

**The City of Lake Forest  
Parks and Recreation Board  
Meeting Minutes  
September 19, 2023  
Municipal Services Bldg.  
800 N. Field Dr.**

**I. Call to Order**

The Parks and Recreation Board Meeting was called to order by Chairman Marc Silver at 6:30p.m. The following were present:

Board Members: Mr. Marc Silver  
Mr. Timo Berger  
Mr. Kevin Carden  
Mr. Mark Gorman  
Mr. Patrick Marshall  
Mr. Bill Sheridan

Staff: Mr. Joe Mobile, Superintendent of Recreation  
Mr. Michael Thomas, Director of Public Works  
Mr. Chuck Myers, Superintendent of Parks & Forestry  
Ms. Dani Spann, Administrative Assistant

Mr. Anthony Anaszewicz, Program Manager  
Mr. Aaron Dalzot, Program Manager  
Mr. Jason Busdeker, Program Manager  
Mr. John Eldridge, Program Manager  
Mr. Jake Mattson, Parks Maintenance Worker

Public: Alderman Goshgarian

**II. Approval of Minutes**

Meeting Minutes of the August 15, 2023, Parks & Recreation Board Meeting were presented and approved.

***Board member Gorman motioned for approval of the minutes and Board member Berger seconded. The Board meeting minutes of August 15, 2023, were then unanimously approved.***

**III. Opportunities for the Public to Address the Board on Items not listed on the Agenda**

None

**IV. Approval of FY2025 Lakefront Fees**

Aaron Dalzot, Program Manager, presented the proposed FY2025 Lakefront fees. Staff are recommending a 3% increase in resident and non-resident permit fee categories with the following exceptions: Nanny and Caregiver Parking Pass, Resident Guest Daily Parking, Non-resident Beach Access Fees, and the Non-resident Daily Boat Launch. Mr. Dalzot went over some of the factors that

contributed to the 3% increase. The FY2025 projected revenue increase is \$5697. Short discussion followed on the gate on the south end of the beach and the sailboat storage capacity.

**Requested Action:** Approval of the proposed FY2025 Lakefront Permit Fees and asking to proceed to City Council for their approval.

***A motion was made by Board member Marshall to approve the Proposed FY2025 Lakefront Permit Fees and to proceed to City Council for approval. The motion was seconded by Chairman Silver. The motion passed with a roll call of 6 yeas and 0 nays.***

**V. Approval of FY2025 Fitness Center Fees**

Jason Busdeker, Program Manager, presented the proposed FY2025 Fitness Center fees. Staff are recommending a 5% increase. The revenue projection increase is based on current memberships. Currently, there are 378 memberships, including an additional 153 memberships with the Silver Sneakers program and renewing of active memberships. Discussion on the revenue for FY2025 continued. A demographic data study is being conducted.

Mr. Busdeker talked about the upcoming Fall Fitness Open House being held on September 23<sup>rd</sup>. Some wishlist/goals for the Fitness Center will be to replace the carpet in the locker rooms, trainers having access to the turf field space and having workout programs available for after school kids (5<sup>th</sup>-8<sup>th</sup> graders).

**Requested Action:** Approval of the proposed FY2025 Fitness Center Fees and asking to proceed to City Council for their approval.

***A motion was made by Board member Gorman to approve the Proposed FY2025 Fitness Center Fees and to proceed to City Council for approval. The motion was seconded by Board member Sheridan. The motion passed with a roll call of 6 yeas and 0 nays.***

**VI. Approval of Athletic Field Rental Policy & Fees**

Anthony Anaszewicz, Program Manager, thanked all the committee members for their time and dedication put into the Committee to develop a new usage policy and fee schedule. He briefly went over the timeline and milestones completed by the Committee. A major change to the current policy was the philosophy. The current policy is maintenance driven. The fees generated are set on a weekly or seasonal usage basis. The new and proposed policy will be rental fee driven. The fees are set on an hourly usage basis and will recover maintenance costs in addition to generating capital replacement funds.

Mr. Anaszewicz touched on some of the highlights of the proposed policy. The new policy will have a 3-tiered rental fee structure. The different tiers and users that qualify for each tier was explained and discussed. Mr. Anaszewicz talked about the considerations for the fee schedules. Data and financial information were collected internally and from Athletic Organizations. From this feedback two plans were created. One is an Accelerated Recovery Plan and the other is a Phased-In Recovery Plan.

Elizabeth Holleb, Director of Finance, explained the current financial numbers. City Council's directive was to achieve a fee schedule that would generate \$290,000 per year to put towards turf replacement in ten years. Ms. Holleb went over each plan. The tiered rates for Year 0 and Year 1 were discussed. Much discussion followed on the two plans. The Athletic Field Usage Policy and Fee Schedule Committee recommends the Phased-In Recovery Plan.

**Requested Action:** Approval of the proposed Athletic Field Usage Policy and approval of both Recovery Plans with the Board and Committee recommended Phased-In Recovery Plan for City Council.

***A motion was made by Board member Carden to approve the proposed Athletic Field Usage Policy and to proceed to City Council for approval. The motion was seconded by Board member Marshall. The motion was passed with a roll call of 6 yeas and 0 nays.***

***A motion was made by Board member Marshall to approve both Recovery Plans with the Board and Committee recommended Phased-In Recovery Plan and to proceed to City Council for approval. The motion was seconded by Board member Berger. The motion passed with a roll call of 5 yeas and 1 nay.***

**VII. Deerpath Park Athletic Field Project Update**

Chuck Myers, Superintendent of Parks and Forestry, updated Board members on the progress of the Deerpath Park Athletic Field Project. The east side of the turf field is completed. The west fields should be done in a couple weeks. The playground and fitness stations will be started on Friday, weather dependent. The concrete work was delayed with the rain. The buildings should be completed the end of October. The ComEd installation was a success. Pickleball is finished with the design process. There will be 8 pickleball courts and 24 parking spots. Demo of the old tennis courts will start soon with a completion date the end of October.

**VIII. Chairman Comments**

Chairman Silver thanked all the Staff and Committee members for their vested participation and hard work. He highlighted an ADA sailboat that was purchased with a generous donation from the LF/LB Kiwanis.

**IX. Director Comments**

Joe Mobile, Superintendent of Recreation, thanked the Staff and Board members for all their efforts on the Athletic Field Usage Policy and Fee Usage Committee.

Mr. Mobile informed the Board members of upcoming programs and events.

- Magic Class with Magic of Gary Kantor-September 20 at Kinderhaven
- Fall Fitness Open House-September 23<sup>rd</sup> from 9:00am-12:00pm
- Veterans Park Dedication- September 24<sup>th</sup> at 1:00pm at Veterans Park
- Spooky Delights-October 7<sup>th</sup> from 10:00am- 12:00pm at Everett Annex
- Haunted Trail Walk-October 14<sup>th</sup> at 7:00pm
- Halloween Tricks & Treats-October 27<sup>th</sup> from 5:00pm-7:00pm at Lake Forest Recreation Center

**X. Adjournment**

Board member Carden motioned for adjournment and Board member Gorman seconded. The meeting was adjourned at 8:45p.m.

Respectfully Submitted  
Dani Spann  
Administrative Assistant