

**The City of Lake Forest
Parks and Recreation Board
Meeting Minutes
May 17, 2022
Municipal Services Building**

I. Call to Order

The Parks and Recreation Board Meeting was called to order by Chairman Paul Best at 6:30p.m. The following were present:

Board Members: Mr. Paul Best
Mr. Kevin Carden
Ms. Nancy Duffy
Mr. Mark Gorman
Mr. Patrick Marshall
Mr. Marc Silver
Ms. Kaci Spirito

Staff: Ms. Sally Swarthout, Director of Parks and Recreation
Mr. Joe Mobile, Superintendent of Recreation
Mr. Chuck Myers, Superintendent of Parks, Forestry & Special Facilities
Mr. Aaron Dalzot, Program Manager, Lakefront Facilities
Mr. John Eldridge, Program Manager of ECE/Cultural Arts/Special Events
Ms. Dani Spann, Administrative Assistant

II. Welcome New Board Member

Chairman Best welcomed the new Board member, Mark Gorman.

III. Approval of Minutes

Meeting minutes of the March 15, 2022 Parks & Recreation Board Meeting were presented and approved.

Board member Silver motioned for approval of the minutes and Board member Spirito seconded. The Board meeting minutes of March 15, 2022 were then unanimously approved.

IV. Opportunities for the Public to Address the Board on Items not listed on the Agenda

No public in attendance

V. 2022 Highlights of Forest Park Beach

Aaron Dalzot, Lakefront Facilities Manager, presented to the Board members some of the new enhancements being made at the Beach.

- Automated gate at South end entrance
- LFNOW app allows you to check available parking at the beach, in real time.
- A Marina Trash Skimmer is arriving in 2-3 weeks from a grant issued by the IL Dept. of Natural Resources
- Rescue Boat

VI. 2022 Summer Concert Series

John Eldridge, Program Manager, talked about the upcoming free summer outdoor concerts. The concerts will run from June 14th through August 9th at Market Square and various parks. Mr. Eldridge passed out a flier listing dates, times and locations of the concerts. All the concert events are fully funded by sponsors. One of the most popular concert events is the Market Square Car Show. In addition to a concert, there are over 200 classic cars, fundraising and awards.

Mr. Eldridge talked about the Summer Festivals in July and August. These are fundraisers put on by The Friends of Lake Forest Parks and Recreation Foundation. The Festival & Fireworks is held on July 4th at Deerpath Community Park and the Lake Forest Music Festival is scheduled for August 4th behind City Hall.

VII. Update on Foundation Summer Events

Joe Mobile, Superintendent of Recreation, updated the Board members on upcoming summer events hosted by the Friends of Lake Forest Parks and Recreation Foundation. These events include the Fred Jackson Golf Classic annual golf outing, going on its 21st year, the Festival and Fireworks show on July 4th and the Lake Forest Music Festival being held on August 6th. These events in addition to the Annual Tree Lighting help the Lake Forest Parks and Recreation Foundation promote the Parks and Recreation Department and bring the community together.

VIII. Update on Deerpath Community Park Architecture/Engineering Services for New Synthetic Turf Field

Chuck Myers, Superintendent of Parks and Forestry, updated the Board members on the process of the synthetic turf Request for Proposal (RFP). A team of City staff was created to score and create the RFP. The RFP was sent to 12 companies directly. Two proposals were submitted by Gewalt Hamilton Associates and Hitchcock Design Group.

Recommended Bidder/Proposer is BOLDED

Company Name	Dollar Amount Bid
Hitchcock Design Group	\$388,000
Gewalt Hamilton Associates	\$526,000

City staff interviewed both firms and after review, recommended going with Hitchcock Design Group. The total for Hitchcock Design Group is \$388,000 plus 10% contingency in the amount of \$38,800, for a total of \$426,800.

Mr. Myers went over the schedule for the designs and construction. Discussion followed on ideas for design options. In the upcoming weeks, City staff will visit other communities and facilities to compare and gain more insight. Regular updates will be provided at future meetings.

IX. Comments by Director

Director Swarthout informed the Board members of upcoming programs and local events.

- LFDA Performance Company Casting - May 19th-20th
- Fred Jackson Golf Classic - June 3rd at Deerpath Golf Course
- Lake Forest Festival & Fireworks – 5pm-10pm at Deerpath Community Park
- “The Lawn” Ribbon Cutting at Deerpath Golf Course- July 6th

X. Board Member Comments

Board member Spirito mentioned it would be a good idea to sell cookies at the dance recital.

XI. Adjournment

Board member Duffy motioned for adjournment and Board member Spirito seconded. The meeting was adjourned at 8:41p.m.

Respectfully Submitted
Dani Spann
Administrative Assistant