

**PUBLIC WORKS COMMITTEE MEETING
TUESDAY FEBRUARY 8, 2022 – 4:00 P.M.
REMOTE ACCESS MEETING – ZOOM
MINUTES**

I. ROLL CALL/CALL TO ORDER

Chairman Jim Preschlack called the virtual meeting to order at 4:00 P.M. Aldermen Jennifer Karras and Ted Notz were present.

Chairman Preschlack stated that in accordance with state statute, he made the determination that it was not practical or prudent to schedule an in-person Public Works Committee meeting because of the COVID-19 pandemic, and therefore the meeting was being held remotely.

Staff virtually attending the meeting included Michael Thomas, Director of Public Works; Dan Martin, Superintendent of Public Works; Byron Kutz, Superintendent of Engineering and Jim Lockefer, Assistant to the Director of Public Works.

II. NEW BUSINESS / ACTION ITEMS

1. APPROVAL OF THE JANUARY 10, 2022 PUBLIC WORKS COMMITTEE MEETING MINUTES



Alderman Notz moved to approve the January 10, 2022 Public Works Committee meeting minutes. Alderman Karras seconded the motion, which carried unanimously.

2. REVIEW AND RECOMMEND APPROVAL TO CITY COUNCIL THE COMPLETE STREETS POLICY

Assistant to the Director Lockefer reviewed the below summary presentation slide on the topic. He explained that the draft Complete Streets Policy was included in the Committee's meeting packet.

COMPLETE STREETS POLICY

- Complete Streets is a transportation approach that ensures all future street projects will consider the needs of all travelers, regardless of age, ability, or mode of transportation
- Many municipalities, including our surrounding communities have adopted similar Complete Streets policies
- Policy formalizes and outlines many practices that Public Works staff are already actively performing
- Policy does not bind City to any specific funding commitments nor any significant changes to operations
- Lake County Council of Mayors updated Surface Transportation Program (STP) project funding award methodology; now award significant points to project grant applications that have approved Complete Streets policies
 - Waukegan and Everett Intersection Improvements (Base Project) – STP funding secured
 - Waukegan and Everett Intersection Improvements (Additional Right Turn Lane) – STP application for funding to be submitted this Spring
 - Waukegan and Westleigh Intersection Improvements – STP application for funding to be submitted this Spring
- **Action requested: PW Committee recommends City Council approval of the Complete Streets Policy**




The Committee and City staff discussed where the Complete Streets approach originated from.

Alderman Notz moved to recommend to City Council approval of the Complete Streets Policy. Alderman Karras seconded the motion, which carried unanimously.

3. REVIEW AND RECOMMEND APPROVAL TO CITY COUNCIL WAIVER OF BID REQUIREMENTS AND PURCHASE OF EPOXY FLOOR COATING MATERIAL

Assistant to the Director Lockfeer reviewed the below summary presentation slide on the topic.

EPOXY FLOOR COATING MATERIAL PURCHASE	
<ul style="list-style-type: none">• FY22 Building Maintenance Operating Capital Budget – \$57,000• Recoating of epoxy for areas in the MS Main Garage, Sanitation Garage, and wash-bay• Original epoxy coat installed in 2009 to protect concrete floor; significant large areas of wear• Building Maintenance Section to complete work in-house• Requesting to waive bid process to purchase proven epoxy product directly from manufacturer<ul style="list-style-type: none">• Building Maintenance has done this on a much smaller scale for other main garage areas• Significant challenge in finding an epoxy product that worked well in binding with the existing garage epoxy floor and hold up to the heavy equipment / chemicals / salt• Multiple epoxy products tested in a small areas; recommending the product that has worked the best• Action requested: PW Committee recommends City Council waive the bid process and approve of a purchase of epoxy floor materials with ICP Construction, Inc. in the amount of 56,787	

The Committee and City staff discussed the pricing of other similar epoxy products, completing the repair work versus applying a new epoxy coat to the entire garage, and floor cleaning practices.

Alderman Notz moved to recommend approval to City Council waiver of the bid process and approval of a purchase of epoxy floor materials with ICP Construction, Inc. in the amount of 56,787. Alderman Karras seconded the motion, which carried unanimously.

4. REVIEW AND RECOMMEND APPROVAL TO CITY COUNCIL AWARD OF BID FOR THE ANNUAL CONCRETE SIDEWALK, CURB, AND STREET REPAIR PROGRAM

Superintendent Kutz reviewed the below summary presentation slide on the topic.

CONCRETE STREETS, CURB, AND SIDEWALK REPLACEMENT PROJECT

- Annual project to address sidewalk trip-hazards, and deteriorating concrete streets and curb
- Budget:
 - Curb and Sidewalk: \$85,000
 - Concrete Streets: \$100,000
- Utilizing the low-bid contractor from the 2019 Municipal Partnering Initiative
- Requesting Agreement Renewal with an increased unit price of 5.1% which is consistent with Consumer Price Index
- **Action requested: PW Committee recommends City Council award the lowest bid for the Concrete Streets, Curb, and Sidewalk Replacement Project to Schroeder & Schroeder, Inc., and Authorize the City Manager to Execute an Agreement in an Amount Not to Exceed \$185,000**



The Committee and City staff discussed replacement identification, the sidewalk inventory and evaluation program, the total amount of concrete streets versus asphalt streets in the City, material costs, material estimated useful life, and the next time the program will be bid.

