting that occurred with the Housing Trust Board on September 20 (SRC members Potsic & Strenger-Wayne present at this meeting on behalf of commission)
2. An extensive memo written by Potsic
3. Three important factors to consider regarding the project: Need, Viable Location (Grove Campus) and funding

Potsic explained to the SRC that the HTB believed there was a need; that Grove Campus was a viable location choice and they would consider funding. He mentioned that no other location was suggested for this project and that he felt a sense of enthusiasm after the meeting. The HTB was pleased to see the SRC advocacy for seniors in the community

Potsic explained the importance of sustaining rentals and the involvement from CPAH. Cathy Cerniak emailed Potsic to let him know the next step would be to meet with CPAH in order to find out what is needed regarding sustainability (meeting has not been set-up yet). Potsic mentioned that the meeting would also include asking CPAH what is needed for them to be successful along with available resources for the project

Four potential funding services:

1. HTB
2. CPAH
3. Pro Bono Services
4. Foundation Support

Potsic's proposal is for funding in the amount of \$50,000 to the Foundation for use of development in a restricted account.

#### **Motion**

*Davis moved that the Commission kindly request \$50,000 for a donation to be made into the Lake Forest-Lake Bluff Senior Citizens Foundation, to be deposited in a restricted account to be used as requested by the SRC in order to provide material and financial support to fulfill its purpose.*

*Dillon seconded.*

*Vote: Unanimous in favor*

#### **Appendix 2**

Potsic explained that as a next step an architect agreed to develop an initial concept high level site plan pro bono that will give concrete information at no cost in order to see the feasibility of the project and the process overview

Bob Shaw, a highly regarded developer is also willing to work with the SRC in order to help secure pro bono work because in order for the project to move forward there will be additional professional help needed

The SRC stated that they are comfortable moving forward on the project and Potsic mentioned that the SRC will be spearheading the project and if the SRC do not take this leadership, it will not even be considered. In 18 years nobody has brought up affordable senior housing. Davis commented that she would like all members to give their opinion regarding the project in the November SRC meeting.

**6. Draft SRC annual calendar**

The draft was looked over briefly and was brought to the SRC members for them to look at to see what needs to be added and what projects need to be completed by the SRC

**7. Discussion of Dickinson Hall Fees**

Becker gave an overview of membership fees and recommended that the membership fees do not change in price for the next fiscal year

**Motion**

*Dillon moved that the Commission follow Becker's recommendation of not raising any DH fees for FY2020.*

*Davis seconded.*

*Vote: Unanimous in favor*

**8. Unmet Needs: Updates from Janet Fryer, Senior Advocate**

Fryer highlighted the unmet needs she receives from clients/members which included:

- Affordable housing
- inadequate funds
- old vehicles
- expense greater than income
- substance abuse
- no reserves
- cannot recognize need for change until it is too late
- social isolation
- Medicare
- lack/gaps in knowledge
- limited training in social service individuals

Potsic asked on behalf of the Commission if there was anything the SRC can do to help, a conference or workshop was suggested for Fryer. Fryer stated that the discretionary funds she uses to help clients is invaluable and going to people who really need it.

**9. Lake Forest Parks and Recreation Program Guide**

Becker explained that she believes that it is a good idea for Dickinson Hall to have information in the LF Parks and Rec Program Guide. It was also suggested by Sullivan that the Lake Bluff Park and Recreation guide be looked at.

**Motion**

*Sullivan moved that the Commission agrees that it is important for DH information to be in the LF Parks and Recreation Program Guide.*

*Champ seconded.*

*Vote: Unanimous in favor*

**10. City Council Resolutions 2018**

The SRC recognizes the resolutions and will act appropriately in that regard.

**11. September Manager's Report (Full Report Attached)**

Becker highlighted items in the Manager's Report which included a meeting between herself, Fryer and Shields Township where the annual grant amount of \$10,000 was requested. Additionally, an annual grant of \$5,000 was applied for with the YWCA.

The CLF and Village of LB have covered all full time salaries and benefits for FY19 and the SRC has looked at these salaries and benefits and has confirmed the LF LB contributions.

**12. Comments by Commission members**

None

**13. Next Meeting:** Thursday, November 8, 2018 at 1:00pm

**14. Motion to adjourn: 2:46pm Dillon moved to adjourn. Champ seconded. Commission approved.**

Submitted by: Tara J. Purtell