

**PUBLIC WORKS COMMITTEE MEETING  
TUESDAY, FEBRUARY 5, 2024 – 5:00 P.M.  
CITY HALL – UPSTAIRS CONFERENCE ROOM  
MINUTES**

**I. ROLL CALL/CALL TO ORDER**

Chairman Goshgarian called the meeting to order at 5:05 P.M. Aldermen Eileen Looby Weber and Ted Notz were in attendance.

Staff attending the meeting included Michael Thomas, Director of Public Works; Elizabeth Holleb, Director of Finance; Dan Martin, Superintendent of Public Works; Byron Kutz, Superintendent of Engineering; Chuck Myers, Superintendent of Parks & Forestry, and Jim Lockfeer, Assistant Director of Public Works.

**II. NEW BUSINESS / ACTION ITEMS**

**1. APPROVAL OF THE NOVEMBER 20, 2023, PUBLIC WORKS COMMITTEE MEETING MINUTES**

Alderman Notz moved to approve the November 20, 2023, Public Works Committee meeting minutes. Alderman Weber seconded the motion, which carried unanimously.



**2. REVIEW AND RECOMMEND APPROVAL TO CITY COUNCIL AWARD OF BID FOR THE GROVE CAMPUS ROOF REPLACEMENTS/REPAIR PROJECT**

Assistant Director Lockfeer reviewed the below summary presentation slides on the topic.

**GROVE CAMPUS ROOF REPLACEMENTS/REPAIR PROJECT**

- In early April 2023, a hailstorm damaged the Volwiler, Bennet, and Dickinson Hall Rooftops located at the Grove Campus
- City staff immediately worked with City's Insurance Agency, IRMA, on filing a claim/working through adjustment process
- IRMA will be paying to replace the roof at Volwiler and Bennett Hall and to make repairs to the roof at Dickinson Hall

Building	Roof Type	Current Age	Estimated Useful Life
Volwiler Hall	Asphalt Shingle	14 Years	20 – 25 Years
Bennett Hall	Asphalt Shingle	14 Years	20 – 25 Years
Dickinson Hall (Senior Center)	Slate	20 Years	75 – 100 Years



## GROVE CAMPUS ROOF REPLACEMENTS/REPAIR PROJECT

- City engaged with Illinois Roof Consulting Associates (IRCA) to develop bid specifications for replacements and repairs

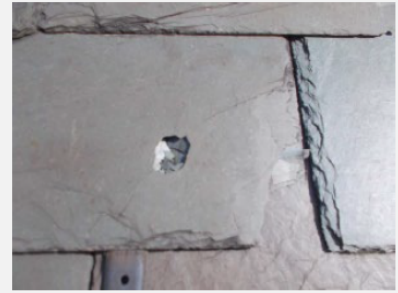
- Received two bids via the public bid process

Firm	Bid \$
Filotto Roofing, Inc.	\$141,500
L. Marshall, Inc.	\$189,000

- Filotto Roofing has over 35 year of roofing experience and has completed extensive commercial/municipal projects

- If approved by City Council, work would begin this spring

**Action requested: PW Committee Recommends City Council Award of Bid for the Grove Campus Roof Replacements & Repair Project to Filotto Roofing, Inc. in the Amount of \$141,500, to Include a 10% Contingency in the Amount of 14,500, for a Total Amount of \$156,000**

