

**The City of Lake Forest  
Plan Commission Agenda**

**Regular Meeting**

**Wednesday, December 11, 2019  
City Hall – 220 E. Deerpath**

**6:30p.m.**

*James Moorhead  
Susan Athenson*

*Rosemary Kehr Chairman  
Monica Ruggles  
John Dixon*

*Michael Freeman  
Stephen Douglass*

*The Plan Commission meetings are broadcast live on Cable TV*

**MEETING PROCEDURES**

1. Introduction of Commission members and staff, overview of meeting procedures – Chairman Kehr
2. Consideration of the minutes from the November 14, 2019 Plan Commission meeting.
3. **Public Hearing and Action:** Consideration of a request for a recommendation in support of approval of the final plat of subdivision for the Margaret M. and Hampton M. Swift Memorial Subdivision Plat. The tentative plat for this subdivision was previously approved by the Commission. The final plat is consistent with the prior approval and is presented for final review by the Commission as required by the Code.  
Property Owner: Washington/Michigan LLC  
c/o Stewart Swift  
Presented by: Michael Adelman, attorney
4. **Public Hearing and Action:** Continued consideration of a request for a recommendation in support of the site plan and overall Phase 3 of the McKinley Road Redevelopment based on general conformance with the previously approved Master Plan and Redevelopment Parameters. The Phase 3 property is located on the **south side of Westminster, east of McKinley Road**, adjacent to and east of the earlier phases of the development.  
Property Owner: City of Lake Forest  
Contract Purchaser/Applicant : 361 Westminster LLC (50% Peter Witmer and 50% Todd Altounian)  
Presented by: Peter Witmer, architect
5. **Opening of Public Hearing:** Comprehensive Plan Update -- Route 60 Entrance Corridor Chapter. Background information will be presented. *No action is requested at this time.* The January 8<sup>th</sup> Plan Commission meeting will be dedicated to review, comment and deliberation on this agenda item.  
Presented by: City staff and the City's consultants, Scott Goldstein and Lee Brown, Teska Associates, Inc.

**Other Items**

6. Opportunity for the public to address the Plan Commission on matters not on the agenda.
7. Additional information from staff.
  - Consideration of the 2020 Plan Commission Meeting Schedule

*Plan Commission meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.*

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts
3. Swearing in of Parties Intending to Testify
4. Presentation by the Petitioner – not to exceed 20 minutes.
5. Identification of Issues by Staff - not to exceed 5 minutes.
6. Questions and requests for clarification from Commission to Petitioner or Staff.
7. Public Testimony - not to exceed 5 minutes per speaker.
8. Opportunity for cross examination. *Requires submittal of request to cross examine prior to meeting.*
9. Final Questions from Commission to Petitioner or Staff, direction to Petitioner and Staff, requests for additional information.
10. Petitioner Rebuttal - not to exceed 10 minutes.
11. Staff Response to Public Testimony - not to exceed 5 min.
12. Commission Discussion and Comment
13. Commission Action

*Mandatory Adjournment Time  
11:00 p.m.*