

**The City of Lake Forest
Parks and Recreation Board
Meeting Minutes
October 20, 2020
REMOTE ACCESS MEETING**

I. Call to Order

The Parks and Recreation Board Meeting was called to order by Chairman Paul Best at 6:30p.m. The following were present via Zoom meeting:

Board Members: Mr. Paul Best
Ms. Nancy Duffy
Ms. Shannon Maguire
Mr. Jared Rhoads
Mr. Marc Silver
Ms. Kaci Spirito

Staff: Ms. Sally Swarthout, Director of Parks and Recreation
Mr. Joe Mobile, Superintendent of Recreation
Mr. Chuck Myers, Superintendent of Parks, Forestry & Special Facilities
Mr. Vince Juarez, Vice President of Operations, Kemper Sports Management
Mr. Jason Petree, General Manager, Kemper Sports
Mr. Aaron Dalzot, Lakefront Manager
Mr. Jason Busdeker, Facility Manager
Ms. Dani Spann, Administrative Assistant

II. Approval of Minutes

Meeting minutes of the September 15, 2020 Park & Recreation Board Meeting were presented and approved.

Board member Rhoads motioned for approval of the minutes and Board member Silver seconded. The Board meeting minutes of September 15, 2020 were then unanimously approved by roll call with 6 ayes and 0 nays.

III. Opportunities for the Public to Address the Board on Items not listed on the Agenda

Mr. David Najman, resident at 76 W. Old Elm Rd. voiced concerns regarding the availability of the tennis courts to residents and tennis coaches teaching lessons during the day. The Board members and Mr. Najman discussed the current issue and possible ideas to resolve the issue. Next steps will include Anthony Anaczewicz, Program Manager of Athletics working on verbiage to present to the Parks and Recreation Board and City Council to mediate this issue.

IV. West Park Ice Hockey Rink Purchase Approval

Chuck Myers, Superintendent, presented to the Park Board the request to approve the purchase of a ProWall Outdoor Ice Rink System at West Park. The current rink has been there for over 25 years and has been repaired many times. The new rink will be plastic, much lighter and more durable in the cold temperatures. It will also require less maintenance and set up time. The layout of the rink will remain the same. Board member Maguire inquired about a warranty and the doors for the rink.

Mr. Myers said the warranty covers three years for defects and the doors will be replaced with new gates. The current goals will be replaced. An invitation to bid was posted on September 16, 2020 with the bid opening on September 30, 2020. Three sealed bids were received. All bids received were within the budget limits. The lowest bid received was from Sports Resource Group at \$49, 810.

Recommended Bidder/Proposer is BOLDED

Company Name	Dollar Amount Bid
Sports Resource Group	\$49,810
Sports Pros USA	\$56,820
Keeper Goals	\$58,471

Requested Action: *Approval to purchase a ProWall Outdoor Ice Rink System for West Park, in the amount of \$49,810.*

A motion was made by Board member Silver to approve the purchase of a ProWall Outdoor Ice Rink System for West Park. The motion was seconded by Board member Maguire. The motion passed with a roll call of 6 yays and 0 nays.

V. FY22 Deerpath Golf Course Fees Approval

Jason Petree, Kemper Sports General Manager, went over the FY22 proposed fees. The correction to the Junior Resident Seasonal Fees was made. KemperSports and City staff are recommending an increase in Membership Fees to include the Annual Pass of 1% per classification, an increase in Greens Fees to increase the ceiling rate for weekday and weekend fees. Other Fees receiving an increase will be the 9-hole cart fee, range bucket fee and includes an increase in locker rental prices by 4%. Board member Silver asked how the target increases were determined. Mr. Petree replied that expenses, payroll and the increase in current demands drives the fees for FY22.

Requested Action: *Approval of the proposed FY2022 Deerpath Golf Course Fee structure and asking to proceed to City Council for their approval.*

A motion was made by Board member Rhoads to approve the proposed FY2022 Deerpath Golf Course Fee structure and proceed to City Council for approval. The motion was seconded by Board member Duffy. The motion passed with a roll call of 6 yays and 0 nays.