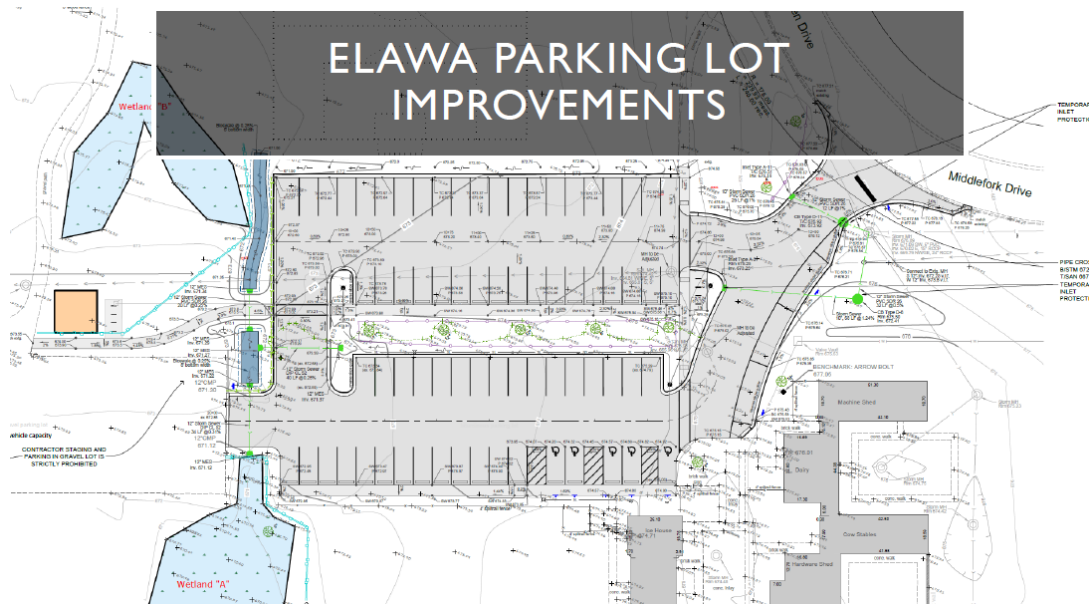


The Committee and City staff discussed the City's insurance agent's deductible and the hail damage experienced throughout southern Lake Forest.

Alderman Weber moved to recommend to City Council award of bid for the Grove Campus Roof Replacements & Repair Project to Filotto Roofing, Inc. in the amount of \$141,500, to include a 10% contingency in the amount of \$14,500, for a total amount of \$156,000. Alderman Notz seconded the motion, which carried unanimously.

### 3. REVIEW AND RECOMMEND APPROVAL TO CITY COUNCIL AWARD OF BID FOR THE ELAWA PARKING LOT RESURFACING CONSTRUCTION PROJECT

Superintendent Kutz reviewed the below summary presentation slides on the topic.



## ELAWA PARKING LOT IMPROVEMENTS

FY24 Funding Source	Project Component	Cost
CIP \$525,000	Parking Lot Improvements	\$401,670
	10% Contingency	\$40,167
	Landscaping Allowance	<u>\$50,000</u>
		<b>\$491,837</b>
*Sustainability \$25,000	Bioswale (for water quality)	\$1,540
	10% Contingency	<u>\$154</u>
		<b>\$1,694</b>
<b>GRAND TOTAL</b>		<b>\$493,531</b>

\*Sustainability originally also included EV stations which were deleted from the scope at the November Finance Committee Meeting

- Start: Late March or Early April

- Completion: Late May

- **Action requested: PW Committee recommends City Council award the low bid for the Elawa Parking Lot Improvements to Maneval Construction and Authorize the City Manager to Execute an Agreement in the Amount of \$453,210 as well as Approving a 10% Contingency in the Amount of \$40,321 for a Total Cost of \$493,531**

Contractor Firm	Bid Amount
<b>Maneval Construction</b>	<b>\$403,210.00</b>
Chicagoland Paving Contractors, Inc.	\$445,299.70
Schroeder Asphalt Services, Inc.	\$457,227.75
Accu-Paving Co.	\$483,066.70
A Lamp Concrete Contractors, Inc.	\$490,098.00
Chadwick Contracting	\$498,498.15
Peter Baker & Son Co	\$548,898.10

The Committee and City staff discussed project timing, parking lot lighting, adding a north/south cut through path, construction phasing, landscaping, a potential Civic Beautification Committee review of the landscape plan, and the contractor's experience.

Alderman Notz moved to recommend to City Council award of the low bid for the Elawa Parking Lot Improvement Project to Maneval Construction and authorize the City Manager to execute an agreement in the amount of \$453,210 as well as approving a 10% contingency in the amount of \$40,321 for a total cost of \$493,531. Alderman Weber seconded the motion, which carried unanimously.

### III. FY '25 CIP PROJECT SCHEDULE

The Committee and City staff reviewed and discussed the below presentation slides.

