

**The City of Lake Forest
Plan Commission Agenda**

Regular Meeting

**Wednesday, July 8, 2020
Remote Access Meeting**

6:30 p.m.

*James Moorhead
Susan Athenson*

*Rosemary Kehr Chairman
Monica Ruggles
John Dixon*

*Michael Freeman
Stephen Douglass*

The Plan Commission meetings are broadcast live on Cable TV

This meeting will be conducted remotely in compliance with Governor’s Executive Order 2020-07, issued on March 16, 2020 that suspended certain Open Meetings Act provisions relating to in-person attendance by members of a public body. The Governor’s Order: (1) suspends the requirement in Section 2.01 that “members of a public body must be physically present;” and (2) suspends the limitations in Section 7 on when remote participation is allowed.

MEETING PROCEDURES

Plan Commission meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.

Members of the public can participate remotely in the meeting by following the public audience link below.

<https://us02web.zoom.us/j/84014544914?pwd=RXRvNzYrNXpVNllrQ0JJOEkvNjd0QT09>

Meeting ID: 84014544914

Password: 1861

The meeting will also be broadcast on Channel 17. Members of the public who wish to comment during the meeting will have the opportunity to participate by phone by calling **847-810-3643.**

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts
3. Swearing in of Parties Intending to Testify
4. Presentation by the Petitioner – not to exceed 20 minutes.
5. Identification of Issues by Staff - not to exceed 5 minutes.
6. Questions and requests for clarification from Commission to Petitioner or Staff.
7. Public Testimony - not to exceed 5 minutes per speaker.
8. Opportunity for cross examination. *Requires submittal of request to cross examine prior to meeting.*
9. Final Questions from Commission to Petitioner or Staff, direction to Petitioner and Staff, requests for additional information.
10. Petitioner Rebuttal - not to exceed 10 minutes.
11. Staff Response to Public Testimony - not to exceed 5 min.
12. Commission Discussion and Comment
13. Commission Action

1. Introduction of Commission members and staff, overview of meeting procedures – Chairman Kehr
2. Consideration of the minutes of the February 12, 2020 and the May 12, 2020 Plan Commission meetings.
3. **Public Hearing and Action:** Consideration of a request for an amendment to a Special Use Permit previously granted for Scout’s Restaurant at **950 N. Western Avenue** to allow modifications to the restaurant concept and floor plan, and to authorize the addition of a pick-up window/drive thru on the south elevation. The proposed changes are an effort to better position the restaurant to serve customers in various ways.
Property Owner: Westwood Center, LLC (Todd Altounian, Nicole Altounian, Jennifer Bianchi and James Altounian II)
Restaurant Owner/Operator: Jason Akemann
Representative: Peter Witmer, architect

Other Items

4. Opportunity for the public to address the Plan Commission on matters not on the agenda.
5. Additional information from staff.

*Mandatory Adjournment Time
11:00 p.m.*