VI. Lakefront Spotlight

Aaron Dalzot, Lakefront Manager gave a spotlight on this year’s beach season. Mr. Dalzot went over the overall operations, hours and safety precautions used due to COVID 19. The beach is open year round with scheduled staff working from Memorial Day to Labor Day.

Some of the changes due to COVID 19 included the suspension of pavilion rentals, kayak and paddleboard rentals and non-resident daily boat launches. Additional staff with walkie talkie radios were used at the Belvedere stairs to help ensure safety and social distancing. Increased disinfecting was done in bathrooms, benches and tables. Lifeguards teamed up with Lake Forest Fire Department for additional real-time training.

This year’s beach season traffic had very successful numbers with 137,316 total guests, 46 days of overflow parking and a total of 64,547 vehicles. The sale of resident beach nanny passes were lower than average and only 15 South beach parking passes were sold, however, there was a significant

increase in resident guest beach passes. Despite the challenges, this was a very successful beach season.

VII. FY22 Lakefront Fees Approval

Aaron Dalzot, Lakefront Manager, presented the recommended staff FY22 Lakefront Fees. Staff is recommending no increase for FY22, with the following exceptions:

1. Increase daily launch pass fees from \$40.00 to \$65.00- this will create an incentive to purchase season pass
2. Increase Resident guest pass from \$10.00 to \$15.00

Staff is recommending to continue the suspension of sales for Non-resident boat launches.

Requested Action: *Approval of the proposed FY2022 Lakefront Permit Fees and asking to proceed to City Council for their approval.*

A motion was made by Board member Duffy to approve the proposed FY2022 Lakefront Permit Fees and proceed to City Council for approval. The motion was seconded by Board member Silver. The motion passed with a roll call of 6 yays and 0 nays.

VIII. FY22 Fitness Fees Approval

Jason Busdeker, Facility Manager gave a brief overview of the recommended FY22 Fitness Center Fees. Staff is asking for a 2% increase to all resident and non-resident membership fees.

Requested Action: *Approval of the proposed FY2022 Fitness Center Fees and asking to proceed to City Council for their approval.*

A motion was made by Board member Silver to approve the Proposed FY22 Fitness Fees and to proceed to City Council for approval. The motion was seconded by Board member Rhoads. The motion passed with a roll call of 6 yays and 0 nays.

IX. FY22 Park/Beach Pavilion Permit Fees Approval

Joe Mobile, Superintendent of Recreation, went over the Pavilion Permit Fees. Staff is recommending to keep the current fee structure for FY22. Staff recommended reviewing in another year or two to determine if fees should be increased. Conversation followed regarding the fee structure and reviewing again in the spring.

Requested Action: *Approval of the proposed FY2022 Park/Beach Pavilion Rental Fees and asking to proceed to City Council for their approval.*

A motion was made by Board member Duffy to approve the proposed FY22 Park/Beach Pavilion Rental Fees. The motion was seconded by Board member Rhoads. The motion passed with a roll call of 6 yays and 0 nays.

X. Director Comments

Director Swarhout informed the Board of the upcoming fall events.

- Rise & Shine at Forest Park- Saturday, October 24th at 6:45am at Forest Park

- South Park Ribbon Cutting- Saturday, October 24th at 10:30am at South Park
- Family Drive In Movie Night “Hocus Pocus”- Saturday, October 24th
- Drive Thru Halloween Tricks & Treats Parade- Saturday, October 31st at 4:30pm at 400 Hastings Rd.
- GO Lake Forest Family Glow Walk- November 5th at 5:00pm at South Park

XI. Board Member Comments

Board member Silver complimented Superintendent Chuck Myers on how great South Park looks and asked about the completion of tennis courts at Waveland. Discussion followed on the lighting at Townline Park and the addition of synthetic turf to the athletic fields at the various parks.

XII. Adjournment

Board member Silver motioned for adjournment and Board member Duffy seconded. There was a roll call of 6 ayes and 0 nays. The meeting was adjourned at 8:26 p.m.

Respectfully Submitted
Dani Spann
Administrative Assistant