#### CIP PROJECT SUMMARY CHART – CAPITAL FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Annual Pavement Resurfacing & Patching Program	Road	0%	May – August	Seeking PWC review on 4/1/24 and CC bid approval on 4/15/24.
Crack Sealing Program	Road	0%	Fall 2024	Seeking PWC review on 4/15/24 and CC bid approval on 5/6/24.
Concrete Streets Repair	Road	0%	June – August	Seeking PWC review on 5/6/24 and CC bid approval on 5/20/24.
Annual Longline Striping Program	Road	0%	August – September	Seeking PWC review on 6/3/24 and CC approval on 6/17/24.
Waukegan & Everett Intersection (Land Acquisition)	Road	5%	2024	Applied for STP-Shared grant for land-acquisition with pending award notification this fall.
Waukegan & Westleigh Intersection (Land Acquisition)	Road	15%	2024	ROW material provided to both City and School District; coordination and approval process underway.
Westleigh Resurfacing (41-Western) Phase I Design	Road	0%	TBD	Seeking PWC review on 6/17/24 and CC approval on 7/15/24. Project subject to potential grant award funding.
Deerpath Intersection Traffic Light/Crossing Improvements	Road / Sidewalk	0%	May – September	Seeking PWC review on 4/15/24 and CC bid approval on 5/6/24.
Concrete Sidewalk/Curb Replacement	Road / Sidewalk	0%	June – August	Seeking PWC review on 5/6/24 and CC bid approval on 5/20/24.
Whispering Oaks Sidewalk Connections (SRTS) Design PH 2	Sidewalks	15%	Fall 2024	Phase I design approval received, Phase II design to begin this fall. Seeking PWC review on 2/20/24 and CC bid approval on 3/4/24.
McClory Bike Path Resurfacing (Ryan to Illinois)	Path	0%	Summer 2024	Seeking PWC review on 4/15/24 and CC bid approval on 5/6/24.

## CIP PROJECT SUMMARY CHART – CAPITAL FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Deerpath Streetscape – Design PH 2	Streetscape	50%	Summer / Fall 2024	Phase II design progressing. Seeking change order approval at 2/5/24 CC meeting for additional design services. Construction anticipated to begin Spring 2025.
CBD Infrastructure Improvements – Design	Streetscape	0%	June – September	Seeking PWC review on 5/20/24 and CC approval on 6/3/24. Subject to project scope being defined in Spring 2024.
McLennon-Reed Bridge Repairs – Design	Bridge	90%	Winter 2024	Design progressing.
McLennon-Reed Bridge Repairs – Construction	Bridge	0%	January 2025 – June 2025	Staff intends to align construction with Lake-Woodbine Bridge Project to minimize overall construction impacts to Lake Road residents.
Lake-Woodbine Bridge Reconstruction – Design PH 2	Bridge	35%	Summer 2024	Phase II design underway and progressing.
Lake-Woodbine Bridge Reconstruction – Construction	Bridge	0%	December 2024 – September 2025	Working towards bidding with State's bid process for August 2024.
2024 Bridge Inspections	Bridge	0%	May	Seeking PWC review on 3/4/24 and CC bid approval on 3/18/24
Ringwood Bridge Replacement Phase I Design	Bridge	0%	2024 – 2025	Seeking PWC review on 4/1/24 and CC bid approval on 4/15/24.
Elawa Parking Lot Resurfacing and Expansion – Construction	Parking Lot	0%	April – May	Construction to occur in April & May of 2024.
ADA Transition Plan	Facilities / Right of Way / Parks	50%	April	Facility visits completed. First draft of plan in completed. Staff review underway.

## CIP PROJECT SUMMARY CHART – CAPITAL FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Gorton Community Center Patio & Drop in Center	Facility	5%	May – August	Staff presented project to HPC; project needs to return to HPC; Com Dev leading special use permit review.
Public Safety Water Cooled Chiller Replacement	Facility	10%	Winter / Spring 2024	Project coordination underway. Project to begin and be completed during the winter/spring months of 2024.
North Beach Building & Pavilion Roof Replacement	Facility	5%	September – October 2024	Seeking PWC bid review on 3/4/24 and CC bid approval on 3/18/24. Construction to occur after Labor Day.
Grove Campus Roof Replacements	Facility	10%	March – April 2024	Seeking PWC bid review on 2/5/24 and CC bid approval on 2/20/24.
Rec Center HVAC Replacements (RTUs)	Facility	0%	June – July 2024	Seeking PWC review on 6/3/24 and CC approval on 6/17/24.
Forest Park Bluff Slope Stabilization	Forest Park / Beach	50%	September 5, 2023 – March 2024	Construction began 9/5/23. Estimated construction completion in December or January.
Forest Park Boardwalk	Forest Park / Beach		March – May 2024	Boardwalk Project: Received construction bids and fundraising efforts for the needed \$750,000 continues via Park and Recreation Foundation. Staff will seek City Council approval to proceed with construction at their 12/4/23 meeting. Construction is estimated to begin mid-winter and be completed by memorial day.
Sailboat Compound Expansion	Forest Park / Beach	0%	Spring 2024	Seeking PWC bid review on 2/5/24 and CC bid approval on 2/20/24.
Beach Restoration (Sand Replenishment)	Forest Park / Beach	0%	September – November 2024	Seeking PWC review on 7/15/24 and CC approval on 8/5/24.

