

**The City of Lake Forest
Parks and Recreation Board
Meeting Minutes
October 19, 2021
Zoom Remote Meeting**

I. Call to Order

The Parks and Recreation Board Meeting was called to order by Chairman Paul Best at 6:30p.m. The following were present via Zoom meeting:

Board Members: Mr. Paul Best
Mr. Marc Silver
Ms. Kaci Spirito
Mr. Patrick Marshall
Mr. Kevin Carden
Ms. Nancy Duffy

Staff: Ms. Sally Swarthout, Director of Parks and Recreation
Mr. Joe Mobile, Superintendent of Recreation
Mr. Chuck Myers, Superintendent of Parks, Forestry & Special Facilities
Mr. Aaron Dalzot, Lakefront Manager
Mr. Patrick O'Donoghue, KemperSports Management
Ms. Dani Spann, Administrative Assistant

Public Attendees: Marion Cartwright
Lori Thuente
Wiebke Droege
Katie Andersen

II. Agenda Item Change

Chairman Best noted a change to the Agenda. Item #9, Sports Complex at Deerpath Park will be moved to the November meeting. Short discussion followed on the process of this item. Director Swarthout explained the process has slowed down and will include further discussion and Community input.

III. Approval of Minutes

Meeting minutes of the September 28, 2021 Park & Recreation Board Meeting were presented and approved.

Board member Marshall motioned for approval of the minutes and Board member Silver seconded. The Board meeting minutes of September 28, 2021 were then unanimously approved by roll call with 6 ayes and 0 nays.

IV. Opportunities for the Public to Address the Board on Items not listed on the Agenda

Citizen Marion Cartwright inquired about Agenda Item #9 being moved to November and the process of determining the outcome. Director Swarthout explained there has been a schematic

design created and it will be discussed at the November 8th City Council Budget Workshop. Natural turf will continue to be a topic in this discussion.

Citizen Wiebke Droege inquired about the City Council budget meeting in November. Director Swarhout explained the purpose of the City Council budget workshop meeting and the process including community engagement meetings and approval process by the Parks and Recreation Board and City Council.

V. FY23 Fitness Center Fees Approval

Joe Mobile, Superintendent of Recreation, presented on behalf of Jason Busdeker, Facilities Manager, the Staff recommended FY23 Fitness Center fees to the Board for approval. Staff is recommending an adjusted 3% increase to the majority of membership fees.

Requested Action: *Approval of the proposed FY23 Fitness Center Fees and asking to proceed to City Council for their approval.*

A motion was made by Board member Silver to approve the Proposed FY23 Fitness Center Fees and to proceed to City Council for approval. The motion was seconded by Board member Duffy. The motion passed with a roll call of 6 yeas and 0 nays.

VI. FY23 Lakefront Permit Fees Approval

Aaron Dalzot, Lakefront Manager, presented the Staff recommended FY23 Lakefront fees to the Board for approval. Staff recommends a 3% increase in the majority of resident and non-resident permit fee categories. Staff recommends the fees remain constant for FY23 in the following categories: Nanny and Caregiver Parking Pass, Resident Guest Daily Parking Pass, Non-resident Beach Access Fee, and the Non-resident Daily Boat Launch.

Requested Action: *Approval of the proposed FY23 Lakefront Permit Fees and asking to proceed to City Council for their approval.*

A motion was made by Board member Spirito to approve the Proposed FY23 Lakefront Permit Fees and to proceed to City Council for approval. The motion was seconded by Board member Marshall. The motion passed with a roll call of 6 yeas and 0 nays.

VII. FY23 Park/Lakefront Pavilion Rental Permit Fees Approval

Aaron Dalzot, Lakefront Manager presented on behalf of Anthony Anaszewicz, Athletics Program Manager, the Staff recommended FY23 Park Pavilion Permit Fees to the Board for approval. Staff is recommending fees remain the same for FY23 Park Pavilion Permits.

Requested Action: *Approval of the proposed FY23 Park Pavilion Rental Fees to remain the same and asking to proceed to City Council for their approval.*

A motion was made by Board member Spirito to approve the Proposed FY23 Park Pavilion Rental Permit Fees to remain the same and to proceed to City Council for approval. The motion was seconded by Board member Carden. The motion passed with a roll call of 6 yeas and 0 nays.

Mr. Dalzot presented the Staff recommended Lakefront Pavilion Rental Permit fees to remain at \$100, but to include a limited number of parking passes to six (6), with the option to purchase 4 additional parking passes for the bottom south lot.

Requested Action: *Approval of the proposed FY23 Lakefront Pavilion Rental Fees and asking to proceed to City Council for their approval.*

A motion was made by Board member Marshall to approve the Proposed FY23 Lakefront Pavilion Rental Permit Fees to remain the same but change to six (6) parking passes and to proceed to City Council for approval. The motion was seconded by Board member Silver. The motion passed with a roll call of 6 yeas and 0 nays.

VIII. FY23 Golf Course Fees Approval

Patrick O'Donoghue, KemperSports Management, presented the Staff recommended FY23 Golf Course Fees to the Board for approval. Staff is recommending a 1% increase on Annual Passes, increasing the rate for weekday and weekend fees and a slight increase to the 9-hole cart fee and the small and large bucket balls.

Mr. O'Donoghue talked about the opening of holes 17 and 18 next spring and the Short Game Lawn is scheduled to open on Memorial Day.

Requested Action: *Approval of the proposed FY23 Golf Course Fees and asking to proceed to City Council for their approval.*

A motion was made by Board member Carden to approve the Proposed FY23 Golf Course Fees and to proceed to City Council for approval. The motion was seconded by Board member Spirito. The motion passed with a roll call of 6 yeas and 0 nays.

IX. CIP Discussion

Chuck Myers, Superintendent of Parks, Forestry and Special Facilities, and Joe Mobile, Superintendent of Recreation went over the Capital Improvement Program and projects they would be involved in and desired changes. The priority ranking and funding source was discussed. The three funding sources for the projects are Capital Fund, Park & Public Land Fund, and Special Recreation Fund.

Mr. Myers talked about the Townline Park Splash Pad project. Members mentioned communities with similar amenities. This project is in the early planning stages. Other projects and their level of priority was discussed.

Superintendent Mobile talked about the Capital Fund and Special Recreation Fund projects. These projects included the Recreation office reconfiguration, South Beach compound, 420 sailboat replacement and athletic field improvements. Discussion followed on how projects are determined from the Masterplan.

X. Sports Complex at Deerpath Park Update

As noted above, Item #9, Sports Complex at Deerpath Park Update, was moved to the November meeting.

XI. Comments by Director

Director Swarthout informed the Board of the upcoming local events.

- Go Lake Forest- Forest Park Nature Walk, October 27th at 10am at Forest Park
- Halloween Tricks & Treats, October 29th from 5pm – 7pm at Lake Forest Recreation Ctr Gym

XII. Board Member Comments

Chairman Best thanked everyone for their patience with the progress of the process with the Sports Complex.

XIII. Adjournment

Board member Duffy motioned for adjournment and Board member Carden seconded. The meeting was adjourned at 8:17p.m.

Respectfully Submitted
Dani Spann
Administrative Assistant