

**The City of Lake Forest  
Parks and Recreation Board  
Meeting Minutes  
August 15, 2023  
CROYA  
400 Hastings Rd.**

**I. Call to Order**

The Parks and Recreation Board Meeting was called to order by Chairman Marc Silver at 6:30p.m. The following were present:

Board Members: Mr. Marc Silver  
Mr. Timo Berger  
Mr. Mark Gorman  
Mr. Patrick Marshall  
Mr. Bill Sheridan- left at 7:50pm  
Ms. Kaci Spirito- arrived at 6:57pm

Staff: Ms. Sally Swarthout, Director of Parks & Recreation  
Mr. Michael Thomas, Director of Public Works  
Mr. Chuck Myers, Superintendent of Parks & Forestry  
Ms. Dani Spann, Administrative Assistant

Public: Mr. Ara Goshgarian  
Mr. Andy Kaiser  
Mr. Dean Parker

**II. Approval of Minutes**

Meeting Minutes of the July 18, 2023, Parks & Recreation Board Meeting were presented and approved.

***Board member Sheridan motioned for approval of the minutes and Board member Marshall seconded. The Board meeting minutes of July 18, 2023, were then unanimously approved.***

**III. Opportunities for the Public to Address the Board on Items not listed on the Agenda**

Mr. Andy Kaiser, Lake Forest Yacht Club, Commodore, introduced himself and talked about the Lake Forest Yacht Club and its history and usage of the Forest Park Beach. Mr. Kaiser extended an invite to Board members and a guest to attend their weekly Sail & Supper cookout held every Wednesday.

**IV. Deerpath Park Athletic Field Improvements Update**

Chuck Myers, Superintendent of Parks and Forestry, gave Board members and Staff a tour of the athletic field turf project.

**V. Update on Deerpath Park Athletic Field Field Fees & Policy Timeline**

Sally Swarthout, Director of Parks and Recreation, updated Board members on the status of the Committee. On Tuesday, August 8<sup>th</sup>, the committee held a large meeting with five of the local athletic organizations and completed the final phase of the stakeholder engagement progress. There will continue to be ongoing conversations. Positive feedback was taken from the athletic

organizations. The policy is 99% completed, the fee schedule and plan of implementation is still an open item but will be finalized in the upcoming weeks. The Park Board presentation is planned for the September 19<sup>th</sup> meeting with a recommendation to move forward to City Council on the Oct. 2<sup>nd</sup> or Oct. 16<sup>th</sup> meeting. There have been many meetings and much involvement to determine the fees and policies. Great progress has been made and stronger relationships developed with the local athletic organizations through this process.

**VI. Lake Forest Parks & Recreation Foundation Events Update**

Sally Swarthout, Director of Parks & Recreation, talked about the upcoming Lake Forest Music Festival on Saturday, August 19<sup>th</sup> from 5:00pm – 10:00pm. The location is the parking lot behind City Hall and there will be four cover bands playing. The Foundation is holding a raffle to give away a signed guitar of your choice by Keith Urban, Jimmy Buffett or Jon Bon Jovi.

The Foundation is working on fundraising for the pathway at the beach. There is a potential name donor. Fundraising efforts will start in September. The total cost is \$2.7 million. Director Swarthout gave a brief history on the pathway along with maintaining ADA requirements.

**VII. Chairman Comments**

Chairman Silver talked about the unique role of the Board members. The obligation is to all residents, to ensure their interests are heard. The Board members role is to advise and help guide and support the Parks and Recreation Board and the Parks and Recreation Foundation events. This role is very valuable to City Council.

**VIII. Director Comments**

Director Swarthout invited Board members to the boat dedication tomorrow at 5pm on the south end near the basin area. The Bluff stabilization project will start on Sept. 5<sup>th</sup> on the south end and Sept 18<sup>th</sup> on the north end. Portions of the parking lot will be used for staging. Two brand new crane hoists will be installed in October.

Ms. Swarthout informed the Board members of upcoming programs and events.

- After School Enrichment at Everett starts August 23<sup>rd</sup>
- O'hare Irish Dance Workshop on August 26<sup>th</sup> from 10:00am – 11:30am
- Friends of Lake Forest Library Book Sale- September 14-17<sup>th</sup> in Recreation Center Gymnasium

**IX. Adjournment**

Board member Spirito motioned for adjournment and Board member Marshall seconded. The meeting was adjourned at 8:02p.m.

Respectfully Submitted  
Dani Spann  
Administrative Assistant