

**The City of Lake Forest
Parks and Recreation Board
Meeting Minutes
October 17, 2023
Municipal Services Bldg.
800 N. Field Dr.**

I. Call to Order

The Parks and Recreation Board Meeting was called to order by Chairman Marc Silver at 6:30p.m. The following were present:

Board Members: Mr. Marc Silver
Mr. Timo Berger
Mr. Kevin Carden
Mr. Patrick Marshall
Ms. Kaci Spirito

Staff: Ms. Sally Swarthout, Director of Recreation
Mr. Joe Mobile, Superintendent of Recreation
Mr. Michael Thomas, Director of Public Works
Mr. Chuck Myers, Superintendent of Parks & Forestry
Ms. Dani Spann, Administrative Assistant
Mr. John Eldridge, Program Manager
Mr. Rich Paulsen, Parks Supervisor

Kemper Staff: Mr. Vince Juarez, Vice President of Operations
Mr. John Westly, General Manager

Public: Mr. Ishwar Laxminarayan

II. Approval of Minutes

Meeting Minutes of the September 19, 2023, Parks & Recreation Board Meeting were presented and approved.

Board member Spirito motioned for approval of the minutes and Board member Carden seconded. The Board meeting minutes of September 19, 2023, were then unanimously approved.

III. Opportunities for the Public to Address the Board on Items not listed on the Agenda

None

IV. Approval of FY2025 Golf Course Fees

John Westly, KemperSports General Manager, presented the proposed FY2025 fees. Weekday and weekend utilization is very strong. Mr. Westly talked about the Lawn doing well and the various demographic use it's had. Short discussion followed on the proposed daily rate fees. Staff is recommending a 2% increase in membership fees, an increase in green fees weekday ceiling from \$73 to \$80, weekend ceiling from \$95 to \$105 and after 3pm on weekends from \$65 to \$72. Other misc. fees will see a slight increase.

Requested Action: Approval of the proposed FY2025 Golf Course Fees and asking to proceed to City Council for their approval.

A motion was made by Board member Spirito to approve the Proposed FY2025 Golf Course Fees and to proceed to City Council for approval. The motion was seconded by Chairman Silver. The motion passed.

V. Update on Northcroft Park Master Plan

Chuck Myers, Superintendent of Parks and Forestry, talked about the project timeline for the Northcroft Park Master Plan. A S'mores and More! Community Engagement session was held on October 17 from 4-5:30pm at Northcroft Park with two preliminary design plans presented. There was a great turnout with about 40-45 people in attendance.

VI. Update on Deerpath Park Athletic Field Project

Chuck Myers, Superintendent of Parks and Forestry, gave an update on the athletic field project. The turf has been completed. Staff are hoping for a completion date of mid November. The building walls have started with the trusses arriving next Tuesday. Playground and fitness stations are installed. There will be 8 pickleball courts and 24 parking lot spaces for pickleball play.

VII. Capital Improvement Plan (CIP) Presentation

Michael Thomas, Director of Public Works, talked about the 5-Year Capital Improvement Program (CIP) process and targets. Chuck Myers, Superintendent of Parks and Forestry went over some of the improvements. There was discussion on the list of projects and the needs. It was mentioned in the future have a meeting to talk about priority improvements and needs.

VIII. Chairman Comments

Chairman Mark Silver thanked Staff for coming from Public Works and explaining the CIP process. Chairman Silver also thanked Joe Mobile for his hard work on the Veteran's Park dedication.

IX. Director Comments

Director Swarthout shared a video of Kinderhaven and the children playing in the outdoor space they have now enclosed with a new fence.

Ms. Swarthout informed Board members of upcoming programs and events.

- Go Lake Forest College Walk & Tour- Meet at Patterson Lodge at 10:00am
- LFDA Jack-O-Lantern Jamboree- October 21st from 2:00pm – 3:30pm
- Halloween Tricks & Treats- October 27th from 5:00pm – 7:00pm at the Recreation Center
- Magic Class with Magic of Gary Kantor- November 8th from 6:45pm – 7:40pm at Kinderhaven Preschool Academy

X. Adjournment

Board member Spirito motioned for adjournment and Board member Marshall seconded. The meeting was adjourned at 8:32p.m.

Respectfully Submitted
Dani Spann
Administrative Assistant