

**The City of Lake Forest
Plan Commission Agenda**

Special Meeting

*Tuesday September 24, 2019
City Hall – 220 E. Deerpath*

6:30 p.m.

*James Moorhead
Susan Athenson*

*Rosemary Kehr Chairman
Monica Ruggles
John Dixon*

*Michael Freeman
Stephen Douglass, Acting
Chairman*

The Plan Commission meetings are broadcast live on Cable TV

MEETING PROCEDURES

Plan Commission meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.

1. Introduction of Commission members and staff, overview of meeting procedures – Acting Chairman Douglass
2. **Public Hearing and Action:** Continued consideration of a request for approval of the tentative plat of the Margaret M. and Hampden M. Swift Memorial Subdivision. Four single family lots are proposed. The property is currently addressed as **770 Washington Road** and is located on the west side of Washington Road between Westminster and Walnut Road.
Property Owner: Swift Family
Presented by: Michael Adelman, attorney

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts
3. Swearing in of Parties Intending to Testify
4. Presentation by the Petitioner – not to exceed 20 minutes.
5. Identification of Issues by Staff - not to exceed 5 minutes.
6. Questions and requests for clarification from Commission to Petitioner or Staff.
7. Public Testimony - not to exceed 5 minutes per speaker.
8. Opportunity for cross examination. *Requires submittal of request to cross examine prior to meeting.*
9. Final Questions from Commission to Petitioner or Staff, direction to Petitioner and Staff, requests for additional information.
10. Petitioner Rebuttal - not to exceed 10 minutes.
11. Staff Response to Public Testimony - not to exceed 5 min.
12. Commission Discussion and Comment
13. Commission Action

Other Items

3. Opportunity for the public to address the Plan Commission on matters not on the agenda.
4. Additional information from staff.

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are asked to contact the Community Development Department at (847)810-3503 promptly to allow the City to make reasonable accommodations.

*Mandatory Adjournment Time
11:00 p.m.*