Alderman Notz moved to recommend approval to City Council award of bid for the Concrete Streets, Curb, and Sidewalk Replacement Project to Schroeder & Schroeder, Inc., and authorize the City Manager to execute an agreement in an amount not to exceed \$185,000. Alderman Karras seconded the motion, which carried unanimously.

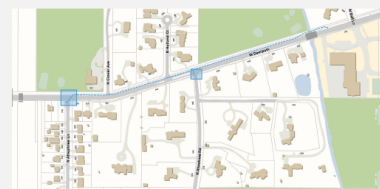
5. REVIEW AND RECOMMEND APPROVAL TO CITY COUNCIL AWARD OF BID FOR THE DEERPATH WATERMAIN REPLACEMENT PROJECT (AHWAHNEE LN. TO GOLF LN.)

Superintendent Kutz reviewed the below summary presentation slide on the topic.

DEERPATH ROAD WATERMAIN IMPROVEMENTS (CONSTRUCTION)

- Priority project in 2021 Water Distribution Study
- FY2023 Budget: \$1,025,000.
- Received Seven bids
- Schedule Update:
 - Begin March 14th with potholing; utilizing ComEd Bridge closure of Deerpath
 - Project anticipated to be completed end of May
 - Majority is directionally bored which reduces traffic impacts
- Requesting:
 - Advancement of \$850,000 from the FY23 Water Fund
 - Any overage would be taken from Water Fund Reserves
 - Supplemental Appropriation Ordinance will be requested at end of Fiscal Year

Contractor Firm	Bid Amount
Joel Kennedy Constructing Corp	\$974,241.00
Campanella & Sons, Inc.	\$1,053,006.08
Archon Construction Co Inc	\$1,053,500.00
Swallow Construction	\$1,110,949.00
DiMeo	\$1,117,615.00
A Lamp Concrete Contractors, Inc.	\$1,121,608.50
Bolder Contractors	\$1,181,045.00



- **Action requested: PW Committee recommends City Council award the low bid for the Deerpath Road Water Main Improvements to Joel Kennedy Constructing Corp., and Authorize the City Manager to Execute an Agreement in the Amount of \$974,241 as well as Approving a 10% Contingency in the Amount of \$97,424 for a Total Project Cost of \$1,071,665**

The Committee and City staff discussed the 2021 Water Distribution Study, the age of the existing watermain, the size of the existing watermain, history of watermain breaks, and the vetting of the bids received.


Alderman Notz moved to recommend approval to City Council award of bid for the Deerpath Road Water Main Improvements to Joel Kennedy Constructing Corp. and authorize the City Manager to execute an agreement in the amount of \$974,241 as well as approving a 10% contingency in the amount of \$97,424 for a total project cost of \$1,071,665. Alderman Karras seconded the motion, which carried unanimously.

6. REVIEW AND RECOMMEND APPROVAL TO CITY COUNCIL OF AN EASEMENT AGREEMENT BETWEEN THE CITY OF LAKE FOREST AND THE PROPERTY OWNER OF 500 N. GOLF LANE FOR THE DEERPETH WATERMAIN REPLACEMENT PROJECT (AHWAHNEE LN. TO GOLF LN.)

Superintendent Kutz reviewed the below summary presentation slide on the topic.

DEERPETH ROAD WATERMAIN IMPROVEMENTS (EASEMENT)

- Only feasible watermain alignment is on north side of Deerpath Road
- Equipment will utilize easement to install watermain under Skokie River
- Allows inspection and maintenance access in future
- **Action requested: PW Committee recommends City Council Approval of an Easement Agreement between the City of Lake Forest and the Trust for 500 Golf Lane**



The Committee and City staff discussed working with the property owner on this request. The Committee recommended that a public thank you be made to the property owner at the next City Council meeting.

Alderman Notz moved to recommend approval to City Council Approval of an Easement Agreement between the City of Lake Forest and the Trust for 500 Golf Lane. Alderman Karras seconded the motion, which carried unanimously.

III. ASSET, INFRASTRUCTURE, & SERVICE HIGHLIGHTS

There were no discussions on asset, infrastructure, and service highlights.

IV. FY '22 PROJECT ROADMAP STATUS CHART

There were no discussions on the FY '22 Project Roadmap Status Chart.

V. BUDGET / HIRING / INNOVATION UPDATES

There were no discussions on budget / hiring / innovation updates.

VI. PUBLIC COMMENT

There was no public comment.

VII. NEXT MEETING – FEBRUARY 17, 2022

VIII. ADJOURNMENT

Alderman Notz moved to adjourn the meeting of the Public Works Committee at 5:06 P.M. Alderman Karas seconded the motion, which carried unanimously.

Respectfully submitted,

Jim Lockefeer Jr.
Assistant to the Director of Public Works