

THE CITY OF LAKE FOREST  
PCA COMMITTEE  
Minutes

Monday, March 2, 2020  
5:00 p.m.  
City Hall Library Conference Room  
(located behind Council Dias)

I. **Call to Order:** The meeting was called to order at 5:14 p.m.:

Present: Mayor Pandaleon; Alderman Beidler; Alderman Notz

Absent:

Also Present: City Manager Jason Wicha, Director of Human Resources DeSha Kalmar

II. **Update on Coronavirus Pandemic:** City Manager Wicha referenced the Constant Contact email sent to the City Council and the public on Thursday, February 27. The City is currently in contact with the Lake County Health Department and will be following their guidance when recommending how we proceed.

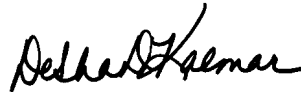
III. **Adjournment into Executive Session pursuant to 5ILCS 120/2 (c) (1) to discuss personnel matters:** Motion by Pandaleon, second by Beidler, to adjourn into executive session to discuss personnel matters and to review Executive Session minutes at 5:31 p.m. Motion carried unanimously.

IV. **Reconvene into open session at 6:02 p.m.**

V. **Approval of the Regular Session and Executive Session Minutes of the February 3, 2020, Meeting:** Motion by Beidler, second by Notz, to approve the regular and executive session minutes of February 3, 2020. Motion carried unanimously.

VI. **Adjournment:** Motion by Pandaleon, second by Beidler, to adjourn the meeting at 6:05 p.m. Motion carried unanimously.

Respectfully submitted,



DeSha D. Kalmar  
Director of Human Resources