

**The City of Lake Forest
Parks and Recreation Board
Meeting Minutes
November 15, 2022
Stirling Hall**

I. Call to Order

The Parks and Recreation Board Meeting was called to order by Chairman Marc Silver at 6:30p.m. The following were present:

Board Members: Mr. Marc Silver
Mr. Timo Berger
Mr. Mark Gorman
Mr. Bill Sheridan

Staff: Ms. Sally Swarthout, Director of Parks and Recreation
Mr. Joe Mobile, Superintendent of Recreation
Mr. John Eldridge, Program Manager of ECE/Cultural Arts and Special Events
Ms. Karen Avery

II. Approval of Minutes

Meeting minutes of the October 18, 2022 Parks & Recreation Board Meeting were presented and approved.

Board member Berger motioned for approval of the minutes and Board member Sheridan seconded. The Board meeting minutes of October 18, 2022 were then unanimously approved.

III. Opportunities for the Public to Address the Board on Items not listed on the Agenda

No comments.

IV. Stirling Hall Spotlight

John Eldridge, Program Manager, talked about Stirling Hall along with activities and programs offered. Two parttime employees, Karen Avery and Debra Lerman perform most of the day-to-day functions. Ms. Avery handles most of the adult programming with Ms. Lerman running the majority of youth programs. They are joined by about 6 other teachers. There are 6 studios and various kilns at the Center. Mr. Eldridge went over the youth and adult classes offered. There are currently 43 youth students and 77 adult students. Enrollment is almost at it's maximum. A new Teen Wheel class will be offered this Winter. Various workshops are offered throughout the year. Open studio time during the week is offered to all registrants.

Mr. Eldridge talked about the upcoming Holiday Sale on the first Friday and Saturday in December. This is an opportunity for students to showcase their crafts and to raise money that will go towards Stirling Hall.

Discussion followed on opportunities with local corporations within the community. Mr. Eldridge stated there has been partnerships in the past with Lake Forest College and Rosalind Franklin. It was suggested to reach out to the art teachers from the elementary schools and involve the schools.

V. Wheel Demo w/Karen Avery

Board members and City staff were given a tour of Stirling Hall. Staff member Karen Avery gave instruction on how to use the wheel to create their own craft.

VI. Director Comments

Director Swarthout informed Board members there will not be a meeting in December. Ms. Swarthout mentioned the January and February meeting dates will have to be moved due to a schedule conflict with the City Council meetings. Director Swarthout will email proposed dates at a later time.

VII. Board Member Comments

No comments at this time.

VIII. Adjournment

Board member Sheridan motioned for adjournment and Board member Gorman seconded. The meeting was adjourned at 7:04p.m.

Respectfully Submitted
Dani Spann
Administrative Assistant