

**The City of Lake Forest  
Plan Commission Agenda**

**Regular Meeting**

**Wednesday, March 10, 2021  
Remote Access Meeting**

**6:30 p.m.**

*James Moorhead  
Susan Athenson*

*Rosemary Kehr, Chairman  
Monica Artmann Ruggles  
John Dixon*

*Michael Freeman  
Stephen Douglass*

*The Plan Commission meetings are broadcast live on Cable TV*

This meeting will be conducted remotely in compliance with Governor's Executive Order 2020-07, issued on March 16, 2020 that suspended certain Open Meetings Act provisions relating to in-person attendance by members of a public body. The Governor's Order: (1) suspends the requirement in Section 2.01 that "members of a public body must be physically present;" and (2) suspends the limitations in Section 7 on when remote participation is allowed.

**Members of the public can view the meeting by following the public audience link.**

<https://us02web.zoom.us/j/84374331624?pwd=Q1kyYUZ6QWJTeG1xVWNHbThUMjVtZz09>

Webinar ID: 843 7433 1624

Passcode: 1861

The meeting will also be broadcast on Channel 17. **Members of the public who wish to testify during the public comment portions of the meeting can do so by using the raise hand function on the screen or by calling 847-810-3643.** City staff will be on site at the City's Municipal Services Facility during the meeting however, the Plan Commissioners will participate remotely.

1. Introduction of Commission members and staff, overview of meeting procedures – Chairman Kehr
2. Consideration of the minutes of the January 13, 2021 and February 10, 2021 Plan Commission meetings.
3. **Continuation of a Public Hearing, Consideration of a Remand from the City Council and Commission Action:** Consideration of approvals related to the third and final phase of the McKinley Road Multi-Family Planned Development. The petition requests: a zone change from R-1 to GR-3 for a 38 foot wide strip of land along the western edge of property addressed as 373 E. Westminster, a Special Use Permit, a tentative plat of consolidation and approval of the overall site plan. A two story condominium building is proposed with underground parking. The property proposed for development is located to the east of the condominium buildings addressed as 705, 723 and 727 McKinley Road, on the south side of Westminster.  
Property Owners: 373 EW LLC (Todd Altounian and Peter Witmer)  
361 Westminster LLC (Peter Witmer and Todd Altounian)  
City of Lake Forest  
Applicant: Peter Witmer and Todd Altounian

**MEETING PROCEDURES**

*Plan Commission meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.*

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts
3. Swearing in of Parties Intending to Testify
4. Presentation by the Petitioner – not to exceed 20 minutes.
5. Identification of Issues by Staff - not to exceed 5 minutes.
6. Questions and requests for clarification from Commission to Petitioner or Staff.
7. Public Testimony - not to exceed 5 minutes per speaker.
8. Opportunity for cross examination. *Requires submittal of request to cross examine prior to meeting.*
9. Final Questions from Commission to Petitioner or Staff, direction to Petitioner and Staff, requests for additional information.
10. Petitioner Rebuttal - not to exceed 10 minutes.
11. Staff Response to Public Testimony - not to exceed 5 min.
12. Commission Discussion and Comment
13. Commission Action

*Mandatory Adjournment Time  
11:00 p.m.*

**Other Items**

4. Opportunity for the public to address the Plan Commission on matters not on the agenda.