

**THE CITY OF LAKE FOREST
PCA COMMITTEE
Minutes**

**Monday, February 3, 2020
5:00 p.m.
City Hall Mayor's Conference Room**

I. Call to Order: The meeting was called to order at 5:00 p.m.:

Present: Mayor Pandaleon; Alderman Beidler; Alderman Notz

Absent:

Also Present: City Manager Jason Wicha, Director of Human Resources DeSha Kalmar

II. Adjournment into Executive Session pursuant to 5ILCS 120/2 (c) (1) to discuss personnel matters and 5ILCS 120/2 (c) (21) to review Executive Session minutes: Motion by Notz, second by Beidler, to adjourn into executive session to discuss personnel matters and to review Executive Session minutes at 5:03 p.m. Motion carried unanimously.

III. Reconvene into open session at 5:55 p.m.

IV. Approval of the Regular Session and Executive Session Minutes of the November 4, 2019 Meeting: Motion by Notz, second by Beidler, to approve the regular and executive session minutes of November 4, 2019. Motion carried unanimously.

V. Action on Review of Past Executive Session Minutes: Under Section 5 ILCS 120/2.06(d), a public body is required to review minutes of all closed meetings. The Committee has conducted this review.

Date	Topic
2017 – 7/25	Collective Bargaining Matters/Personnel Matters/Review of Executive Session Minutes
2018 – 3/5; 5/7; 7/2; 10/18; 11/1; 11/2 (2 sessions); 11/5; 11/7	Personnel Matters
2019 – 3/11; 7/15	Personnel Matters
2019 – 10/25	Collective Bargaining Matters
2019 – 11/4	Review of Executive Session Minutes

Motion by Notz, second by Beidler, that the minutes continue to be closed as a need for confidentiality remains. Motion carried unanimously.

VI. Adjournment: Motion by Notz, second by Beidler, to adjourn the meeting at 5:57 p.m. Motion carried unanimously.

Respectfully submitted,



DeSha D. Kalmar
Director of Human Resources