## CIP PROJECT SUMMARY CHART – CAPITAL FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Tennis Surface Maintenance (Northcroft/Waveland/Everett)	Parks	0%	Spring 2024	Seeking PWC bid review on 2/5/24 and CC bid approval on 2/20/24.
West Park: Tennis Court Design	Parks	0%	May – September	Seeking PWC review on 4/15/24 and CC bid approval on 5/6/24.
West Park: Tennis Court Construction	Parks	0%	TBD	Seeking PWC review on 8/5/24 and CC approval on 9/3/24.
Northcroft Park: Handball Courts Installation	Parks	0%	Fall 2024	Seeking PWC review on 6/17/24 and CC approval on 7/15/24
Cemetery Ravine Restoration – Design	Ravine	0%	May – September	Seeking PWC review on 3/18/24 and CC bid approval on 4/1/24.
Walden Ravine Bed Restoration – Design	Ravine	0%	May – September	Seeking PWC review on 3/18/24 and CC bid approval on 4/1/24.
Seminary Ravine Improvements Construction	Ravine	0%	TBD	Seeking PWC review on 4/15/24 and CC bid approval on 5/6/24 (subject to Federal grant award approval timing).
Annual Storm Sewer Lining Program	Storm Sewer	0%	Fall 2024	Seeking PWC review on 3/18/24 and CC bid approval on 4/1/24.
Ahwahnee Road Storm Sewer Upgrade Design	Storm Sewer	85%	Fall 2024	Design progressing.
Ahwahnee Road Storm Sewer Upgrade Construction	Storm Sewer	0%	December 2024 – Spring 2025	Pending possible grant announcement from SMC this Spring 2024.
Scott-Wisconsin and Griffith-Woodland Storm Sewer Improvement Design	Storm Sewer	0%	May – September	Seeking PWC review on 4/1/24 and CC bid approval on 4/15/24.
Stormwater Management Study Update	Storm Sewer	0%	May – September	Seeking PWC review on 4/15/24 and CC bid approval on 5/6/24.

## CIP PROJECT SUMMARY CHART – WATER FUND

Project	Asset Category	% Complete	Project Timeline	Notes
Membrane Module Replacement	Water	0%	Fall 2024	Seeking PWC review on 6/17/24 and CC approval on 7/15/24.
Water Meter Replacement Project Design	Water	60%	Summer 2024	Vendor demos completed. Technical Report completed. Project will bid out this winter for three-year installation/implantation pricing.
Water Meter Replacement Purchase & Installation	Water	0%	TBD	Seeking PWC review on 7/15/24 and CC approval on 8/5/24.
Pump VFD Upgrade (2 Year)	Water	50%	May	First year contract completed; second year VFDs to be completed by May 2024.
Water Plant Intake Cleaning	Water	0%	Early Summer 2024	Seeking PWC review on 2/20/24 and CC bid approval on 3/4/24.
Watermain Replacements (Field/Spring/Mayflower) & Valve Repairs	Water	0%	Summer – Fall 2024	Seeking PWC review on 4/1/24 and CC bid approval on 4/15/24.
Elevated Tank Painting – Design	Water	0%	June – September	Seeking PWC review on 5/6/24 and CC bid approval on 5/20/24.
Annual Sanitary Sewer Lining Program	Sanitary	0%	Fall 2024	Seeking PWC review on 3/18/24 and CC bid approval on 4/1/24.
Dye Testing	Sanitary	0%	Spring – Summer 2024	Seeking CC approval on 2/5/24.
Manhole Lining and I&I Repairs	Sanitary	0%	Summer – Fall 2024	Seeking PWC review on 5/6/24 and CC bid approval on 5/20/24.

The Committee and City staff discussed numerous projects on the above charts and their current statuses.

**IV. PUBLIC COMMENT**

There was no Public Comment.

**V. NEXT MEETING – FEBRUARY 20, 2024**

Director Thomas explained that he will follow up with the Committee via email to schedule the next meeting.

Alderman Weber expressed some lighting concerns at Illinois Road and Bank Lane. Staff explained the City's Street Section would investigate the issue.

**VI. ADJOURNMENT**

Alderman Weber moved to adjourn the meeting of the Public Works Committee at 5:59 P.M. Alderman Notz seconded the motion, which carried unanimously.

Respectfully submitted,

Jim Lockefeer Jr.  
Assistant Director of Public Works